

# Strasburg-Franklin Local Board of Education Meeting

## Organizational Meeting - Minutes

January 12, 2022 6:00 PM

### ORGANIZATIONAL MEETING Opening Time: 6:00 PM

- A. Call Meeting to Order
- B. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger, Mr. Harvey
- C. Pledge of Allegiance
- D. Oath of Office (Oath of office will be administered by Amber Shaeffer, Treasurer)

### 2022-033 ELECTION OF OFFICERS

Mrs. Bitikofer made a motion to nominate Mr. Hostetler for Board President. Mrs. Flickinger nominated Mrs. Bitikofer for Board President. Mr. Hostetler made a motion to close nominations with Mr. Harvey seconding the motion. Roll call for first candidate: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.

Nays: Mrs. Clark and Mrs. Flickinger

Motion Carried

### 2022-034

Mrs. Bitikofer made a motion to nominate Mr. Harvey as Vice President with Mr. Harvey seconding the motion. Motion to close nomination. At roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.

Nays: None

Motion Carried

### 2022-035 NEW BUSINESS/CONSENT AGENDA

Mrs. Bitikofer made a motion to set the regular monthly board meeting to the third Wednesday of the month at 6:30 PM. Mr. Harvey seconded the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer and Mr. Harvey.

Motion Carried

### 2022-036

Mr. Harvey made a motion for the establishment of a Service Fund, as provided by O.R.C. 3315.15, in the amount of \$5,000 to pay expenses actually incurred by Board of Education members or their official representatives in the performance of their duties. Mrs. Clark seconded the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer and Mr. Harvey.

Motion Carried

**2022-037** Mrs. Clark made a motion to establish the board member compensation at the rate of \$70 per meeting up to 15 meetings per year with Mrs. Bitikofer seconding the motion. Present at roll call: Mrs. Clark, Mr. Hostetter, Mrs. Bitikofer and Mr. Harvey.

Motion Carried

**2022-038 Annual Business Resolutions**

**Mr. Harvey made a motion to approve the following general resolutions for the year 2022 as listed:**

The Strasburg-Franklin Local Schools Board of Education approves the following general resolutions for the year 2022, as listed:

1. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
2. Authorize the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.
3. Authorize the Treasurer to pay bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition or services have been performed in an acceptable manner.
4. Authorize the Treasurer to make modifications to appropriations and to make fund transfers or advances when necessary. A list of these changes is to be given to the Board at the regular monthly meeting immediately following the transfers or advances.
5. Authorize the Treasurer to act as custodian of the district safety deposit box.
6. Authorize the Board President and Treasurer to borrow money, if needed.
7. Authorize the Superintendent to employ certificated or non-certificated personnel prior to approval by the Board when such employment is required to maintain continuity of the educational program. Employment shall be presented and recommended for Board approval at the next Regular Meeting.
8. Authorize the Superintendent to serve as purchasing agent for the school district.
9. Authorize the Superintendent to act for the Board on matters pertaining to surplus property procured and federal grants.
10. Authorize the Superintendent to approve attendance at professional meetings for all school district personnel.
11. Authorize the Superintendent to approve the attendance of all Board of Education members at official meetings within the state.
12. Authorize the Superintendent to employ substitute teachers approved by the Stark County Educational Service Center.
13. Authorize the Superintendent to employ tutors for home instruction at the current hourly rate who are on the Stark County substitute list or who are certificated/license staff members of our school district.
14. Authorize the Superintendent to select and employ legal counsel and to initiate legal action to protect and/or defend the interests of the Board/District. Such actions may include but are not limited to Appeals of tax issues, workers' and unemployment compensation, litigation and actions before administrative agencies.
15. Authorize the Superintendent to serve as Civil Rights Coordinator.
16. Authorization for the Superintendent and treasurer to travel within the state on school business
17. The Board of Education authorizes the Superintendent to sign contracts as an official agent of the Board.
18. Designate The Times Reporter as the official newspaper for the school district.
19. Designate the Superintendent and the President of the Board of Education as the official spokespersons for the school district.
20. The Board of Education designates the treasurer to attend the public records training on behalf of the elected officials.

21. Authorize the Treasurer to establish a fee of \$.10 per copy charged to individuals requesting copies of the schedule of meetings, agenda, or notice of individual meetings. [RC 121.22(F)]
22. Authorize providing complimentary passes and waiving payment of entrance fees for all district employees (with their staff ID badge) and senior citizens (this does not include athletic functions) to district-sponsored events, concerts and programs

Mrs. Flickinger seconded the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer and Mr. Harvey.

Motion Carried

**2022-039 Committee Appointments—Board of Education President**

**Mr. Harvey made a motion to approve the following Committee Appointments:**

<b>Committee</b>	<b>Current</b>	<b>Assigned</b>
<i>Athletic Representative</i>	Stacy Bitikofer	
<i>Policy (2)</i>	Diana Flickinger Marsha Clark	
<i>OSBA Legislative Liaison (1)</i>	Kevin Harvey	
<i>Buckeye Career Center (Voted Upon)</i>	Wes Hostetler	
<i>OSBA Capital Conference Delegate (1)</i>	Kevin Harvey	
<i>OSBA Capital Conference Alternate Delegate (1)</i>	Marsha Clark	
<i>Negotiations</i>	Stacy Bitikofer	
<i>Calendar (2)</i>	Diana Flickinger Marsha Clark	
<i>Technology</i>	Diana Flickinger	
<i>District Goals – DLT District Leadership Team</i>	Stacy Bitikofer	
<i>Student Achievement</i>	Kevin Harvey	
<i>Park-Village Liason</i>	Kevin Harvey Wes Hostetler	
<i>Tiger Foundation Rep</i>	Wes Hostetler	

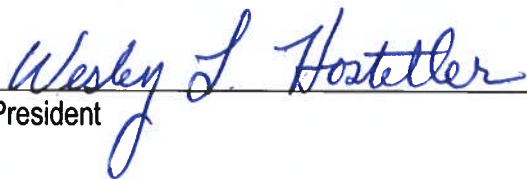
Mrs. Bitikofer seconded the motion. Present at roll call: Ms. Burkett, Mr. Donato, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.  
Nays: None

Motion Carried

**2022-040**      **Adjournment:** Time Out : 6:18 PM

Mrs. Clark made a motion to adjourn the Organizational meeting with Mr. Harvey seconding the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.  
Nays: None

Motion Carried

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

**Strasburg-Franklin Local Board of Education Meeting**  
**Regular Board Meeting - Minutes**  
**January 12, 2022 – 6:30 PM**

**OPENING**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda item.

**2022-041 Call Meeting to Order Time: 6:30 PM**

- A. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey
- B. Pledge of Allegiance
- C. Additions to agenda - NONE
- D. Mr. Harvey made a motion to adopt the agenda with Mrs. Bitikofer seconding the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.  
Nays: None

**Motion Carried**

- II. Recognition: Students of the Month for December: HS - Alex Schott  
MS - Matylyn Boylan

**PUBLIC PARTICIPATION (BYLAW 0169.1)** The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

- Public participation shall be permitted as indicated on the order of business
- Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting
- Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.
- No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually.

**2022-042 New Business**

The Treasurer recommends the following items for the approval by resolution of the Strasburg-Franklin Board of Education:

**Mr. Harvey made a motion to approve the following Treasurer recommendations:**

1. Approve the minutes from the December 15, 2021 Regular Board Meeting.
2. Approval of the financials for December 2021.
3. Approval of then and now certificates exceeding \$3000.00
  - Check #47661 to Standard Heating and Plumbing for \$6,387.83  
Invoice number: 3298 dated 9/1/2021 for \$4,420

- Check #47663 to Stark Co. ESC for \$14,194.12  
Invoice number: TREA17167 dated 9/23/21 for \$13,648.12
  - Check #47688 to Stark Co. ESC for \$37,759.58  
Invoice numbers: TREA17278 dated 10/5/21 for \$17,051.30, TREA17329 dated 10/5/21 for \$20,183.28
  - Check #47703 to Carrie Meek for \$9,000  
Invoice number: 52521 for \$7,200
  - Check #47769 to Scholastic, Inc for \$4,174.83  
Invoice number: W4902337BF dated 11/15/21 for \$4,174.83
  - Check #47833 to Stark Co. ESC for \$9,467.14  
Invoice number: TREA220270 dated 11/19/21 for \$7,549.64
  - Check #47834 to Traveling Classrooms for \$7,100  
Invoice number: XXXX dated 11/7/21 for \$7,100
4. Revised Certificate of Estimated Resources
- |   |             |
|---|-------------|
| Fund 467 – Student Wellness and Success | \$30,269.67 |
| Fund 499 – Safety Grant                 | \$ 500.00   |
| Fund 507 – ESSER                        | \$ 1,414.60 |
| Fund 572 – Title I                      | \$52,392.83 |
| Fund 587 – Early Childhood IDEA         | \$ 4,019.50 |
5. FY22 Permanent Appropriation Modifications
- |                                  |             |
|----------------------------------|-------------|
| Fund 006 – Food Service          | \$30,000.00 |
| Fund 007 – Misc. Grants (ProVia) | \$ 2,500.00 |
| Fund 019 – Project Lead the Way  | \$10,000.00 |
| Fund 499 – Safety Grant          | \$ 500.00   |

**Mrs. Clark seconded the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.  
Nays: None**

**Motion Carried**

**2022-043 The Superintendent recommends the following items for approval for the Strasburg-Franklin Board of Education:**

**Mrs. Clark made a motion to approve the following Superintendent recommendations:**

1. Approve the mileage reimbursement rate of 58.5 cents per mile effective January 1, 2022, in compliance with the IRS.
2. Public hearing for the proposed district school calendar for the 2022-2023 school year.
3. Approve 2 unpaid days (February 17-18, 2022) for Danielle Thornberry.
4. Approve the Memorandum of Understanding (MOU) between Sandy Hook Promise Foundation and the Strasburg-Franklin LSD listed as Signatories to the MOU who are affiliates of the Stark County Educational Service Center.



5. Board approval is requested to proceed with the Renewal Emergency Levy:

RESOLUTION DECLARING INTENT TO PROCEED  
WITH ELECTION ON THE QUESTION OF  
RENEWAL OF AN EMERGENCY TAX LEVY  
(R.C. Sections 5705.03, 5705.194 – 5705.197)  
Renewal Emergency Levy

WHEREAS, on December 15, 2021, the Board passed a resolution (the "Resolution of Necessity") declaring the necessity, in order to provide for the emergency requirements of the School District, to renew all of an existing emergency tax levy, which is a tax in excess of the ten-mill limitation, to raise \$600,000 for each year that said levy is in effect, for a period of five years, and upon the entire territory of the School District; and

WHEREAS, the County Auditor of Tuscarawas County, Ohio has certified to the Board that an estimated annual levy of 4.7 mills for each one dollar of valuation, which is forty-seven cents (\$0.47) for each one hundred dollars of valuation, will be required to produce the annual amount set forth in the Resolution of Necessity;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Strasburg-Franklin Local School District, Tuscarawas County, Ohio, a majority of the members thereof concurring, that:

Section 1. The Board desires to proceed with the submission of the question of such renewal emergency tax levy (the "Emergency Levy") to the electors of the School District.

Section 2. The question of the Emergency Levy shall be submitted to all the electors in the entire territory of the School District at the election to be held on May 3, 2022 (the "Election Date"). All of the territory of the School District is in Tuscarawas County, Ohio.

Section 3. The form of the ballot to be used at said election shall be substantially as follows: Shall a levy renewing an existing levy be imposed by the Strasburg- Franklin Local School District for the purpose of providing funds for the emergency requirements of the school district in the sum of \$600,000 and a levy of taxes to be made outside of the ten-mill limitation estimated by the county auditor to average 4.7 mills for each one dollar of valuation, which amounts to forty-seven cents (\$0.47) for each one hundred dollars of valuation, for a period of five years, commencing in 2022 and first due in 2023?

FOR THE TAX LEVY  
AGAINST THE TAX LEVY

Section 4. The Treasurer of the Board is hereby directed and shall certify, not later than February 2, 2022 (which date is not less than 90 days prior to the Election Date), to the Board of Elections of Tuscarawas County, Ohio a copy of the Resolution of Necessity and a copy of this Resolution together with the amount of the average tax levy expressed in dollars and cents for each one hundred dollars of valuation, as well as in mills for each one dollar of valuation, as estimated by the Tuscarawas County Auditor.

Section 5. The Treasurer of the Board is hereby directed and shall certify to the Board of Elections of Tuscarawas County, Ohio that the Emergency Levy is to run for a period of five years, and that the Emergency Levy will include a levy on the 2022 tax list and duplicate (2023 collection year) if approved by a majority of the electors voting thereon.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22

6. Approve Felicia Lorson and Brody Ferris as classroom aides to be contracted through the ECO-ESC.
  
7. Approve the following staff members for After-School Intervention. Rate of pay \$24.00 per hour. (Paid for with Title funds)
  - Tonya Ronald – Administrator
  - Pam Balisteri
  - Maggi Estock
  - Sarah Endlich
  - Jesse Moses
  
8. Approve the following Supplemental Contracts for the 2021-2022 school year (pending certification of all credentials).

**Baseball**

Varsity Coach - Mike Becker  
Assistant Baseball - Jim Bird (stipend will be split)  
Assistant Baseball - Mike Lancaster (stipend will be split)  
Volunteer Baseball - Scott Sauernheimer  
Volunteer Baseball - Ian Drapcho

**Softball**

Varsity Coach - Tom Spidell  
Assistant Softball - Brock Lauvray (stipend will be split)  
Assistant Softball - Elisabeth Weber (stipend will be split)  
Volunteer Softball - Rachel Montgomery

**Mrs. Flickinger seconded the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.**

**Nays: None**

**Motion Carried**

**V. Board of Education Committee Reports**

- Buckeye Career Center – Mr. Hostetler
- Legislative Liaison – Mr. Harvey

**VI. Administrative Team Reports**

Mr. Hall, Superintendent  
Mr. McDougal, Middle/High School Principal  
Mrs. Doerschuk, Elementary School Principal

**VII. EXECUTIVE SESSION – No Action to be Taken**

At 7:07 P.M. Mr. Harvey made a motion to go into Executive Session with Mrs. Bitikofer seconding the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.

**Motion Carried**



WHEREAS, a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

1. The employment and compensation of an employee.

Mr. Hostetler called the meeting back into regular session at 8:34 PM

**Mrs. Bitikofer made a motion to go back into regular session with Mrs. Clark seconding the motion. Present at roll call: Mrs. Clark, Mr. Hostetler, Mrs. Bitikofer, Mrs. Flickinger and Mr. Harvey.**

**Motion Carried**

**2022-044      ADJOURNMENT**

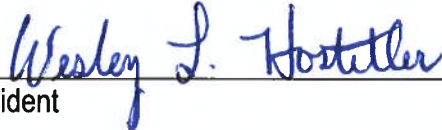
TIME OUT: 8:35 PM


**Mr. Harvey made a motion to adjourn with Mrs. Bitikofer seconding the motion. Present at roll call: Ms. Burkett, Mr. Donato, Mrs. Bitikofer, Mrs. Flickinger – absent and Mr. Harvey.**

**Nays: None**

**Motion Carried**

**Next Board Meeting will be: February 16, 2022 at 6:30 PM**

  
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President

  
\_\_\_\_\_  
Treasurer