

Report to Stakeholders

Quality Report 2011



Metro Technology Centers
Preparing for Life

Six Metro Locations 424-TECH • www.metrotech.edu



Springlake Campus • Oklahoma City, OK 73111

Business Conference Center (BCC) • 1900 Springlake Drive
Child Care Center (CCC) • 3901 Martin Luther King Avenue
Economic Development Center (EDC) • 1700 Springlake Drive
Financial Services (FS) • 1600 Springlake Drive
Health Careers Center (HCC) • 1720 Springlake Drive
Information Technology Center (ITC) • 1800 Springlake Drive
Metro Career Academy (MCA) • 1901 Springlake Drive
Public Safety Academy (PSA) • 1700 Staton Drive



South Bryant Campus (SBC)

4901 S. Bryant Avenue • Oklahoma City, OK 73129



Adult and Continuing Education Campus (ACE)

201 N.E. 48th Street • Oklahoma City, OK 73105



Aviation Career Campus (ACC)

Will Rogers World Airport • 5600 S. MacArthur Boulevard
Oklahoma City, OK 73179



Walker Center • Oklahoma City, OK 73109

309 S.W. 59th Street • Oklahoma City, OK 73109

Beauty Academy (BA) • Suite 305
Business Development Center-South (BDS) • Suite 302



Metro Downtown at the Montgomery (MDM)

500 W Main Street • Oklahoma City, OK 73102

Metro Technology Centers is a career and technology center district with six locations. The school was established in 1979 by a vote of the people to serve Oklahoma City in providing career and technology education (CTE).

The Oklahoma CTE system was created in the 1960s as a third, publicly-supported education branch with its own Oklahoma State Board of Career and Technology Education (OSBCTE) and Oklahoma Department of Career and Technology Education (ODCTE). Metro Tech is one of 29 technology centers in the state of Oklahoma.

Metro Tech provides full-time career majors within 15 career clusters for high school and adult students. High school students receive credit toward high school graduation. Both student groups can earn college credit, certifications and/or licenses.

Short-term adult and career development (ACD) courses can be 1 to 100 hours on any subject where a need has been identified. Customized courses are provided to promote personal, economic and organizational development for industry-specific training and development (ITD) clients.

Metro Tech’s special services include career and business counseling, assessment, financial aid, employment services, computerized academic centers including ESL (English as a Second Language), child care, disability services and bus transportation. Metro Tech also provides special programs for high school dropout recovery and prevention (Metro Career Academy), transition from government assistance to the workplace (BEST), GED preparation and business incubators for new businesses.

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Economic Development 26

Metro Career Academy (MCA) • Bringing the community to students!

Newest Location



Leadership • Board of Education

Leadership

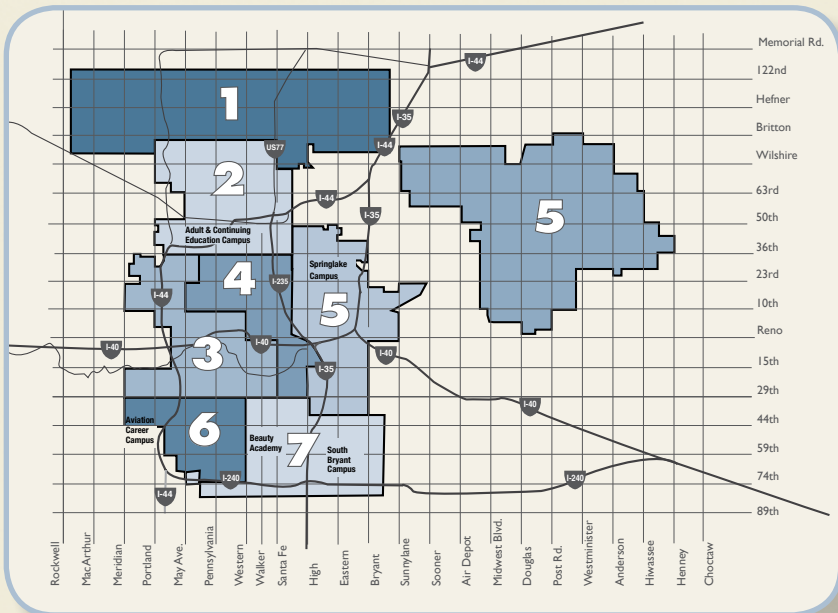
Dr. James Branscum,
Superintendent

Dr. Danene Vincent,
Associate Superintendent,
Chief of Staff

Bob Parrish,
Associate Superintendent of
Business & Operational Services

Elaine Stith,
Associate Superintendent of
Student & Instructional Services

Board Member Districts



District 1
Mr. Ron Perry



District 2
Ms. Sarah McKinney



District 3
Ms. Elizabeth A. Richards



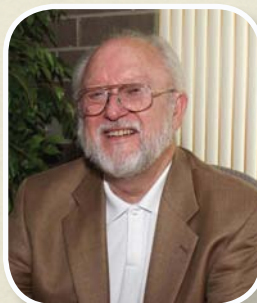
District 4
Ms. E. Elaine Schuster



District 5
Dr. Donna Neal Thomas



District 6
Ms. Patricia Means



District 7
Mr. Jim Huff



Emeritus
Mr. Don Wright

Superintendent's Message



Our goal as an organization is to have a systematic and integrated approach to achieving our mission, preparing people for successful employment and life in a global society. It is for this reason that we not only have a Performance

Excellence Plan (PEP), but we also have SPEPs (Site PEPs), DPEPs (Departmental PEPs), CPEPs (Classroom PEPs) and IPEPs (Individual PEPs). Our mission is deployed to all levels of employees through the alignment of their IPEPs to the PEP. Instilling these plans provides the blueprints for achieving our organizational goals. Samples of these organizational achievements include:

- Over 250 students and staff moved into the new Metro Career Academy (MCA) in January 2011. This is the first full-service community school in Oklahoma City and is the first LEED-Gold-certified technology center in the state.
- The Information Technology Services Department is involved in several projects. They are finding alternatives or refining the online grade-book, tuition/fee payment system, computer upgrades/replacements, district calendar/event scheduling, attendance scanning system and emergency alert/notification system.
- The Quality Services Division continues to make progress toward our major action initiative of ISO 9001 certification. This initiative is very important because it ensures that we have consistent processes district-wide. This allows more efficient and effective training processes for all employees.

- All employees completed required training for National Incident Management System (NIMS). This is a federally mandated program through FEMA and helps to ensure aligned responses to organizational emergencies.
- According to Environmental Protection Agency/eGRID figures, our Energy Management Action Plan has saved 15,803 MMBTUs, the equivalent of 2,419 metric tons of carbon dioxide emissions being prevented, 434 cars removed from the road, or 61,882 tree seedlings grown for 10 years. Our goal is to be as efficient as possible. The total savings to date is \$251,372.
- Metro Tech recently achieved our five-year local and regional accreditations by ODCTE and NCA CASI (North Central Association Commission on Accreditation and School Improvement.) Achieving these accreditations requires continuous improvements in processes, meeting strict quality standards, and demonstrating quality assurance.
- Our enrollment and key performance measures remain very good. This contributes to earning the Oklahoma Quality Award for Excellence. This award was presented in December by the Oklahoma Quality Award Foundation and Governor Elect (and now Governor) Mary Fallin. Metro Technology Centers is the only public education system (CareerTech, higher education or common education) to have earned this award.

We invite you to review our many successes in this document. Comments to the Superintendent's office are always welcome.

A handwritten signature in black ink that reads "James D. Branscum". The signature is fluid and cursive, with a large, sweeping flourish at the end.

James D. Branscum, Ed.D.
Superintendent

Mission

Metro Technology Centers prepares people
for successful employment and life
in a global society.



Our Vision

Metro Technology Centers will be recognized as a critical partner in economic development by preparing a high-quality workforce.

Our Commitment

To be the very best we can be at [serving our students and stakeholders](#) and to find joy in doing so.

Our Core Values

- Customer-focused
- Learning-centered
- Accountable and ethical
- Innovative
- Nurturing, sensitive and supportive
- Dedicated to continuous quality improvement
- Willing to do “whatever it takes”

Metro Tech receives the OQF Award for Excellence

The Oklahoma Quality Foundation (OQF) awarded Metro Technology Centers the Oklahoma Quality Award for Excellence on Thursday, December 9, 2010, at the Governor’s Mansion.

The Award for Excellence is awarded to organizations that, through their practices and achievements, have demonstrated the highest levels of excellence worthy of recognition as outstanding examples of organizations in the State of Oklahoma.

“This adds us to the list of great benchmark organizations in Oklahoma and allows our students and community to know that we are a quality organization,” Superintendent James Branscum said.



The OQF’s 2010 Award program has three levels: Commitment, Achievement and Excellence. Metro Tech previously received the OQF Award for Achievement in 2006 and 2008, along with the Award for Commitment in 2001.

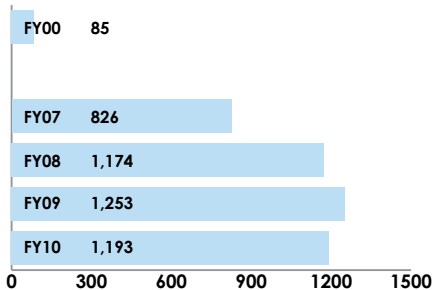
Instructional & Learning Excellence

Results of our students' learning levels and trends

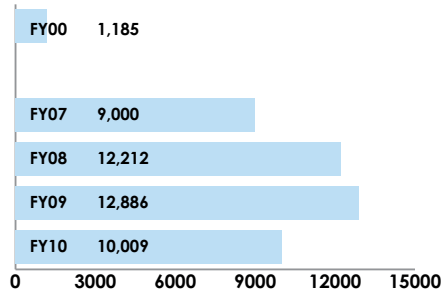
College Credit

Metro Tech students may earn college credit through cooperative alliance agreements with partnering colleges, the Oklahoma State Regents for Higher Education and the Oklahoma Department of Career and Technology Education. Results are listed below for students who received college credit while attending Metro Technology Centers.

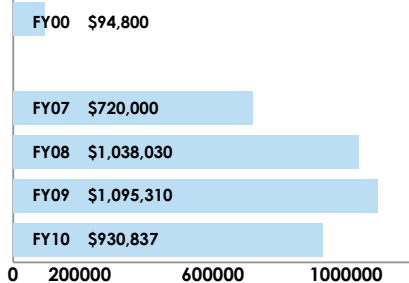
Number of Students Participating in Cooperative Agreements



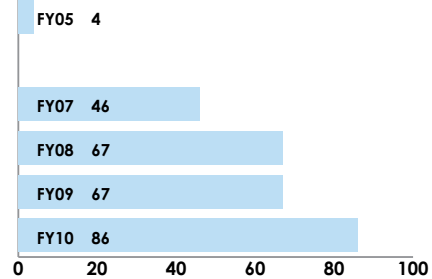
College Hours Earned Through Cooperative Agreements



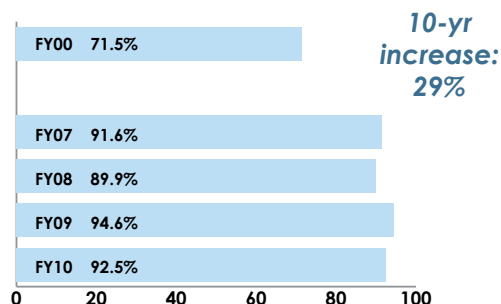
Tuition Dollars Saved Through Cooperative Agreements



Teachers Integrating eLearning in the Classroom



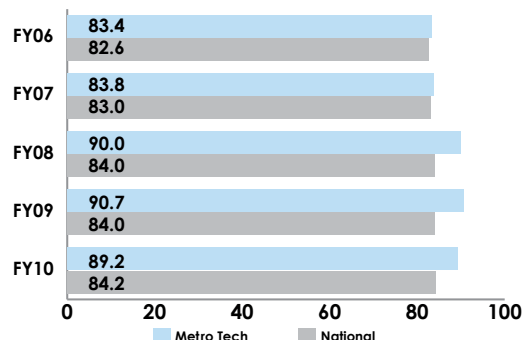
Student Completion/Retention Rates



Instructional & Learning Excellence

Results of our students' learning levels and trends

FAA National Licensing Test Scores



Metro Tech is fully accredited by:



- The North Central Association Commission on Accreditation and School Improvement (NCA CASI)
- The Oklahoma Board of Career and Technology Education (OBCTE)
- The Oklahoma State Board of Education

Public Safety Academy at Metro Tech

Metro Tech's Public Safety Academy offers Detention Officer and Law Enforcement Officer Prep to high school students. Local law enforcement agencies provide guest speakers, field trips and internships for the students to develop a true understanding of the work. Students complete CLEET Phase 1 and 2-Unarmed Security.

Police Cruiser was donated by a local law enforcement agency to aid in student learning.



Pass Rates by Clusters 2007-2010

Cluster	2007	2008	2009	2010	4-yr Average
Architecture and Construction	88.1%	83.7%	85.0%	90.9%	86.9%
Arts, Audio/Video Technology and Communications	100.0%	95.7%	79.7%	97.2%	91.3%
Business, Management and Administration	94.2%	98.0%	94.2%	92.0%	94.9%
Finance	96.8%	100.0%	100.0%	100.0%	99.2%
Health Science	93.4%	92.5%	97.2%	93.9%	94.1%
Hospitality and Tourism	98.4%	96.6%	100.0%	97.9%	98.3%
Human Services	93.4%	90.5%	89.2%	78.3%	88.2%
Information Technology	100.0%	96.9%	96.0%	98.1%	97.3%
Manufacturing	85.7%	95.2%	96.7%	100.0%	96.5%
Science, Technology, Engineering and Mathematics		100.0%	100.0%	70.3%	84.1%
Transportation, Distribution and Logistics	98.4%	94.1%	95.7%	84.2%	93.1%
Total	95.3%	93.3%	93.5%	89.8%	92.9%

Instructional & Learning Excellence

Results of our students' learning levels and trends

Gold Star Award Nine Years in a Row!

Metro Technology Centers is proud to be the recipient of the Gold Star Award presented by the Oklahoma Association of Career & Technology Education (OkACTE) for the ninth consecutive year. During the past nine years, Metro Technology Centers has consistently demonstrated its commitment to meeting and exceeding the Gold Star standards.

The Gold Star award has several rigorous requirements. Some of these include a current strategic plan supporting the plan of ODCTE, an 80% student completion rate, 82.5% student job placement rate, 85% total enrollment, and 50% of enrolled students participating in student organizations.



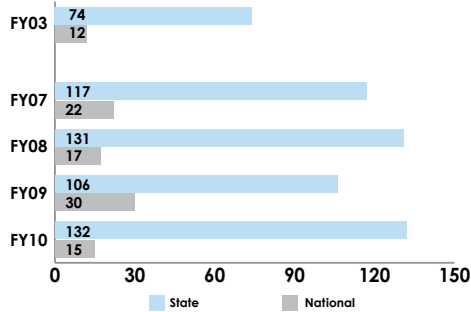
Industry Accreditations and Certifications

Auto Collision Technology	National Institute for Automotive Service Excellence (ASE)
Auto Service Technology	National Institute for Automotive Service Excellence (ASE)
Aviation Maintenance	Federal Aviation Administration (FAA)
Construction Technology	National Center for Construction Education and Research (NCCER) Associated General Contractors of Oklahoma (AGC)
Cosmetology	Oklahoma State Board of Cosmetology
Dental Assisting	American Dental Association Commission on Dental Accreditation
Facial Technology	Oklahoma State Board of Cosmetology
Lead-Based Paint Training	Oklahoma Department of Environmental Quality (ODEQ) Environmental Protection Agency (EPA)
Legal Office	NALS-The Association for Legal Professionals
Medical Assisting	Commission on Accreditation of Allied Health Education Programs (CAAHEP) Curriculum Review Board of the American Association of Medical Assistants Endowment (AAMAE)
Nail Technology	Oklahoma State Board of Cosmetology
Nursing Prep	Oklahoma Board of Nursing
Practical Nursing	National League for Nursing Accrediting Commission Oklahoma Board of Nursing
Radiologic Technology	Joint Review Committee on Education in Radiological Technology
Surgical Technology	Commission on Accreditation of Allied Health Education Programs (CAAHEP)

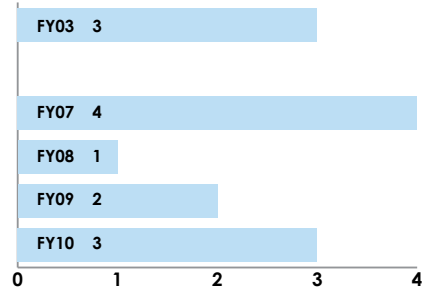
Student & Stakeholder Focus

Focus on meeting the requirements, expectations, and preferences of students and stakeholders

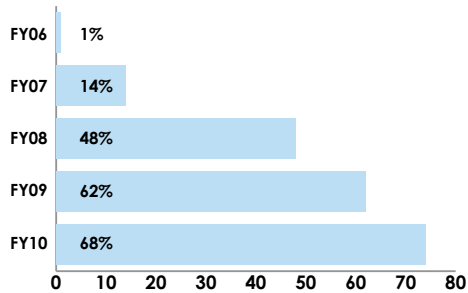
Number of Students Placing Top 10 in State and National Competitions



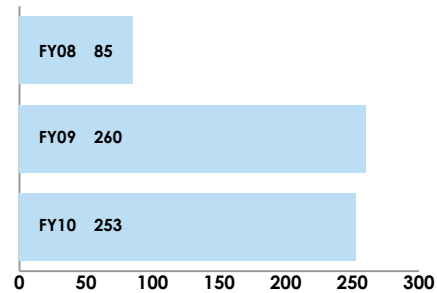
Number of District/State/National Officers



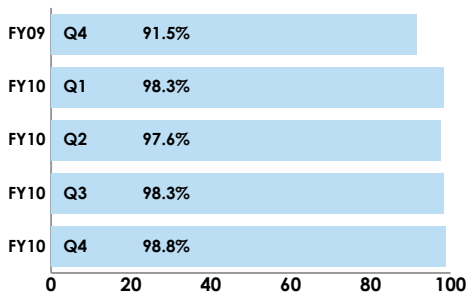
Students Participating in KeyTrain



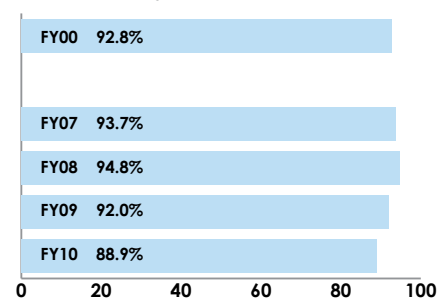
WorkKeys Career Readiness Certificates



Adult and Career Development Pass Rates



Positive Placement Rate for Career Major Students



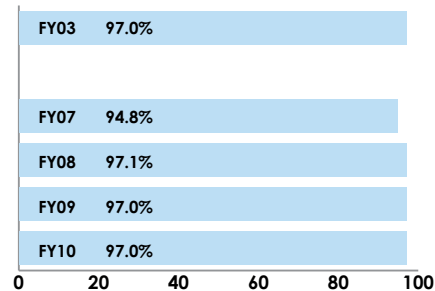
Student & Stakeholder Focus

Focus on meeting the requirements, expectations, and preferences of students and stakeholders

Advisory Committee Surveys

To determine the satisfaction of business and industry partners, Metro Technology Centers conducts a survey of career major advisory committee members. Business and industry representatives are asked to rate items on a scale of 1 to 4 (strongly disagree to strongly agree). Topics covered include rigor of skills training, communication about available career majors, flexibility of program offerings, academic and college preparation, student activities, district contributions to the economic development of the community, and safety/security of the school environment.

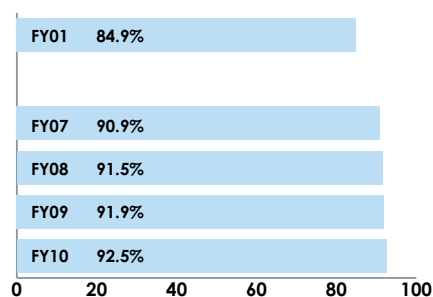
Advisory Committee Survey Results
Overall Percent Agree or Strongly Agree



Student Satisfaction

Metro Technology Centers conducts a student survey each spring. On a 30-question survey, students are asked to rate items on a scale of 1 to 4 (strongly disagree to strongly agree) covering such topics as instruction, instructional support, availability of resources, counselor and site director support, student activities, student-related policies and safety/security of the school environment. Students are also allowed to write comments on the greatest strengths in their career majors at Metro Technology Centers, as well as the greatest opportunities for improvement.

Student Opinion Survey Trends
Overall Percent Agree or Strongly Agree



ACD Customer Satisfaction: Met or Exceeded Expectations

Business Type	Jul-Sep 09	Oct-Dec 09	Jan-Mar 10	Apr-Jun 10
Usefulness of class	98%	98%	96%	100%
Instructional materials	97%	98%	100%	99%
Instructor teaching style	99%	99%	98%	100%
Instructor knowledge	98%	99%	96%	100%

Student & Stakeholder Focus

Focus on meeting the requirements, expectations, and preferences of students and stakeholders

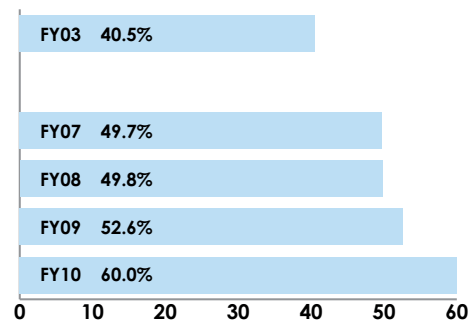
ITD Customer Satisfaction and Training Effectiveness

Business Type	Type of Training or Service	Impact or Results for Client
Agency	Safety	Reduction of injuries by 12%
Small Business	Customer Service	Increase in sales by 10%
Small Business	Starting Your Own Business (One-On-One Consulting)	Started business. It now supports owner and two new employees

Student Referrals

More than 60% of all enrollments in FY10 were the result of positive referrals by students and stakeholders.

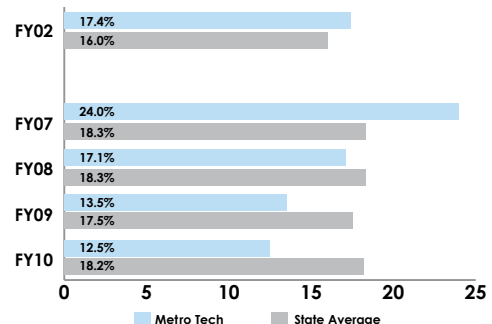
Student Referrals



Secondary Service Rate

Secondary service rate measures the percentage of eligible students from sending high schools that are attending a technology center.

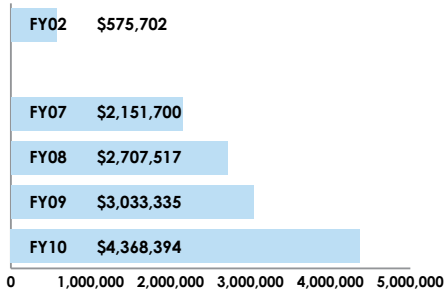
Secondary Service Rate



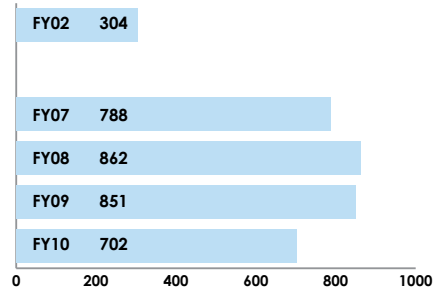
Student & Stakeholder Focus

Focus on meeting the requirements, expectations, and preferences of students and stakeholders

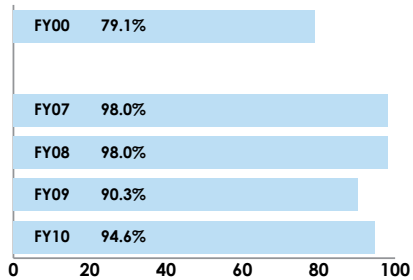
Financial Aid Distributions



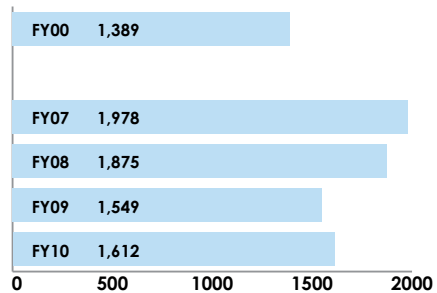
Number of Students Receiving Financial Aid



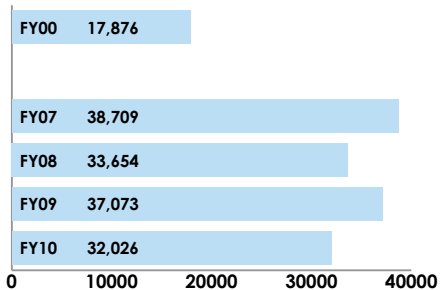
Full-Time Enrollment vs. Capacity Rate



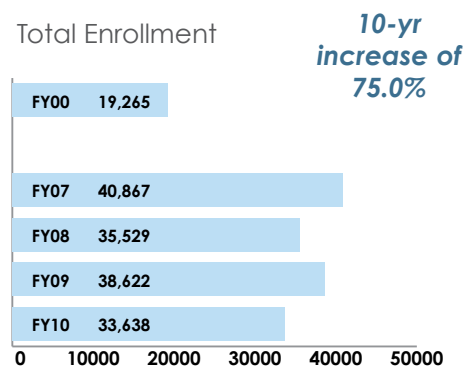
Full-Time Enrollment



ACD/ITD Enrollment



Total Enrollment



Student & Stakeholder Focus

Focus on meeting the requirements, expectations, and preferences of students and stakeholders

Oklahoma Manufacturing Alliance's Effectiveness of Serving Metro Businesses

Indicator	Impact or Result for Client
Increased Sales	\$3,963,400
New Jobs	220
Retained Jobs	38
Increase in Investments	\$1,249,950

Former Graphic Design Student Turned Entrepreneur

Tue Dinh attended Metro Tech from 2005-2008. He now owns his own production company, TuDi Productions, that provides web development, graphic design, film and photography services. Along with an impressive resume and an Associate's Degree in Graphic Communications/Multimedia from Oklahoma City Community College, Tue will be adding a BFA in Graphic Design from UCO.



Dental Assisting Student Takes First Place in Nationals

Amy McKean won first place in the National Clinical Dental Assisting competition. The competition had two components; written and clinical. McKean competed in the HOSA national competition in June 2010 with other HOSA members across the country.



Student & Stakeholder Focus

Focus on meeting the requirements, expectations, and preferences of students and stakeholders

Culinary Arts Students Take the Gold in National FCCLA Competition

Metro Technology Centers' Culinary Arts students won first place for the parliamentary procedure competition at the FCCLA National Competition in Nashville, Tennessee. FCCLA is the Family, Career and Community Leaders of America national Career and Technical Student Organization.



Culinary Arts Students Receive On-the-Job Training at OSU-OKC

Metro Tech's Culinary Arts instructors Chef John Hall and Marjorie Hammond created a partnership with OSU-OKC instructors in the 2010 school year. Metro Tech students receive hands-on experience while earning internship hours and college credit. Students work four days a week managing the kitchen and preparing meals for OSU-OKC students and staff.



Former Aviation Student now MIT Masters' Student

Robert Powell made a decision four years ago to attend Prairie View A & M University in Texas after completing at Metro Technology Centers' Aviation Career Campus. Now as a graduate from Prairie View A & M University with a Bachelor of Science degree in Civil Engineering, Powell has set his sights on some new, even more ambitious goals.

Powell had research experience in the engineering spectrum during his junior year of college. He joined the Massachusetts Institution of Technology (MIT) Summer Research Program, and he is studying to receive his Master of Science degree in transportation at MIT.



Student & Stakeholder Focus

Focus on meeting the requirements, expectations, and preferences of students and stakeholders

PSA Student Promoted at Pottawatomie County

Public Safety Academy (PSA) graduate Maria Molina began working for the Pottawatomie County Public Safety Center after completing her training at Metro Tech in May 2010.

Since her employment she has been promoted to a detention officer.



Hearing Impaired Student Hired at Tinker Air Force Base

Metro Tech provided Kirt Billings with a sign-language interpreter who was trained in the specific language of Aviation. Kirt completed his training and is now a certified airframe and powerplant aviation mechanic at Tinker Air Force Base. Kirt began at the Air Logistics Center at Tinker AFB as an intern and is now hired full-time.



CRN Student Finds Success in the Workplace

Computer Repair and Networking instructor, Candice Lambert, invited Dell human resources employees to interview Metro Tech students. A Dell employee told Ms. Lambert, "We have had 1,000 applications. Out of 300 applicants chosen, we have put Maurice Wickware at the top of the heap!" Lambert was thrilled to have one of her students given such a high status after one interview.

Wickware was soon hired by Dell. During employee training, he says he felt comfortable with the material taught at Dell because of Metro Tech. "I had several of my co-workers turn to me for help during training," Wickware said. He continued, "I paid it forward and helped them just as Metro Tech has helped me."



Operational Effectiveness

Results of the District's efforts to operate in an efficient and effective manner

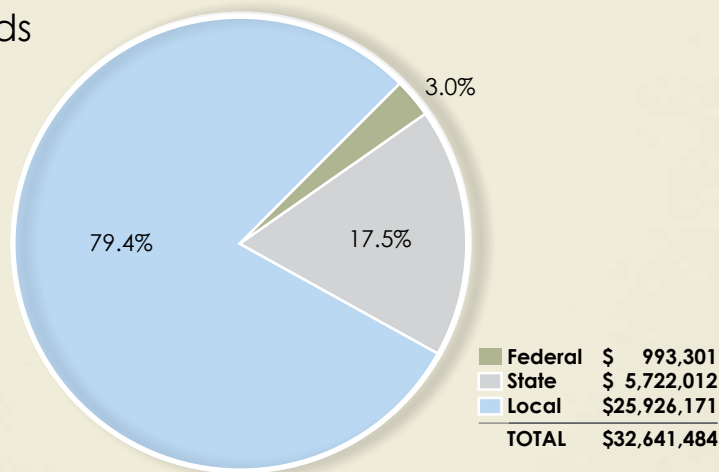
External Financial Audits

Metro Technology Centers contracts annually with an independent certified public accountant firm to conduct audits of compliance. All requirements are contained in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement; Government auditing Standards; and OMB Circular

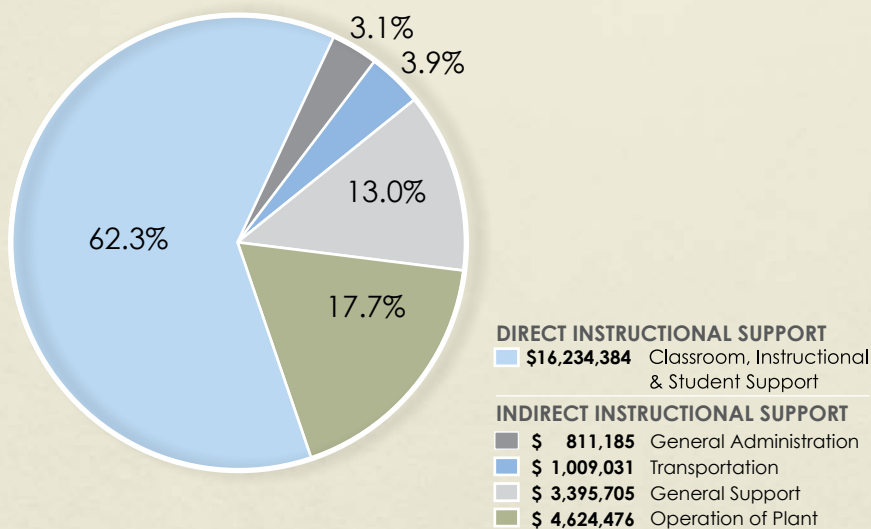
A-133 Audits of States, Local, Governments, and Non-Profit Organizations. The most recent audit report, March 31, 2011, for the year ended June 30, 2010, had no findings of material weaknesses, no instances of noncompliance, nor any findings of questioned costs.

2010 Sources of All Funds

Includes General
and Building Fund



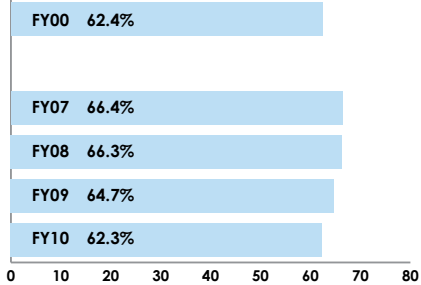
2010 Use of General Funds



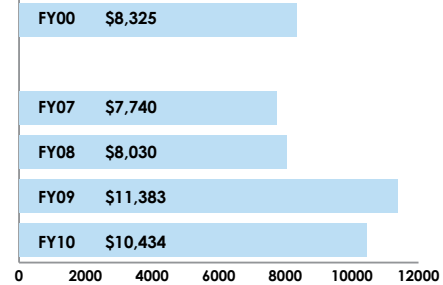
Operational Effectiveness

Results of the District's efforts to operate in an efficient and effective manner

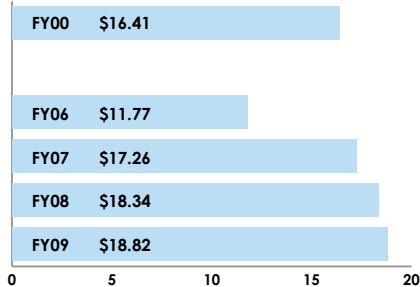
Percent of Expenditures Dedicated to Direct Instructional Costs



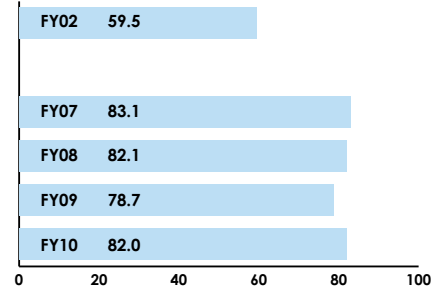
Average Expenditure per FTE Student



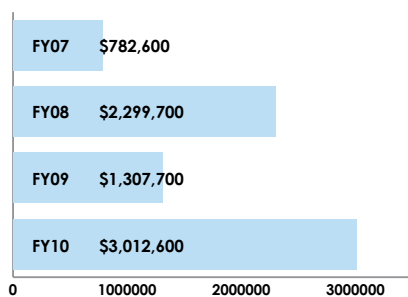
Average Expenditure per Contact Hour



Number of Career Specialty Areas (FTE)

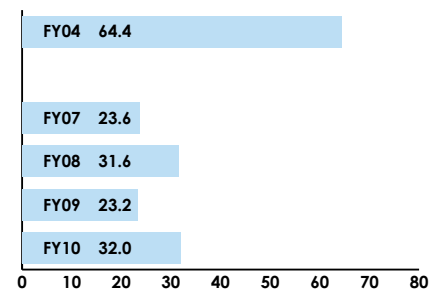


Alternative Revenue Sources



Hiring Process Time

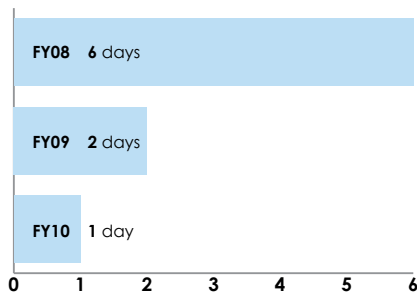
Number of days from end of posting to start date



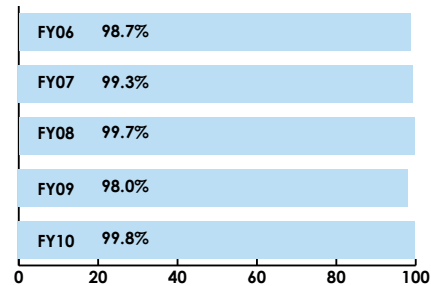
Operational Effectiveness

Results of the District's efforts to operate in an efficient and effective manner

Student Enrollment Cycle Time



Transportation On-Time Delivery



Metro Tech Achieves 2010 NIMS Compliance

Metro Tech accepted a state mandate to have all employees complete NIMS training needed for their job position. The National Incident Management System (NIMS) provides a systematic, proactive approach to guide departments and agencies at all levels of government, nongovernmental organizations, and the private sector to work seamlessly to prevent, protect against, respond to, recover from, and mitigate the effects of incidents, regardless of cause, size, location, or complexity, in order to reduce the loss of life and property and harm to the environment.

The Secretary of Homeland Security, through the National Integration Center (NIC), publishes the standards, guidelines, and compliance protocols for determining whether a Federal, State, tribal, or local government has implemented NIMS. Additionally, the Secretary, through the NIC, manages publications and collaboratively, with other departments and agencies, develops standards, guidelines, compliance procedures, and protocols for all aspects of NIMS.

Number of Incidents Leading to Worker's Compensation Claims

Fiscal Year	# of Employees*	# of Claims	Rate of Claims
FY06	577	13	2.2%
FY07	534	12	2.2%
FY08	548	7	1.3%
FY09	567	11	1.9%
FY10	567	10	1.8%

*Includes both full- and part-time employees

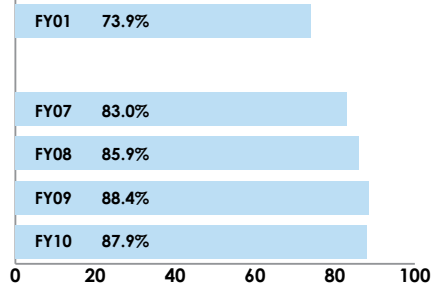
Employee Development & Well-being

Continuously improving skills to promote personal and organizational growth

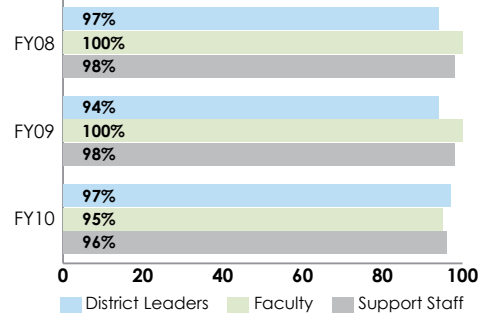
Employee Satisfaction

Metro Technology Centers conducts a survey to determine employee satisfaction. Employees rate 31 questions on a scale of 1 to 4 (strongly disagree to strongly agree). Topics include the district's quest for excellence, efficiency and effectiveness of work units, availability of resources, and employee benefits.

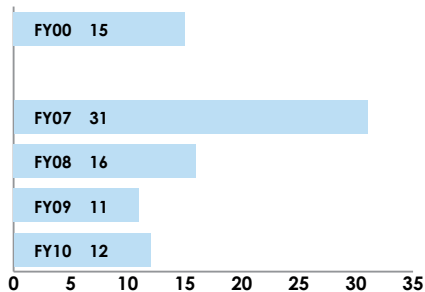
Employee Opinion Survey
Overall Percent
Agree or Strongly Agree



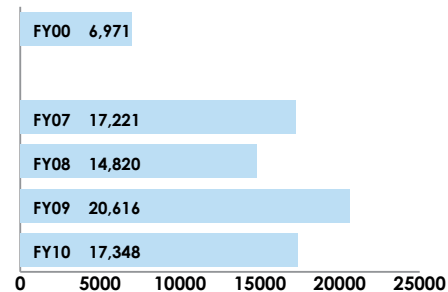
Employee Retention Rate
by Job Group



Employee Promotions



Professional Development
Hours Reported



Faculty Incentive Payments

	Dollars Paid	Number of Recipients
FY03	\$73,000	72
FY07	\$216,100	78
FY08	\$195,579	63
FY09	\$191,300	63
FY10	\$216,195	71

Support Staff Incentive Payments

	Dollars Paid	Number of Recipients
FY02	\$14,300	28
FY07	\$41,000	41
FY08	\$21,400	18
FY09	\$45,400	27
FY10	\$132,850	88

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Minority Employment Rate

Metro Tech formed an Affirmative Action Committee, using the Oklahoma Employment Security Commission Labor Force information, to identify areas of under utilization. Census numbers showed Metro Tech has increased the employment of minority populations represented by the Metropolitan Statistical Area (MSA).



2010 Workforce

Race	Oklahoma City MSA	Metro Tech Workforce
White	78%	64%
Black or African American	9%	28%
Hispanic or Latino	5%	4%
American Indian or Alaskan Native	4%	4%
Asian or Pacific Islander	2%	2%
Other	6%	0%

Professional Development for Staff Through MetroQuest University

Professional growth and development opportunities are coordinated through MetroQuest University (MQU) and focus on providing tools and resources needed to implement and sustain the district's key organizational goals and measures. In addition, MQU helps faculty and support staff attain their own personal and professional growth goals by identifying or providing job-specific training and development.

During FY10, Metro Tech employees reported a total of 17,348 hours of continuing education and training. MQU offered two district-wide in-service sessions for faculty with strategies that support student success

through the use of data centers, quality tools, reading/writing skills, blended learning and tips for improving success rates on competency tests.

Support staff were provided with instructor-led and online learning opportunities to achieve success in our workplace. These included new employee induction, district procedure updates, renewal of job-specific certifications and leadership skills training. During FY10 support employees completed over 360 hours of safety training through the Safe Transit online learning system and 242 hours of training through the KeyTrain online learning system.

Dr. Danene Vincent Joins OQF Board

Metro Technology Centers is proud to recognize Dr. Danene Vincent as the newest board member for the Oklahoma Quality Foundation (OQF). Founded in 1993, the OQF provides Oklahoma organizations and businesses with a process for measuring and sustaining growth of economic and service excellence.

The former Director of OQF, Mike Strong says Dr. Vincent is a leader as an OQF examiner. "Her experience with the National Baldrige Award application and OQF will bring measurable benefits to the Foundation," Strong said. He continues,

"Along with her knowledge of the criteria for systematic quality improvement, Dr. Vincent also understands how the criteria is applied."

Strong says the Metro Tech team and Dr. Vincent's work toward quality improvement is a steady process. "Metro Tech is committed to achieving performance excellence. They are role models for Oklahoma organizations who want to review best practices or to begin their own quality improvement journey." Strong said.

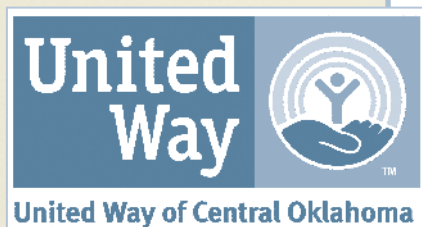
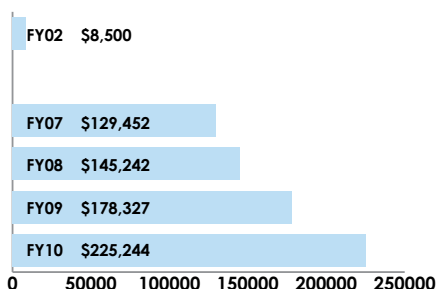
Partnerships & Social Responsibility

Builds relationships with colleges, businesses, and community organizations and fulfills societal responsibilities with key communities

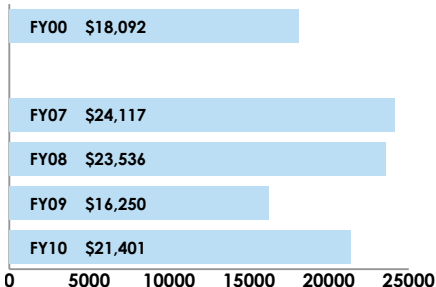
Metro Tech Foundation

The Metro Tech Foundation is a nonprofit organization created to assist Metro Tech programs and students in need. Donations to the foundation are contributed by private businesses and individuals. A board of trustees consists of non-Metro Tech employees who direct the collection and distribution of funds. Scholarships and loans, along with other forms of assistance, are granted to deserving and needy students who could not otherwise obtain such funds.

Metro Tech Foundation Donations



United Way Donations



Africa West Festival Held at Metro Tech

Africa West was held on the Metro Tech Springlake campus in 2010 and 2011. The festival celebrates the African American heritage of Oklahoma, promoting Northeast Oklahoma City and the Adventure District. Metro Tech is the premier sponsor for the event. The Springlake Campus provided space to various artists, vendors, businesses and community organizations. The Metro Tech Foundation co-sponsored the event by selling soda, juice and water. Funds raised through drink sales benefited the Metro Tech Foundation which provides emergency financial assistance and scholarships to Metro Tech students.



AFRICA 2011 WEST

Partnerships & Social Responsibility

Builds relationships with colleges, businesses, and community organizations and fulfills societal responsibilities with key communities

Going Green!

Metro Tech Recycling Saves Tons

Although Metro Tech has recycled materials for several years, Green Star Energy began producing reports of energy saved beginning with fiscal year 2007-2008.

Amount of Paper Recycled in FY10:

22.8 tons

Amount Saved from Recycling Paper

Item Saved	2008	2009	2010
Number of Trees:	193	241	387
Kilowatts of Electricity:	46,494	58,220	93,381
Gallons of Water:	79,380	99,281	159,432
Cubic Yards of Landfill:	37	47	75
Pounds of Air Pollution:	680	851	1,367

Conservation Program Saves Energy Dollars

Metro Technology Centers' leaders and board members have taken a proactive step in good stewardship of energy and taxpayer dollars by embarking on a comprehensive energy conservation and management program with Energy Education. Energy Education is a national company whose energy conservation programs have saved more than \$1.7 billion for public school districts.

Metro Tech's Energy Education Specialist, Melanie Stinnett, received intensive training from Energy Education personnel to implement conservation procedures in all district facilities. Stinnett conducts energy audits to ensure that students and teachers are comfortable during class time and scheduled activities and that energy is used only as necessary.

All costs of the Energy Education program come from the district's existing utility budget with savings projected to pay for the program.

Additional savings can be redirected to other parts of the district's budget. Energy Education provides free support after the paid term of the contract, as long as the district continues to implement the program.

As a key part of the program, the district Energy Education Specialist tracks energy consumption — including electricity, water, sewer, natural gas and fuel oil — using energy-accounting software. The software compares current energy use to a baseline period and calculates the amount of energy that would have been used if conservation and management practices had not been implemented. It adjusts for weather, equipment additions or deletions, and changes in building use. By tracking consumption and analyzing energy use, the software helps the Energy Education Specialist quickly identify and correct areas that need immediate attention.

Partnerships & Social Responsibility

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Fiestas de Las Americas!

Metro Tech was well represented at the Fiestas de Las Americas parade with over 80 students proudly wearing their Metro Tech shirts. The Public Safety Academy students wore their uniforms and lead the group with the

United States, Oklahoma and Metro Tech flags. The PSA students marched in front of the newly wrapped Public Safety Academy car followed by a crowd of Metro Tech students.



Partners for Progress Award

The City of Oklahoma City Utilities Department and Metro Tech have developed a strong partnership to offer utility employees the very best in comprehensive safety training.

Through collaborative work by the information technology staff of both The City of Oklahoma City and Metro Tech, training records are electronically transferred from Metro Tech's computer system into department employee personnel files in The City's computer system. This allows ready access to department employee training records by authorized City personnel and by the Occupational Safety and Health Administration (OSHA).

Combined with other safety initiatives, in three years the Oklahoma City Utilities Department has seen a 32 percent reduction of total injury claims,

a 47 percent reduction of lost work days and a 33 percent reduction of OSHA recordable injuries. In fiscal year 2009, employees logged 1,363 class hours while attending a variety of instructor-led and online classes. Metro Tech has coordinated 592 classes for the City of Oklahoma City.



Partnerships & Social Responsibility

Builds relationships with colleges, businesses, and community organizations and fulfills societal responsibilities with key communities

TFCU Builds Learning Branch at Metro Tech

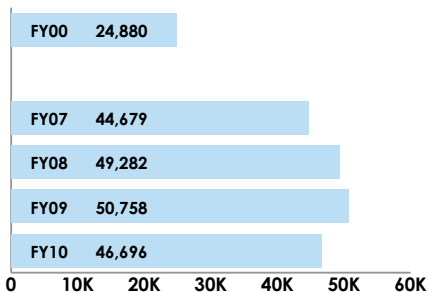
Metro Technology Centers and Tinker Federal Credit Union (TFCU) partnered to provide service and education to students, staff and the general public. TFCU hosted the grand opening of its new facility in Metro Tech's Information Technology Center (ITC) located on the Springlake campus.

Metro Tech students enrolled in the financial services program will have opportunities to observe real-time activities and apply for internships at the branch. TFCU employees working at the branch will serve as trainers, as well as performing standard teller duties.

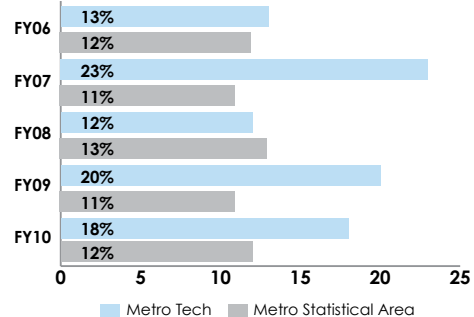
Metro Tech's partnership with TFCU is a progressive step in becoming a full-service community school. All Metro Tech students and staff are eligible to become TFCU members.



Business & Industry Services Enrollment by Clock Hours



Market Share Enrollments



Character First

Metro Technology Centers implements Character First education throughout the district for faculty, staff and stakeholders. Character First challenges leaders to model good character and provides tools for leaders to integrate character-based standards into job descriptions, reward structures and management practices.



Partnerships & Social Responsibility

Builds relationships with colleges, businesses, and community organizations and fulfills societal responsibilities with key communities

Environmental Features at the Metro Career Academy

The Metro Career Academy is the first LEED-Gold-certified CareerTech building in Oklahoma. LEED is Leadership in Energy and Environmental Design, a prestigious certification developed by the United States Green Building Council (USGBC). LEED promotes sustainable building and development practices through a suite of rating systems that recognize projects that implement strategies for better environmental and health performance.

Green features include a roof drainage system that replenishes ponds and waters locally grown vegetation on the roof top garden, low-maintenance grasses, recycled building materials, energy-saving lighting, outlets for electric cars and an innovative, insulated cladding system.



Distinguished Achievement Award

The Parent Academy is part of the continuing effort to engage parents and caregivers in meaningful experiences to enhance their children's education. The event is coordinated through Metro Tech's Parent Resource Center.

The Parent Academy is a one-day workshop with several break-out sessions that focus on various topics that affect the caregiver-child relationship. Topics include speaking to children and teens about drugs and alcohol, techniques for school aged children to meet or exceed high academic performance standards, social media ethics, healthy living and eating, and many more.



Partnerships & Social Responsibility

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Devon Energy & OKC Thunder Honor Spencer Cluff with Community Hero Award

Master Sergeant Spencer Cluff received the Devon Energy and OKC Thunder Community Hero Award at a home game for the OKC Thunder. Cluff received the award for founding the Kidz4Troops program and for its impact on deployed soldiers.

Kidz4Troops began in 2004 in Cluff's Health Careers classroom. Kidz4Troops puts kids in touch with soldiers serving overseas in war zones. The Kidz4Troops program can now be found in 33 states and has surpassed over 300,000 letters mailed to our deployed men and women.

On Veteran's Day, Cluff was joined by Staff Sergeant Maurice Willis (USMC) and Staff Sergeant Ricky Mitias (U.S. Army) in reading Kidz4Troops letters to Oklahoma Veterans. SSG Willis and SSG Mitias joined Cluff and his family at center court to receive the award. "I felt it only proper to allow them the honor of representing their respective services in such a public forum," Cluff said. He continued, "It also gave them the recognition they deserve for their service to our country."



Oklahoma Small Business Champion of the Year and 2011 Woman of the Year

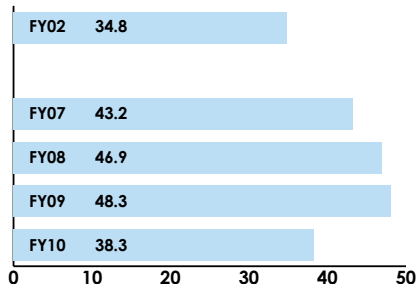
Sharron Jackson, Metro Tech's BIS Coach and radio host on 1140 AM, was honored as The Small Business Administration's Minority Small Business Champion of the Year and was named as one of the Perry Publishing and Broadcasting 2011 Women of the Year.



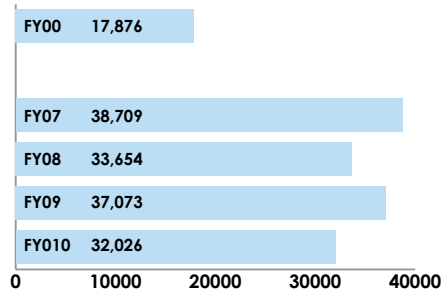
Economic Development

Training & programs that support economic development of Oklahoma

Number of ACD/ITD Programs



ACD/ITD Enrollment



Oklahoma City Metro Area Market Position: Percent of Enrollments by Area Technology Centers

School	Industry Training & Development	Adult & Career Development	Career Majors	Total Enrollments
Metro Tech	20%	15%	14%	18%
School B	19%	2%	5%	14%
School C	18%	35%	36%	24%
School D	17%	14%	14%	16%
School E	10%	6%	7%	9%
School F	7%	19%	10%	10%
School G	6%	5%	7%	6%
School H	2%	3%	7%	3%

Tinker Air Force Base Partnership

Since 2001, the Air Logistics Center (ALC) at Tinker Air Force Base (TAFB) has partnered with Metro Tech's Aviation Maintenance Technology (AMT) program to employ Airframe and Powerplant mechanics certified by the Federal Aviation Administration (FAA). Metro Tech has helped to fill the need of replacing the large number of Tinker mechanics who are eligible for retirement. Over 1,200 Metro Tech students have worked full-time or part-time at the ALC earning a combined annual income of over \$52 million. The partnership has made a significant impact on Oklahoma City's economic development.



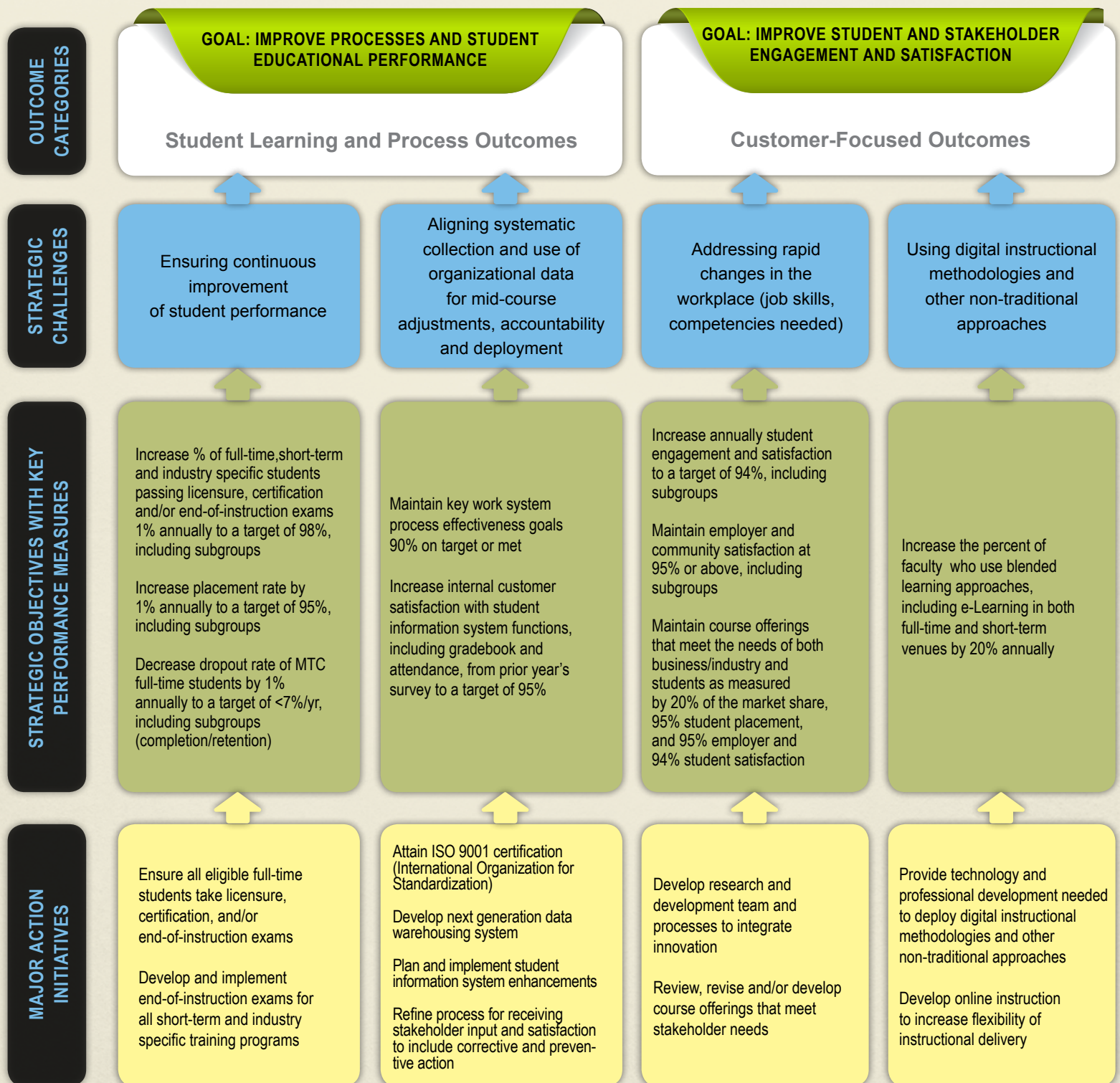
Economic Development

Training & programs that support economic development of Oklahoma

Business and Industry Clients

Advanced Technology Coating	Fife Corporation	Oklahoma Dept of Environmental Quality-OKC
Aerotek Service Associates Inc	First Staffing Group	Oklahoma Dept of Human Services
Affinia Group	Flintco Construction	Oklahoma Dept of Mental Health & Substance Abuse
American Fidelity Assurance Company	General Lighting-OKC	Oklahoma Dept of Transportation
Analytical Research Labs	Goodwill Industries	Oklahoma Housing Finance Agency
Baker Speech Clinic	Grace Living Centers	Oklahoma Public Employees Retirement System
Cameron	Greater Oklahoma Horse Show	Oklahoma Quality Awards Foundation
CCOSA	HCA Health Services of Okla Inc	Oklahoma School Assurance Group
Cedar Ridge Hospital	H-I-S Paint Manufacturing Company Incorporated	Oklahoma State Dept of Education
Central OK Integrated Network Systems Inc	Housing and Urban Development Inc. Collective	Oklahoma State Dept of Health
Cherokee Nation	Inland Machine	Oklahoma State Treasurer
City of Nichols Hills	J Thomas Construction	Oklahoma Tax Commission
City of Oklahoma City	Keller William Realty	Oklahoma Tourism and Recreation Department
City of Oklahoma City-Building Maintenance	Kellogg & Sovereign Consulting	Oklahoma Transit Authority
City of Oklahoma City-Parks & Recreation	Kids Zone	Oklahoma Turnpike Authority
City of Oklahoma City-Storm Water	Kimray Inc	Oklahoma LP Gas
City of Oklahoma City-Street Department	L & L Engines	OSU Center for Innovative & Economic Development
City of Oklahoma City-Utilities Administration	Landmark Construction Group LLC	Paragon Industries
City of Oklahoma City-Utilities Department	Leading Age Oklahoma	Piper Valve Systems
Claims Management Resources	Mary Mahoney Medical Center	PL Studios Inc/Digital Tutors
ClimaCool	Metro Transit	ProAD AV
Climate Craft	Modular Services	Quantem Laboratories
Community Action Agency (OKACAA)	NxtTeam Inc	Recyclers of Oklahoma
Community Action Association-OKC	OG&E Oklahoma Gas & Electric	Reel-O-Matic
Compressco	OK Primary Care Association	Rural Enterprises Inc
Consulting Services Inc	OKAHSO-Oklahoma Association of Homes & Services for the Aging	SKEO Solutions
Control Technology Inc	Oklahoma Association of Health Care Providers	SKF Sealing Solutions
Council of Petroleum Accountants Societies	Oklahoma Board of Nursing	Smith and Nephew
Council on Law Enforcement Education & Training	Oklahoma City Public Schools	St Anthony Hospital
Department of Central Services-Property Distribution Division	Oklahoma City-County Health Department	Sunbelt Oilfield Supply
Digital Designs	Oklahoma Climatology Survey-OU	University of Oklahoma
District Attorney's Council	Oklahoma Community-Based Providers Inc	USDA-SCS
Double Life Corp	Oklahoma Conference of Churches	Valve Sales Inc
Eason Enterprises	Oklahoma County Juvenile Bureau	Veterans Administration MC/Boyles
Enogex - OKC	Oklahoma County Sheriff	Veterans Administration Medical Ctr/Contreras
Equipment Technology Inc	Oklahoma Dept of Career and Technology Education	Wellmark
Evans Enterprises Inc	Oklahoma Dept of Central Services	White Engineering Associates Inc
Federal Aviation Administration	Oklahoma Dept of Commerce	Willard's Wholesale Roofing
	Oklahoma Dept of Corrections	ZRDH Engineering

2012 Performance Excellence Plan



PEP = Performance Excellence Plan

SPEP = Site PEP

DPEP = Department PEP

CPEP = Classroom PEP

IPEP = Individual PEP



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prepares people for successful employment
and life in a global society



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