



NOTICE AND AGENDA
REGULAR MEETING OF THE GOVERNING COUNCIL OF
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY
(See Special Procedures Below)

March 18, 2022

8:30 a.m.

SAMS Board Room and Internet/Call-in

SAMS MISSION

The mission of the Southwest Aeronautics, Mathematics and Science Academy is to prepare students, with attention to high-risk students, in grades 7-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology, and problem-solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

- I. Call to Order
 - A. Roll Call
 - B. Adoption of the Agenda*
 - C. Review/Approval of Minutes from February 18, 2022 Regular Meeting*
- II. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information
- III. Administrative Update
 - A. Student Achievement Update
 - B. CSD Site Visit
- IV. New Business Matters
 - A. Emeritus Governing Council Member Resolution (discussion/action) *
 - B. Governing Council Member Recruitment
 - C. Administering Medications Policy (discussion/action) *
 - D. Military Family Enrollment Policy (discussion/action) *
 - E. Parental Access to Information Policy (discussion/action) *
 - F. Student Immunization Policy (discussion/action) *
 - G. Extended Family Leave Policy (discussion/action) *
 - H. No Discrimination for Race/Religion/Culture/Hair Policy (discussion/action) *
 - I. Gun Free Schools Policy (discussion/action) *
- V. Ongoing Business Matters
 - A. Aviation Program Update
 - B. Facility Update



- VI. Governing Council Development
 - A. Discussion with Kelly Callahan
 - B. Strategic Planning Discussion

- VII. Finance Report
 - A. Business Office Operations Update
 - B. Voucher Approvals (discussion/action) *
 - C. Budget Adjustment Requests (discussion/action) *
 - BAR 2122-0027-IB
 - BAR 2122-0028-I

- X. Announcements
 - A. Date for next Regular SAMS Academy Governing Council Meeting

- XI. Adjournment*

Note: * Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jill Brame at (505) 338-8601 or jbrame@samsacademy.com least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Brame at the phone number or email address above if a summary or other type of accessible format is needed.



Special Procedures for March 18, 2022 SAMS Governing Council Special Meeting

The SAMS Governing Council Regular Meeting on February 18, 2022 at 8:30 am will be held at SAMS Academy and will provide for those not wishing to attend in person access to view and/or participate via Zoom. This will be available for the public, Governing Council members and SAMS staff.

The procedures for accessing the meeting are as follows:

From a computer, tablet or smartphone, enter the following URL:

<http://zoom.us/j/9231897874>

OR

Call one of the following numbers:

1-669-900-6833

1-301-715-8592

1-253-215-8782

(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)

Meeting ID: 923 189 7874

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting either via Zoom or in person. To speak during public comment, please email your request to speak with your name to jbrame@samsacademy.com up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Jill Brame at jbrame@samsacademy.com. Email comments will be kept with the records of the meeting.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Jill Brame at 505-918-3850.

These procedures are subject to revision given changing circumstances. Please check the SAMS website for



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any updates to these procedures.



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on
Friday, February 18, 2022

Zoom.us

BOARD MEMBERS PRESENT

Larry Kennedy, Brandy Bond, Farrah Nickerson,
Alex Carothers, Mike Romo, and Roland Dewing

BOARD MEMBERS ABSENT

Ed Smith

ALSO IN ATTENDANCE

Bridget Barrett, Sean Fry, Shannon Baldonado,
Lauren Chavez, and Kelly Callahan

PUBLIC

None

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on February 18, 2022 at 8:32 AM on zoom.us.

A. Roll Call

Larry Kennedy asked Jill Brame to call roll. Jill Brame called Roland Dewing, Brandy Bond, Alex Carothers, and Larry Kennedy. Ed Smith was absent.

B. Adoption of the Agenda*

Larry Kennedy said that item IV.C. be removed from the agenda as the lawyer has not had time to approve. Larry Kennedy asked for a motion to approve the amended agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Brandy Bond, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from January 14, 2022*

Larry asked for a motion to approve the Minutes from the January 14 special meeting. Farrah Nickerson made a motion to approve the minutes. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the January 14 minutes. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Brandy Bond, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Review/Approval of Minutes from January 21, 2022*

Larry asked for a motion to approve the Minutes from the January 21 regular meeting. Farrah Nickerson made a motion to approve the minutes. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the January 21 minutes. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Brandy Bond, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

None.

III. Administrative Update

A. Student Achievement Report

Bridget Barrett reported on the following:

- Edgenuity student achievement data
- We received capital outlay funds for the new building from local representatives
- There is a restructuring of the Administrative Org. Chart
- Working on new marketing strategies
- Audra Hays will be taking over the Equity Council
- Mission minute: two students have been accepted to Embry Riddle

IV. New Business Matters

A. 2022 Open Meetings Resolution*

Larry Kennedy presented the 2022 Open Meetings Act Resolution. He reminded everyone that this needs to be approved annually. This outlines the days, times, and location for the regular governing council meetings. Alex Carothers made a motion to approve the Open Meetings Resolution. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the Open Meetings Resolution. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Brandy Bond, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Election of Officers: President, Vice-President, and Secretary*

Larry Kennedy said that since we were approving the Open Meetings Resolution, it was a good time to elect officers for the year. Larry Kennedy said he was happy to stay the president. Farrah Nickerson said she would stay vice-president, and Roland Dewing said he would remain secretary. Alx Carothers made a motion to elect Larry Kennedy as president, Farrah Nickerson as vice-president, and Roland Dewing as secretary. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the officers. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Brandy Bond, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

V. Ongoing Business Matters

A. Aviation Program Update

Lauren reported the following:

- Some students are getting close to their solo flights and others are getting close to their check-ride.
- Ground classes are going well
- Students are getting Drone Pilot Scholarship
- She is working with Young Eagles and CAP on some partnership

- Potentially working with MS teachers to provide students an “Aviation Day” once per quarter.
- She was invited to the CNM Advisory Committee and making good connections
- She also met with a company that does work with Augmented Reality simulation for aviation training with Embry Riddle. They are offering this to our school for free.

B. Facility Committee Update

Larry Kennedy informed the board that earth work begins on Monday, February 21. He said that Jill Brame will be meeting with Steve Nakamura and his group soon for weekly meetings. The Facility Committee will be meeting regularly to make decisions.

VI. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan gave the school kudos for implementing mission specific goals. She said the governing council will be finalizing their training hours on budget and Equity Council.

B. Strategic Planning Discussion

Kelly Callahan reported the focus areas that the governing council wanted to implement via a survey. She shared a template for a strategic plan and how that could be implemented.

VII. Finance Report

A. Business Office Operation Update

Sean Fry reported that the finance committee met before the board meeting. Finances look good; we did make the down payment for the new building.

He also reported:

- * Revenues are 57.5% of budget.
- * Expenditures are 71.4% of the budget

B. Voucher Approvals*

Larry Kennedy said that the Finance Committee recommends the check register. Larry Kennedy called for a roll call vote to approve the vouchers. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Brandy Bond, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Budget Adjustment Requests*

BARs 2122-0023-I, 0024-I, 0025-IB: Sean Fry explained each of the BARs. Farrah Nickerson made a motion to approve BARs 2122-0023-I, 0024-I, and 0025-IB. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the BARs. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Brandy Bond, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

VIII. Announcements

A. Date for next Regular SAMS Academy Governing Council Meeting

The next regular meeting will be March 18, 2022 at 8:30 AM; potentially in the conference room at the school.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Mike Romo, Alex Carothers, Farrah Nickerson, Brandy Bond, Roland Dewing, and Larry Kennedy; all voted yes. The motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on February 18, 2022 on zoom.us at 9:52 AM.

HOW ARE THINGS GOING?

ADMINISTRATIVE UPDATE MARCH 2022

ACADEMICS

58% progress goal by 3/18

43% classes currently under 52% progress as of Monday 3/14

31% classes currently under 60% actual grade as of Monday 3/14

36% classes already completed



WHAT'S HAPPENING?

Legislative Town Hall Meeting
Volleyball underway
Spring Break coming up March 21-25
Open House April 7th

ENROLLMENT

249 students currently enrolled

225 letters of intent sent/68 remaining

Lottery March 7th

77 Students offered a spot 2022/2023

Goal of 300 students for next year



EQUITY COUNCIL

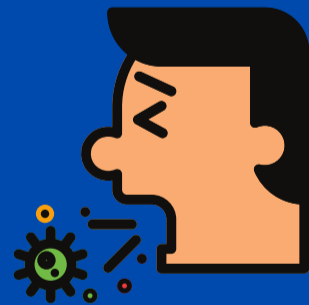
Recruiting members
CSD team connected us with some possible opportunities for the council
Trainings for teachers coming up

COVID

Zero cases in the past two weeks

Test to Stay/Surveillance testing continues

Staff/Students contracting other viruses



CSD SITE VISIT

Positive Overall

Governing Council, Student and Staff Focus Groups

Early Sign Up/4th Visit



**SOUTHWEST AERONAUTICS, MATHEMATICS AND SCIENCE ACADEMY
GOVERNING BOARD**

Resolution No. 2022-004

Resolution Re: Emeritus Board Member

WHEREAS, the Southwest Aeronautics, Mathematics, and Science Academy Governing Board (“Board”), the governing body of the Southwest Aeronautics, Mathematics, and Science Academy, a public charter school authorized by the New Mexico Public Education Commission, held a public meeting on March 18, 2022 at 8:30 a.m.; notice of the meeting was published as provided by law and,

WHEREAS, Mr. Ed Smith has been a member of the SAMS ACADEMY Board since August of 2017 and,

WHEREAS, the SAMS ACADEMY Board wishes to recognize the significant contributions of Mr. Smith in his service on the SAMS ACADEMY board and to the school.

NOW, THEREFORE, be it resolved by the SAMS ACADEMY Governing Board that:

Mr. Ed Smith be granted ***EMERITUS BOARD MEMBER STATUS***. An Emeritus board member will receive all board materials and is welcome to attend and provide input at the SAMS ACADEMY Board meetings. Emeritus status is not a voting position on the SAMS Board but is an advisory and informational role where the Board will benefit from Mr. Smith’s considerable institutional knowledge.

Passed by the SAMS ACADEMY Board this ____ day of _____, 2022 on a vote of ____ in favor, ____ against.

SAMS Governing Board Secretary

SAMS Governing Board President

**POLICY
ADMINISTRATION OF MEDICATIONS**

If possible, all medications should be given at home. If medications must be given during school hours or during athletic team practices/events, they shall be administered in compliance with the New Mexico Administrative Code, New Mexico Nursing Practice Act, New Mexico School Health Manual Standards, New Mexico Athletic Trainers Practice Act, and this policy.

For purposes of this procedural directive policy:

- a "medication" means any substance that is ingested, injected, inhaled or used topically in the diagnosis, treatment and/or the prevention of disease. This includes prescription drugs, over-the-counter and non-prescription drugs.
- A "health care provider" means a professional who is licensed by the state of New Mexico to prescribe medications. Medication authorizations are acceptable, for example, from licensed medical doctors (MDs), nurse practitioners (NPs), osteopathic physicians (DOs), doctors of oriental medicine (DOMs), physician assistants (PAs) and certified diabetes educators affiliated with medical doctor, as well as clinical nurse specialists or psychologists who have completed the pharmacology course requirements to obtain prescriptive privileges. Some prescriptive privileges are limited to a specific area of practice for example; a doctor of oriental medicine is only authorized to write prescriptive orders for oriental medicine herbs.

- (Note: Students who are 18 and over are considered as adult students and fill the role of parent/legal guardian for themselves.)

All medications are to be provided by a parent/guardian as follows:

- Prescription medication must be in a container with a current prescription label that matches the medical provider's written order.
- All medications administered at school should be made available to the school nurse in a pharmacy labeled container that provides the following information:

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- Name of student
- Name of medication
- Druge strength and prescribed dosage
- Route of administration
- Time schedule of administration
- Name of prescribing health care provider
- Over the counter medication should be in the original labeled container.

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Students that require medications be taken during the school day can be accommodated provided that:

- An appropriate written authorization is on file in the health office for the current school year. A "Provider Order and Medication Administration Order" form signed by the physician/provider and the parent/legal guardian shall be required for prescription drugs that may be given more than short-term (1 to 14 days). An over-the-counter or short-term prescription authorization form shall be signed by the parent/legal guardian for all over-the-counter, non-prescription, or short-term (1 to 14 days) prescription medications/remedies, unless otherwise allowed by state law, rule or statute.
- The written authorization shall specify the medication name, dosage and time of administration. For non-prescription over the counter medication, the written authorization should provide the name of the student, age of student, name of the over the counter medication, amount of medication to be taken, and time to be taken and frequency. ~~The medication must be in a pharmacy labeled container or an original labeled container if an over the counter, non-prescription or doctor of oriental medicine prepared remedy.~~
- The information provided in the written authorization must match the label information on the medication container
- If a student is competent to self-administer their own medication the health care provider and/or parent will indicate this on the medication authorization form.

- A licensed school nurse or trained designee shall administer medication to those students who are unable to administer their own medication.
 - The parent/legal guardian may come to school and administer the medication to their child until a verbal or written authorization can be secured by the licensed school nurse.
-
- One day's worth of medication (except for controlled substances) may be carried and self-administered by the student without supervision under certain circumstances, provided that:
 - An appropriate written authorization is on file in the health office for the current school year. A "Provider Order and Medication Administration Order" form signed by the physician/provider and the parent/legal guardian shall be required for prescription drugs that may be given more than short-term (1 to 14 days). An over-the-counter or short-term prescription authorization form shall be signed by the parent/legal guardian for all over-the-counter, non-prescription, or short-term (1 to 14 days) prescription medications/remedies, unless otherwise allowed by state law, rule or statute.
 - The written authorization shall specify the medication name, dosage and time of administration.
 - The student shall be deemed competent to take the medication as ordered on the authorization form.
 - In life-threatening emergency situations such as anaphylaxis, severe asthma reaction or a diabetic reaction resulting in loss of consciousness, a non-medically licensed school employee may administer certain oral, inhaled, rectal or parenteral (injectable) medication to a student provided that:
 - A physician/provider written authorization for emergency medication must be on file with the health office at the school for the current school year, unless otherwise allowed by State law, rule or statute.
 - The non-medically licensed school employee is trained by a licensed school registered nurse or a licensed medical provider for the current school year.

Student's Right to Self-administer Certain Medications

The following definitions apply to this section:

1. "health care practitioner" means a person authorized under law in New Mexico to prescribe drugs for the treatment of asthma and anaphylaxis associated medical conditions.
2. "Medicaion" means a drug as that term is defined in section 201 of the Federal Food, Drug, and Cosmetic Act (21 U.S.C. 321) and includes inhaled bronchodilators, inhaled coticosteroids and auto-injectable epinephrine.
3. "Self-administration" means a student's discretionary use of his or her prescribed asthma or anaphylaxis medication, pursuant to prescription or written direction from a health care practitioner.

Students are authorized to carry and self-administer health care practitioner prescribed asthma treatment medications and anaphylaxis emergency treatment medication if the following conditions are met:

- A health care practitioner has prescribed the medication for use by the student during school hours and instructed the student in the correct and responsible use of the medication; and
- The student has demonstrated the skill level necessary to use the medication and any device that is necessary to administer such medication as prescribed by the health care practitioner and the school nurse or other school official who is a public education department licensed health care provider; and
- The school nurse (if available) with the health care practitioner formulates a written treatment plan for managing asthma or anaphylaxis episodes of the student and for medication use by the student during school hours; and
- The school has, in writing, informed the parent or guardian of the student that the school, including its employees and agents, is to incur no liability as a result of any injury arising from the self-administration of medication pursuant to this section; and
- The student's parent/guardian has completed and submitted to the school the following:
 - Any written documentation required by the school;

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- o The treatment plan formulated under this section;
- o A signed statement from parent/guardian acknowledging that, notwithstanding any provision of state law to the contrary, the school (including its employees and agents) is to incur no liability as a result of any injury arising from such self-administration of medication and the parent or guardian will indemnify and hold harmless the school (including its employees and agents) against any claim arising out of such self-administration of medication.

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Student will be allowed to possess his/her medication while in school; while at a school-sponsored activities; during normal before and after school activities such as before school or after school care on school property; and in transit to or from school or school-sponsored activities.

Parent/guardian must renew authorization each subsequent school year in accordance with this section.

If parent/guardian provides school with back-up medication; the school shall secure the back-up medication is kept at the student's school at a location easily accessible to the student in event of an asthma or anaphylaxis emergency.

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MILITARY FAMILY ENROLLMENT

Free public schools; exceptions; withdrawing and enrolling; open enrollment.

SAMS Academy shall allow military families that will be relocating to a military installation in New Mexico pursuant to an official military order to enroll their children in public school prior to their actual physical presence in the school district. A parent may submit the student's name for the SAMS Academy lottery.

SAMS Academy charter school shall accept electronic applications for enrollment, including enrollment in a specific school or program with the charter school. SAMS Academy charter school shall provide the applicant with materials regarding academic courses, electives, sports and other relevant information regarding the public school in which the student wants to be enrolled. SAMS Academy shall preregister the student in anticipation of the student's enrollment. A student's parent:

(1) shall provide proof of residence in the school district within forty-five days after the published arrival date provided on official military documentation; and

(2) may use any of the following addresses related to the family's military move:

- (a) a temporary on-base billeting facility;
- (b) off-base military housing; or
- (c) a purchased or leased residence.

Parental Access to Information Regarding Professional Qualifications of Teachers, Instructional Support Providers and Principals

Pursuant to §22-10A-16 NMSA 1978:

A. Within sixty calendar days from the beginning of each school year, SAMS Academy will issue a notice to parents that they may obtain information regarding the professional qualifications of their children's teachers, instructional support providers and school principals. The information will include:

A.

- a. whether the teacher has met state qualifications for licensure for the grade level and subjects being taught by the teacher;
- b. whether the teacher is teaching under a teaching or assignment waiver;
- c. the teacher's degree major and any other license or graduate degree held by the teacher;
- d. the qualifications of any instructional support providers if the student is served by educational assistants or other instructional support providers.

B. The SAMS Academy head administrator will provide written notice to the parents of those students who are being taught for longer than four consecutive weeks by a substitute teacher or by a person who is not qualified to teach the grade or subject.

B-C. The SAMS Academy head administrator will:

- i. ensure that the notice required by Section B of this policy is provided by the end of the four-week period following the assignment of that person to the classroom;
- ii. ensure that the notice required by Section B of this policy is provided in a bilingual form to a parent whose primary language is not English;
- iii. retain a copy of the notice required pursuant to this policy; and
- iv. ensure that information relating to teacher licensure is available to the public upon request.

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SAMS Academy Student Immunization Policy

Pursuant to NMAC 6.12.2.8 REQUIREMENTS FOR IMMUNIZATION OF CHILDREN ATTENDING [SCHOOL]

The following definitions apply to this policy:

1. “Active duty” means full-time duty status in the active uniformed service of the United States, including members of National Guard and reserve on active duty orders.
2. “Children of military families” means children enrolled in kindergarten through twelfth grade in the household of an active duty member.
3. “Licensed physician” means a physician licensed to practice medicine or osteopathic medicine in New Mexico, another state or territory.
4. “Certified nurse practitioner” means an individual licensed as a certified nurse practitioner with prescriptive authority by the New Mexico board of nursing, another state or territory.
5. “Required immunizations” means those immunizations against diseases deemed to be dangerous to the public health by the public health division and set forth in its immunization schedule effective at date of enrollment.
6. “Satisfactory evidence of commencement and completion of immunization” means satisfactory evidence of a person having begun the process of immunizations in a statement, certificate or record signed by a duly license physician, certified nurse practitioner, or other recognized public or private health facility stating that the person has received at least the first in the series of required immunizations and is proceeding with the immunizations according to the prescribed schedule. Persons enrolling I schools who have begun the process of immunization shall have one month following the date of enrollment to complete the required immunizations and submit satisfactory evidence of eompleting the required immunizations or having continued the process of the required series.
7. “Satisfactory evidence of immunization” means a statement, certificate or record signed by a duly licensed physician, certified nurse practitioner, or other recognized, licensed health facility stating that the required immunizations have been administered to the person.

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A. No student shall be enrolled at SAMS Academy unless the student can present satisfactory evidence of commencement or completion of immunization in accordance with the immunization schedule and rules and regulations of the public health division.

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A.
B. Exemptions from immunization:

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- a. The student is exempt from immunization upon filing with the SAMS Academy administration:
 - i. a statement or certificate signed by a licensed physician or certified nurse practitioner stating that the physical condition of the person seeking enrollment is such that immunization would seriously endanger the life or health of the person
 - ii. an exemption granted by the public health division on the basis of:
 1. notarized affidavits or written affirmation from an officer of a recognized religious denomination that such child's parents or guardians are bona fide members of a denomination whose religious teaching requires reliance upon prayer or spiritual means alone for healing; or
 2. notarized affidavits or written affirmation from the parent or legal guardian that religious beliefs, held either individually or jointly with others, do not permit the administration of vaccine or another immunizing agent.

b. Exemptions from obtaining the required immunizations are valid for a period not to exceed nine (9) months and will not extend beyond the end of the school year in which the child is currently enrolled.

~~b.~~

C. Children of military families: Children of military families will be enrolled and conditionally placed at SAMS Academy for thirty (30) days while the student obtains the required immunizations. Students of active military families must obtain at least the first in the series of required immunizations within thirty (30) days of the date of enrollment and provide documentation to SAMS Academy.

~~C.~~

D. Disenrollment: If satisfactory evidence of completion of immunization or an exemption from immunization is not produced, the SAMS Academy administration will commence disenrollment proceedings.

~~D.~~

E. Administrative duty to report:

- a. It is the duty the SAMS Academy head administrator to be prepared to produce a record showing the required immunization status of every child enrolled in or attending SAMS Academy.
- b. These records must be kept current and available to public health authorities.
- c. The name of any parent or guardian who neglects or refuses to permit his (her) child to be immunized against diseases as required by rules and regulations of the public health division shall be reported by the SAMS Academy head administrator to the director of the public health division within a reasonable time after such facts become known and documentation is provided by the school.

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SAMS ACADEMY EXTENDED FAMILY LEAVE POLICY

SAMS Academy Governing Council realizes the organization employs fewer than 50 employees and therefore does not meet qualification for the Federal Family Medical Leave Act. The organization recognizes the need for employees to have Extended Family Leave for prolonged absences from work to care for themselves or their immediate family. Extended Family Leave ensures an employee will maintain their employment and does NOT guarantee pay for, either all or part of, the entire duration of Extended Family Leave.

EMPLOYEES THAT QUALIFY FOR EXTENDED FAMILY LEAVE

To qualify for Extended Family Leave, employees must currently be employed and have either:

- Been under contract by the school for 150 consecutive contract days or more prior to their application for Extended Family Leave; or
- Have worked for the school for 1000 hours or more total in the last 24 regular pay periods prior to their application for Extended Family Leave.

CIRCUMSTANCES THAT QUALIFY FOR EXTENDED FAMILY LEAVE

Eligible employees may take up to 16 work weeks of Extended Family Leave in a 12- month period for the following qualifying reasons:

- The birth of a child and to bond with the newborn within one year of birth,
- The placement with the employee of a child for adoption or foster care and to bond with the newly-placed child within one year of placement,
- A serious health condition that makes the employee unable to perform the functions of his or her job, including incapacity due to pregnancy and for prenatal medical care,
- To care for one or more of the employee's Immediate Family Members who has a serious health condition, including incapacity due to pregnancy and for prenatal medical care;
- Any qualifying exigency arising out of the fact that the employee's Immediate Family Member is a military member on covered active duty or call to covered active-duty status.

Immediate Family Members

Employees can take Extended Family Leave due to an above qualifying circumstance to the following defined Immediate Family Members:

- **Spouse** means a husband or wife as defined or recognized in the state where the individual was married, including a common law marriage or same-sex marriage. Spouse also includes a husband or wife in a marriage that was validly entered into outside of the United States if the marriage could have been entered into in at least one state.
- **Parent** means a biological, adoptive, step or foster father or mother, or any other legal guardian to the employee when the employee was a child. This term does not include "parents-in-law."
- **Son or daughter** means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person acting as legal guardian, who is under 18 years of age or who is 18 years of age or older and incapable of self-care because of a mental or physical disability at the time that Extended Family Leave is to commence. The onset of a disability may occur at any age for purposes of the definition of an adult "son or daughter" under Extended Family Leave.

SAMS Academy requires employees to use paid leave during Extended Family Leave. Once all absence balances of leave are exhausted, the employee may use any leave that is donated to him/her by other staff members in accordance with the Leave Donation Policy. Once the Leave Donation has been exhausted, any remaining Extended Family Leave hours will be unpaid.

SUBSTITUTION OF PAID LEAVE

- Compensatory Time will not be applied to any leave of absence
The Head Administrator shall develop procedures for the systematic administration of this policy.

No School Discrimination for Race/Religion/Culture/Hair Policy

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In accordance with the No School Discrimination for Hair Act, NMSA 1978 §22-5-4.3 (A) requires that existing anti-discrimination policies, student discipline, dress code policies be added with the following language:

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SAMS Academy shall not discriminate against a student, discipline a student, or impose disparate treatment of a student, because of a student's race, religion, or culture or because of a student's use of protective hairstyles or cultural or religious headdresses, as defined in New Mexico statute, NMSA 1978 §22-5-4.3 (A)&(I) and §22-8B-4(A)&(U).

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Definitions

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For purposes of this policy:

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(1) "Cultural or religious headdresses" includes hijabs, head wraps or other headdresses used as part of an individual's personal cultural or religious beliefs.

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(2) "protective hairstyles" includes such hairstyles as braids, locs, twists, tight coils or curls, cornrows, bantu knots, afros, weaves, wigs, or head wraps; and

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(3) "race" includes traits historically associated with race, including hair texture, length of hair, protective hairstyles or cultural or religious headdresses. NMSA 1978 §22-5-4.3 (I) and §22-8B-4(U)

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SAMS ACADEMY GUN FREE SCHOOLS POLICY

Pursuant to 30-7-2.1 NMSA 1978, it is unlawful to carry a ~~deadly weapon~~~~firearm~~ on [School] premises.

A. Unlawful carrying of a firearm on school premises is unlawful except by:

- 1) a ~~pea~~lice officer
- 2) school security personnel
- 3) a student, instructor or other school-authorized personnel engaged in army, navy, marine corps or air force reserve officer training corps programs or state-authorized hunter safety training instruction
- 4) a person conducting or participating in a school-approved program, class or other activity involving the carrying of a ~~deadly weaon; or firearm~~
- 4)5) a person older than nineteen years of age on school premises in a private automobile or other private means of conveyance, for lawful protection of the person's or another's person or property.

B. As used in this section, "school premises" means:

- (1) the buildings and grounds, including playgrounds, playing fields and parking areas and any school bus of SAMS Academy in or on which school or school-related activities are being operated under the supervision of SAMS Academy's governing board; or
- (2) any other public buildings or grounds, including playing fields and parking areas that are not ~~SAMS Academy{School}~~ property, in or on which school-related and school-sanctioned activities are being performed.

C. Whoever commits unlawful carrying of a ~~deadly weapon~~~~firearm~~ on school premises is guilty of a fourth degree felony.

D. Additional student discipline policies; weapon-free schools. 22-5-4.7 NMSA 1978

- 1) ~~SAMS Academy policy provides for the~~ The Gun-Free Schools Act provides for a mandatory expulsion from school, for a period of not less than one year, any student who is determined to have knowingly brought a weapon to ~~SAMS Academy{School}~~ under the jurisdiction of the governing board. The governing board and the head administrator of ~~SAMS Academy{School}~~ may modify the expulsion requirement on a case-by-case basis.
- 2) SAMS Academy ~~student discipline policies will~~ shall provide for placement in an alternative educational setting, for not more than forty-five days, of any student with a disability who is determined to have knowingly brought a weapon to school under the jurisdiction of the ~~SAMS Acamedy{School}~~ Governing Board. If a parent or guardian of the student requests a due process hearing, then the student shall remain in the alternative educational setting during prior to any proceeding, unless the parent or guardian and the school district agree otherwise.

3) For the purposes of this section, "~~weapon~~~~firearm~~" means:

- a) any ~~firearm~~~~weapon~~ that is designed to, may readily be converted to, or will expel a projectile by the action of an explosion; and
- b) any destructive device that is an explosive or incendiary device, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter-ounce, mine, or similar device.

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Monthly Report - March 18, 2022

All figures and outcomes are based on the date of this report - March 15, 2022.

FLIGHT TRAINING:

- **Flights** - We have flown 11 missions / 25.8 hours since the January report
 - Robert “Birdie” Garcia-Kaliel just soloed!
 - Ethan “Flash” Gordon is scheduled for his checkride in Farmington March 28th!
 - I’m working with two students toward their Private Pilot Certification (one after getting his Recreational Pilot Certificate and one instead of getting his Recreational Pilot Certificate.)
- **Sim** - We have flown 8 missions / 12.7 hours in our Redbird MCX AATD.
- **Drone** - We have two students ready to complete their FAA Remote Pilot Certificate Exam!

GROUND CLASSES STATUS:

- We still have 24 ITA students, 39 FOA students, 11 AIA students, and 13 Drone students (87 total.)
- We now have 5 students this semester who have received Drone Pilot Scholarships - covering both their ground course and their knowledge exams (~\$400 value EACH.)
- Scarlett McIntyre was awarded a \$2000 EAA Scholarship!
- We have MORE students applying for MORE Scholarships!
- Pilot Progression Program - Young Eagles was rescheduled for this Saturday. 59% of those who signed up from Albuquerque and surrounding areas are our SAMS students! I’ll be flying SAMS students in our airplane to represent the school and get the word out to other students/parents (as well as to encourage the students who signed up.)

ADDITIONAL:

CAP - Roland was good enough to get a CAP leadership group together to meet with Bridget and me. It was very productive, and now we’re just waiting on a secondary meeting with the Squadron Commander. This should open the door for our SAMS Students to get multiple free balloon, glider, and airplane flights, as well as the possibility of progressing with CAP (including the possibility of getting a private pilot certificate through CAP.)

I’m joining the CAP Aerospace Education Membership (AEM) to open the door to various free STEM kits, including drones and flight simulators (yokes, rudders, software.)

AIRCRAFT STATUS:

I received the fire extinguisher we ordered and I've ordered the magnetos (our current mags should be overhauled in ~30 hrs, although I may push this back a bit if it's not the best time for an interruption in our flight training.)

EXPENSES:

Flight/Variable Expenses:

- **Fuel:** ~\$1560, based on hours flown and average fuel cost. The exact number can be found in the finance report (World Fuel). Fuel costs are going up, which makes it that much more important to be efficient with our flight training.
- **Maintenance:** The ELT Battery was \$59.95. The magnetos were \$2100 (for both.) The Oil Change was \$408.40 (half for the cost of the oil/filter and half labor.) I talked to David Espinosa about the ADS-B, but we don't have anything scheduled yet.

Fixed Expenses:

- Hangar Rental:
 - \$325.00 per month for KAEG
- Insurance: Annual Premium \$ 5,511.00