

Teacher

Poland Local Schools
TEACHER
Job Description

Title: **TEACHER**

Qualifications: Valid Ohio Teaching Certificate/License and current background checks are required.

Reports to: **Building Principal**

Job Goal(s): To help students learn subject matter and skills that will contribute to their development as mature, able, and responsible men and women.

ESSENTIAL RESPONSIBILITIES:

1. Understand the Poland Local Schools Organizational Chart.
2. Meets and instructs assigned classes.
3. Creates a classroom environment within the resources provided by the Poland Local Schools district that is conducive to learning.
4. Prepares for assigned classes, and provides evidence of preparation as requested by the building principal.
5. Establishes and maintains standards of classroom behavior with input from students.
6. Guides the learning process toward the achievement of curriculum goals, establishes clear objectives for all lessons, units, projects, and communicates these objectives to students.
7. Employs a variety of instructional strategies.
8. Strives to implement by instruction and professionalism the district's philosophy of education and instructional goals and objectives.
9. Assesses student progress on a regular basis and provides information and reports when needed.
10. Participates in the Intervention Team processes for students when requested by the Director of Student Services.
11. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
12. Maintains accurate and complete records as required by law and district policy.
13. Assists the administration in implementing all policies and rules governing student conduct, develops reasonable rules of classroom behavior, and maintains order in the classroom in a fair and just manner.

Teacher

14. Plans and supervises assignments for teacher aide(s) and volunteer(s) when appropriate.
15. Demonstrates professionalism.
16. Attends and participates in faculty, grade level, and departmental meetings.
17. Cooperates with other members of the staff in planning instructional objectives and methods.
18. Assists in the selection of books, equipment and other instructional materials.
19. Works to establish and maintain open lines of communication with students and their parents
20. Establishes and maintains cooperative relations with others.
21. Establishes professional goals as required through the negotiated PEA contract and LPDC.
22. Seeks professional growth through a variety of opportunities.

Terms of Employment

Length of contract and compensation will be determined by the Board of Education

The employee shall remain free of any alcohol and non-prescribed controlled substance abuse in the workplace throughout his/her employment in the district.

Evaluation

Performance of this position will be evaluated in accordance with provisions of the Board of Education's Policy on the Evaluation of Professional Personnel and will be done by the Building Principal or appropriate administrators.

I acknowledge receiving a copy of the Poland Local School District **Teacher** job description.

Employee signature

Date

Board Approved: 12/13/2021