

2021-2022 THINK Together Program

Foothill Knolls Academy

Hello Parents!

I am Allyssa Giron, the Site Coordinator for the Think Together program here at Foothill Knolls Academy. Think Together is an amazing program that provides a safe environment for students after school while also providing Homework Assistance, Physical Activity, Academic Enrichment, and Social-Emotional Learning for every student participating in program. You will find below friendly reminders of program expectations that qualify your child to participate in program for the remainder of the year. If you have any questions, please feel free to contact me Monday through Friday from 10:00am-6:00pm via **(909)479.4824** or by email at foothillknolls.uusd@thinktogether.org

ATTENDANCE:

- To qualify your student for this program funding, your student must attend program 5 days a week, from end of the school day-5:50pm daily.
- If your student is absent three days or more in a month without a doctors' note or extenuating circumstance, their seat in program will be released to the next student on the waitlist.
- Students that are confirmed to be out due to covid or covid exposure by the front office will be exempt from the attendance policy for that 10 day period.
- Students that attend school during the day, but do not attend program will be dismissed after 3 occurrences.
- All absences and early releases before 5:30pm will be documented and will lead to a dismissal at the discretion of the Site Coordinator.
- Some accommodations can be arranged with the Site Coordinator, however the limitations on the attendance policy are very strict as outlined by the Education Department of California.

STUDENT PICK UP

- The pick-up time frame is from 5:50pm-6:00pm.
- **Due to Safety Concerns, all parents must park and come to the gate for their child to be released. Students will no longer be released for car pickup. Please be prepared to show your ID to confirm that you are on the pick-up list.**
- All students must be picked up by 6:00 pm daily. Late pick-ups after 6:00pm will be documented and after 3 occurrences, will be grounds for dismissal.
- If you are running behind, I ask that you contact the program phone number at **(909)479-4824** by 5:45pm to provide an estimated time of arrival.

- Student pick up is located at the primary gate. There is a sign on the gate with the program phone number on it to contact me if you need to pick up your child before 5:50pm. Again, that phone number is **(909) 479-4824**
- Students will only be released to authorized adults over the age of 18 years old with valid identification whom parents include on the emergency contact list. There will be no exceptions to the age requirement. Please do not send brothers and sisters who are under the age of 18 without valid ID to the gate, they **WILL** be turned away.
- If you have an emergency and need an adult over the age of 18 who is not on your student's emergency contact list to pick your student up, please text the first and last name of the person doing the pick-up to the program phone at **(909) 479-4824**. This is a one-time exception and will be recorded as your written permission to release your student to that responsible party.
- You can add an adult over the age of 18 to the pick-up list at any time via the online parent portal or by contacting the Site Coordinator.

If you have any questions about these policies, please feel free to reach out at any time at (909) 479.4824.