

Northshore School District

BOARD POLICY

No. 3131

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STUDENTS

Attendance Area Transfers

Each student in the district is required to attend the school designated for the geographic attendance area in which he or she resides.

A parent or guardian may request that his or her child be allowed to attend another school in the district. Requests must be submitted, in writing, to the Office of Student Services. Factors that may affect waiver approval include current capacity, class size and school growth patterns.

Transfers may be granted for the following reasons:

- A. A financial, educational, safety, or health condition affecting the student would be reasonably improved as a result of the transfer;
- B. Attendance at another school in the district is more accessible to the parent's place of work or to the location of child care; or
- C. There is some other special hardship or detrimental condition affecting the student or the student's immediate family that would be alleviated as a result of the transfer. Special hardship or detrimental condition includes, but is not limited to, the following:

A student who moves to a new attendance area in the district during the school year may elect to transfer at the time of the move or at the end of the grading period. For a high school student, transfers may only be approved to coincide with the beginning of a new grading period. A senior may elect to finish the school year without transferring to a new school, but must declare his or her preference prior to the beginning of the last grading period.

The principal of the school to which the student desires to transfer shall consult with the Director of Student Services to determine:

1. Whether space is available in the grade level or classes at the building in which the student desires to be enrolled;
2. Whether appropriate educational programs or services are available to improve the student's condition as stated in requesting the transfer;
3. Whether the student's transfer is likely to create a risk to the health or safety of other students or staff at the new building; and

4. Whether the student's disciplinary records indicate a history of violent or disruptive behavior or if the student has been expelled or suspended from a public school for more than ten consecutive days.
- D. Program needs of students will be a major consideration in transfer approval. However, transfers solely for disciplinary reasons will not be allowed, and transfers solely for extracurricular activity reasons will not be allowed.

If the request for transfer is denied, the parent or guardian may meet with the principal of the school which the student desires to attend. If the parent or guardian still feels that it is not resolved they may appeal to the Director of Student Services.

Parents shall be informed annually of the district's attendance area transfer option. The district shall make available for public inspection the Superintendent of Public Instruction's annual information booklet on enrollment options in the state at each school building, the central office and local public libraries.

Cross Reference:

WSSDA Policy No. 3131 District Attendance Area Transfers

Legal References:

RCW 28A.225.270 Intradistrict enrollment options policies

RCW 28A.225.290 Enrollment options information booklet

RCW 28A.225.300 Enrollment options information to parents

Adopted by the Board: April 26, 1993

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