

PROGRESS REPORT



METRO TECHNOLOGY CENTERS



Campus Locations



Springlake Campus • Oklahoma City, OK 73111

Business Conference Center (BCC) • 1900 Springlake Drive
Child Care Training Center (CCTC) • 3901 Martin Luther King Avenue
Economic Development Center (EDC) • 1700 Springlake Drive
Public Safety Academy (PSA) • 1700 Staton Drive
Health Careers Center (HCC) • 1720 Springlake Drive
Information Technology Center (ITC) • 1800 Springlake Drive
Financial Services (FS) • 1600 Springlake Drive



South Bryant Campus (SBC)

4901 S. Bryant Avenue • Oklahoma City, OK 73129



Metro Career Academy (MCA)

201 N.E. 48th Street • Oklahoma City, OK 73105



Aviation Career Campus (ACC)

Will Rogers World Airport • 5600 S. MacArthur Boulevard
Oklahoma City, OK 73179



Walker Center • Oklahoma City, OK 73109

Business Development Center-South (BDS)
309 S.W. 59th Street #302 • Oklahoma City, OK 73109

Metro Tech Beauty Academy (BA)
309 S.W. 59th Street #305 • Oklahoma City, OK 73109



Metro Downtown at the Montgomery (MDM)

500 W Main Street • Oklahoma City, OK 73102

Who We Are

Metro Technology Centers is a career and technology center district with six locations, serving the Oklahoma City metropolitan area. We offer a variety of training and career programs to high school students, adults, and business and industry. The District currently offers 104 career majors, 500 short-term and online courses, as well as customized training for business and industry. Career major courses are available days, evenings and weekends. In 2009, Metro Tech had over 38,000 enrollments.

Metro Tech’s special services include career counseling, assessment, financial aid, college credit through cooperative agreements with local colleges, employment services, computerized academic centers including ESL (English as a Second Language), child care, disability services including accommodations, and bus transportation for high school students. We provide special programs for high school dropout recovery and prevention (Metro Career Academy), transition from government assistance to the workplace (BEST program) and GED preparation.

Metro Tech promotes economic development through small and large business development, new business start-up and certification/licensure preparation and testing.

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Future Campus



Metro Career Academy (MCA)

Board of Education 2008-2009



District 1
Mr. Ron Perry



District 2
Ms. Sarah McKinney



District 3
Ms. Elizabeth A. Richards



District 4
Ms. E. Elaine Schuster



District 5
Dr. Donna Neal Thomas



District 6
Ms. Patricia Means

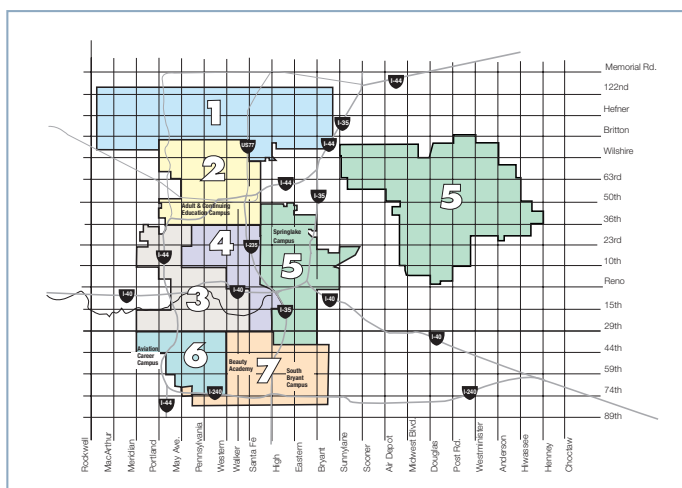


District 7
Mr. Jim Huff



Emeritus
Mr. Don Wright

Board Member Districts



District 1
Mr. Ron Perry

District 2
Ms. Sarah McKinney

District 3
Ms. Elizabeth A. Richards

District 4
Ms. E. Elaine Schuster

District 5
Dr. Donna Neal Thomas

District 6
Ms. Patricia Means

District 7
Mr. Jim Huff

Executive Team



Dr. James Branscum
Superintendent



Dr. Danene Vincent
Associate Superintendent,
Chief of Staff



Mr. Bob Parrish
Associate Superintendent,
Business and Operational
Services



Dr. Elaine Stith
Associate Superintendent,
Student & Instructional
Services



Mrs. Ruth Giddens
Assistant to the
Superintendent,
Curriculum &
Instructional Support



Ms. Bertha Robinson
Assistant to the
Superintendent,
Quality Services



Dr. Sid Carter
Assistant to the
Superintendent,
Human Resources



Mr. Brian Ruttman
Chief Officer,
Communications



Mark Vincent
May 12, 1946 – August 13, 2009

Dedication

This 2009 Progress Report is dedicated to Mark Michael Vincent, former Chief Officer of Institutional Research at Metro Technology Centers. Dr. Vincent worked at Metro Tech from 2002-2009 until he passed away at age 63. In past years, Mark was the driving force for data collection for Metro Tech's Progress Report. His wisdom and expertise in research has truly been a great contribution to the school.

Superintendent's Message



Our district continues to make progress on the implementation of career majors using the **career cluster concept**.

During the downturn in the economy, our primary goals have been to manage funds in such a manner that we continue to provide instruction and training that prepares people for successful employment and life in a global society while preserving our human resources required for performance excellence.

The Quality Services Division has been analyzing systematic processes for ensuring positive outcomes in key measures for MTC customers to allow cost efficiency and effectiveness. In addition, this division is reviewing our results and procedures used to improve results. The overall aim of this division will be to increase employment satisfaction and engagement by streamlining and implementing our work procedures and processes.

Our full-service community school saw the first 28 graduates from high school last spring. Our enrollment for MCA this fall was above 100 students. Our new building for the full-service community school had a ground breaking celebration on August 11, 2009, to formally begin the construction of the new, innovative and LEED-certified building. The building will be on the property just north of BCC on Springlake Drive.

Our district continues to make progress on the implementation of career majors using the career cluster concept. This year a major goal is the full implementation of a course-based delivery system emphasizing career majors with associated technical and academic competencies supported by

appropriate guidance, counseling, and transition services. Such a progressive change enhances course entry and exit flexibility for our students. The career major concept will eventually provide greater flexibility for students who are prevented from attending CareerTech because of scheduling conflicts. The transition requires us to not only modernize our curriculum to the course concept, but also requires teamwork in teaching and innovation in delivery of instruction.

After benchmarking and analyzing surveys for student interest and job needs, as well as reviewing funding availability, MTC implemented the following new career majors this year: Wind Energy Technician (grant funded), Law Enforcement Officer Prep (grant supplemented) and Nursing Prep (grant funded). We believe these new career majors will provide additional viable options for our students in the years to come.

We invite you to review our many successes in this document. Comments to the Superintendent's office are always welcome.

A handwritten signature in black ink that reads "James D. Branscum". The signature is fluid and cursive, with a large loop at the end.

James D. Branscum, Ed.D.
Superintendent

Performance Excellence Plan



Mission Metro Technology Centers prepares people for **successful employment and life** in a global society.

Our Vision

Metro Technology Centers enables students' success in the workplace and in life by providing high-quality instruction that is innovative in design, flexible in delivery, and adaptable to changing markets and requirements. We are recognized as a vital partner in creating individual, community, and economic development in Oklahoma City. We manage our financial resources to ensure growth and sustainability of the district. We positively impact our community through a systematic commitment to public service and social responsibility. Our people are engaged, growing professionally, and are valued for their ongoing contributions to student success, their own growth, and sustainability of the organization. We model ethical behavior and focus on continuous and breakthrough improvement of processes and work systems.

Our Commitment

To be the very best we can be at serving our students and stakeholders and to find joy in doing so.

Our Core Values

- Customer focused
- Learning centered
- Ethical in practice
- Innovative in delivery
- Dedicated to continuous quality improvement
- Willing to do whatever it takes

Our Core Competencies (What we do best)

- Technical training
- Agility and flexibility
- Commitment to continuous quality improvement, including cascading quality to the classroom level

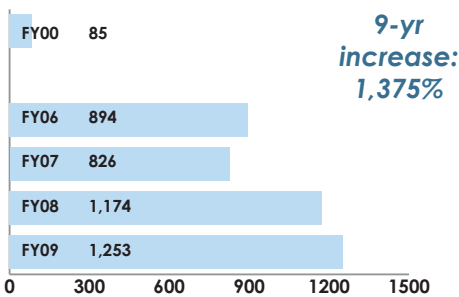
Organizational Goals (How we get there)

- Achieve improvements in preparing people for work and life
- Improve student engagement and satisfaction
- Strengthen stakeholder relationships
- Strengthen financial position
- Improve faculty and staff engagement and capabilities

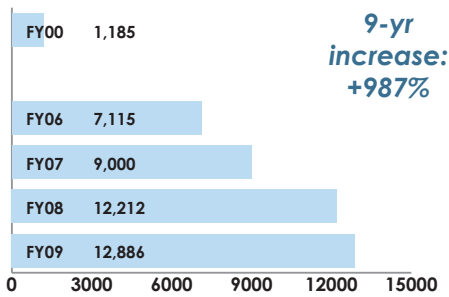
Major Action Initiatives

- Fully deploy district and training procedures.
- Complete district master plan.
- Improve faculty and staff engagement and satisfaction.
- Strengthen business and community relationships.
- Improve the use of data and information throughout the district.

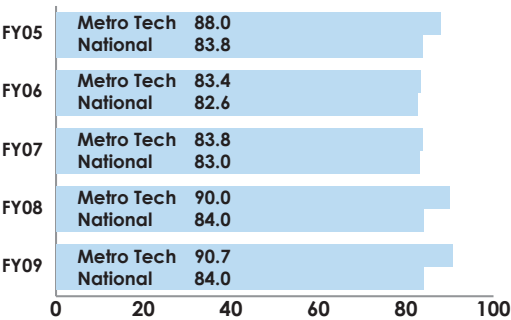
Number of Students Participating in Cooperative Agreements



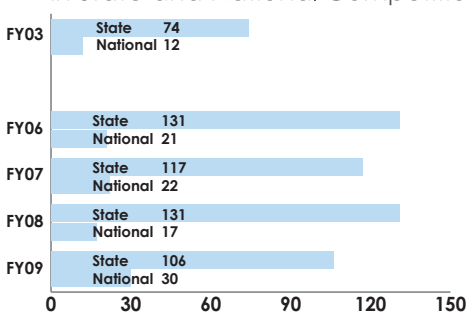
College Hours Earned Through Cooperative Agreements



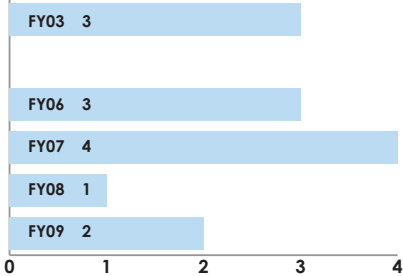
FAA National Licensing Test Scores



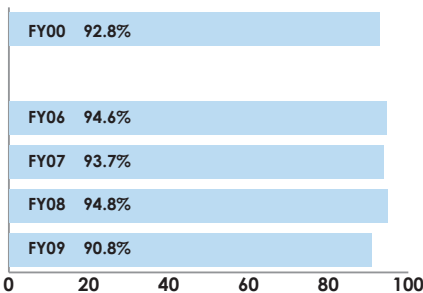
Number of Students Placing Top 10 in State and National Competitions



Number of District/State/National Officers



Student Placement Rate



Metro Tech Student Designs a New Career

Melissa Strout graduated from Metro Tech's Graphic Design career majors in Production Artist and Advertising Designer. She is now happily designing for the University of Oklahoma's marketing team at University Printing Services.

Melissa's choice to come to Metro Tech was inspired by her husband, Thomas Strout, who completed in 2007 in Computer Aided Drafting & Design. "My husband was very involved at Metro Tech. I saw his success and envisioned the same for myself," Melissa said. "I was not disappointed."

At the national SkillsUSA competition, Melissa placed second for Promotional Billboard.

"Metro Tech helped me build my self-esteem and made me realize what I was capable of doing," Melissa said. "My teachers never took 'I can't' for an answer."



Promotional Bulletin Board
2nd Place Winner at National SkillsUSA



Melissa Strout
Graphic Design Student

Career Specialty Areas Pass Rates 2007-2009

Career Specialty Areas	2007	2008	2009
Administrative Assistant	93.6%	93.3%	93.3%
Auto Collision Repair	100%	100%	94.4%
Auto Service Technology	100%	89.4%	89.3%
Aviation Maintenance Technology	97.2%	96.1%	100%
Computer Repair/Networking	100%	96.9%	96.3%
Culinary Arts	98.4%	96.6%	100%
Dental Assistant	33.3%	100%	100%
Early Childhood Development	98.2%	100%	97.8%
Finance	96.8%	100%	100%
Graphic Design	100%	95.7%	100%
Health Careers Certification	98.9%	100%	100%
Legal Office	78.8%	100%	92.9%
Medical Assistant	75.0%	69.2%	100%
Medical Office	100%	98.5%	98.3%
Practical Nursing	91.9%	85.4%	94.3%
Radiologic Technology	90.5%	100%	100%
Surgical Technology	100%	100%	100%
Welding	85.7%	95.2%	96.4%

Metro Career Academy Groundbreaking: A Smashing Success!

Metro Career Academy (MCA) is off to a great start. Over 110 people came to celebrate Metro Tech's ambitious full-service community school to help at-risk youth have successful futures. College partners, legislators, news media, business partners, chamber members and Metro Tech staff proudly initiated the official groundbreaking. Shovels turned the dirt to start the beginning of construction.

The Metro Career Academy will provide services to students who struggle with adverse obstacles in their lives. Metro Tech will do all we can to remove those obstacles, keeping them in school and on their way to a brighter future. Students will have Metro Tech partners available to them for education, life skills and career opportunities. The Oklahoma City Police Department, OU Health Sciences Center, Oklahoma Boy Scouts Association, Tinker Federal Credit Union and the National Guard, just to name a few, will be on site for students' needs. Health care will be provided to students including dental and mental health. The 50,000 sq. ft. building will have a wellness center, classrooms, commons, washing machines, and food service for 200 alternative education students. Students enrolled



Dennis Portis interviewing with KWTV during MCA groundbreaking.

at the new MCA building will pay it forward by volunteering in a variety of community services. New career majors that will be offered at MCA include Entrepreneurship and Horticulture. The MCA is scheduled to be completed in the fall of 2010.

Metro Tech Students Take Top Honors at HOSA National Competition

Metro Technology Centers' students took home top ranks at the 32nd annual Health Occupation Students of America (HOSA) Conference in Nashville, Tennessee, June 24 through 27.

All Metro Tech adult competitors placed in the top four rankings in the HOSA Nationals. Four high school students and one adult qualified for membership in the National Association of Parliamentarians (NAP). The qualifying students are Matt Burton, Stephanie Byford, Alexandria Knight, Jessica Selfridge, and Celina Lopez.



Metro Tech's HOSA team won first place in the Parliamentary Procedure competition. Students left to right: Senita Singleton, Destiny Hulsey, Marisela Chairez, Gabriela Lopez, Cynthia Loveless and Celina Lopez.

Metro Technology Centers' Students Place Top Three at National Skills USA Competition

Out of the ten Metro Tech students who participated in the national SkillsUSA competition, 100 percent placed in the top three and were recognized for their achievements. David Templeton, a student of Cleo Vastardis' Graphics Design class, won first place for the pin design competition. Templeton's design was used for this year's national conference. He accredits Metro Tech for the awards he has received since furthering his education. Templeton also won the silver award from the National SkillsUSA Promotional Bulletin Board.

Toni Spezio, student from BeeDee Stevens' Graphic Design class, won the state competition for the Oklahoma Pin Design. Her pin was worn and traded by SkillsUSA members during the national conference. Oklahoma CareerTech students brought home a total of 42 medals, the fourth highest of all states.

Melissa Strout, a Graphic Design student of Vastardis, won the silver award for Promotional Bulletin Board. Andrew Nantze, a student of Frances Venezia, won the Silver award for Aviation Maintenance Technology. Metro Tech's Beauty Academy took home the bronze award in Opening and Closing Ceremonies of Chapter meetings.



David Templeton, winner of 2009 National Pin Design



Toni Spezio



David Templeton's National Pin Design



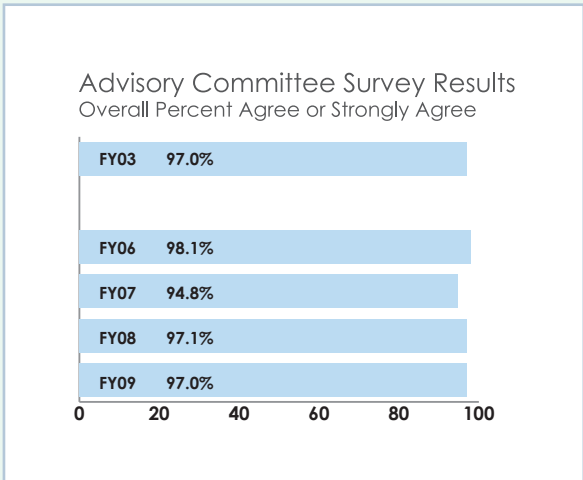
Toni Spezio's State Pin Design



"During the national conference, Oklahoma CareerTech students brought home a total of 42 medals, the fourth highest of all states. "

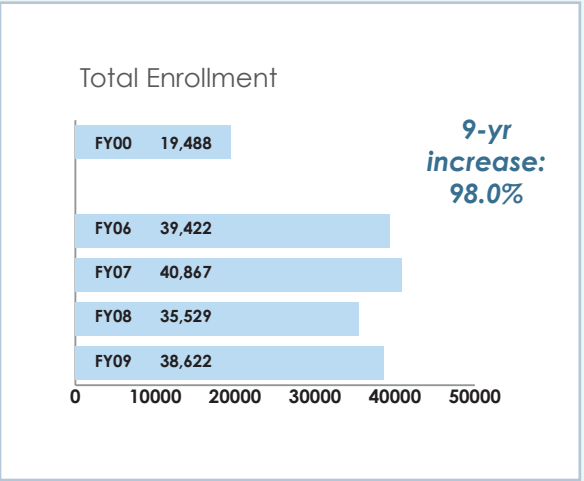
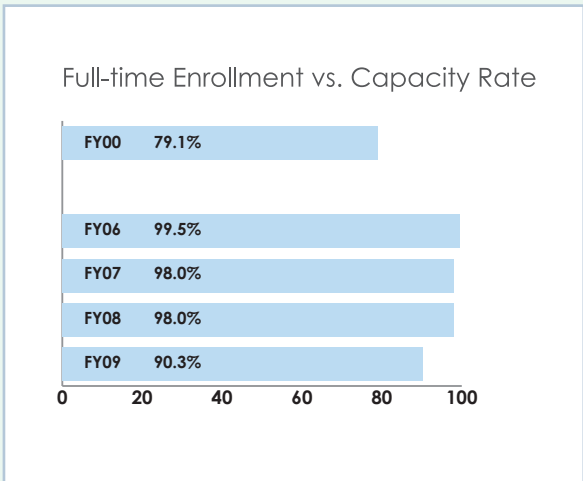
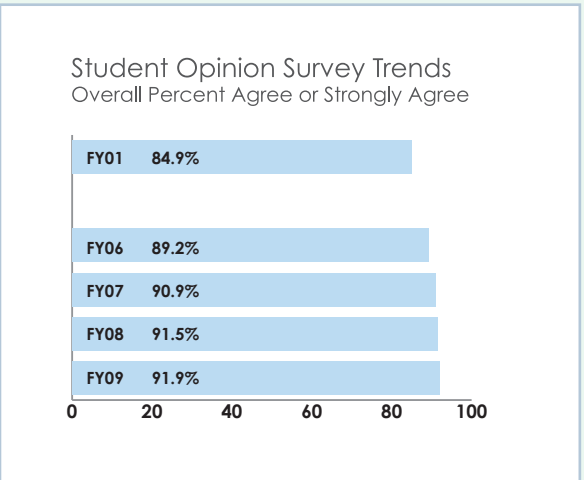
Advisory Committee Surveys

To determine the satisfaction of business and industry partners, Metro Technology Centers conducts a survey of career specialty area advisory committee members. Business and industry representatives are asked to rate items on a scale of 1 to 4 (strongly disagree to strongly agree). Topics covered include rigor of skills training, communication about available career majors, flexibility of offerings, academic and college preparation, student activities, district contributions to the economic development of its community, and safety/security of the school environment.



Student Satisfaction

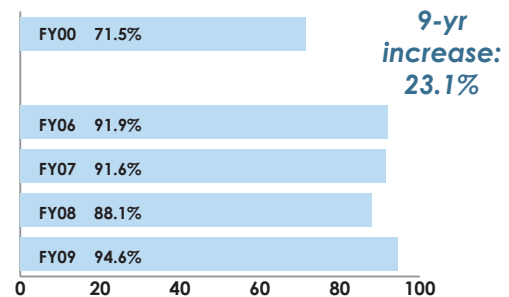
Metro Technology Centers conducts a student survey each spring. On a 30-question survey, students are asked to rate items on a scale of 1 to 4 (strongly disagree to strongly agree) covering such topics as instruction, instructional support, availability of resources, counselor and site director support, student activities, student-related policies and safety/security of the school environment. Students are also allowed to write comments on the greatest strengths in their career majors at Metro Technology Centers, as well as the greatest opportunities for improvement.



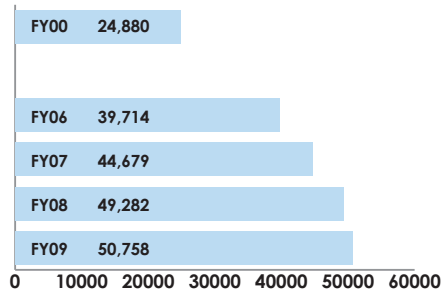
Improving Retention Rates

In an effort to improve retention rates, Metro Tech no longer offers second choices of career majors to students. In fiscal years 2008 and 2009, students were enrolled in only the career major of interest, even if their first choice was fully enrolled. The idea is to train students in areas of interest for their career.

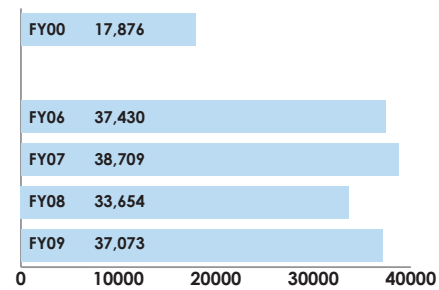
Student Completion/Retention Rates



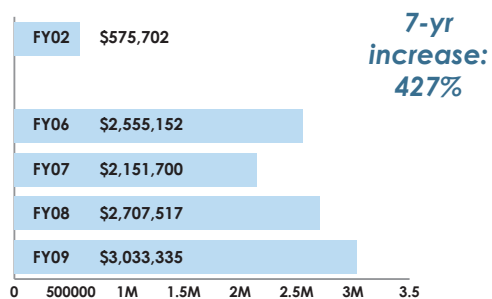
Business & Industry Services Enrollment by Clock Hours



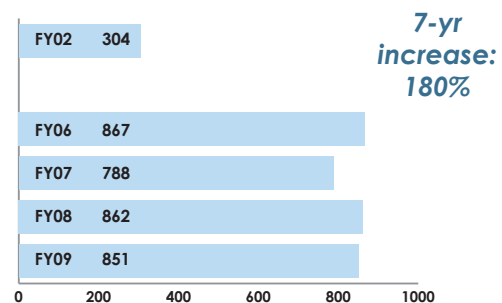
ACD/ITD Enrollment



Financial Aid Distributions



Number of Students Receiving Financial Aid



Partners for Progress Award

Metro Technology Centers and the Capitol Chamber of Commerce were awarded the Partners for Progress Award by the Oklahoma Association of Career and Technology Education (OkACTE) in August 2009. In 2008, Metro Tech and the Chamber partnered to establish the Business Development Center, a business incubator that will make it easier for entrepreneurs to acquire the tools and resources they need to be successful in business. We believe the partnership between the Capitol Chamber and Metro Tech will be a driving force in the economic development of Northeast Oklahoma City.

The Capitol Chamber of Commerce is a community-based organization in the heart of Oklahoma City whose mission is to bring new business, new energy, and new life to Northeast Oklahoma City. The Chamber serves



Partners for Progress: Metro Tech and Capitol Chamber of Commerce

as a business resource, an advocate for business issues, and a united voice for the Northeast Oklahoma City business community.

Africa West Festival Held at Metro Tech

Africa West is a two-day festival celebrating the African American heritage of Oklahoma and promoting Northeast Oklahoma City and the Adventure District. Metro Tech was the premier sponsor for the event held on June 13 & 14. Metro Technology Centers donated the entire Springlake campus to house various artists, vendors and businesses to showcase and market their products. A special area for kids included a carnival with rides and games.

Other event features included the African Village Exhibit, a 5K & 2K Fun Run, Gospel Extravaganza, Traditional African Wear Fashion Show, National Soul Food competition and Youth Program. There were exhibits for Black Town, Indian Territory Freedman, Black Cowboy and Buffalo Soldiers.

Along with the programs and exhibits, Africa West hosted a Food Plaza, Technology Plaza and Healthy Lifestyles Plaza designed to attract attendees of all ages and cultural backgrounds.



Africa West 2009

Fiestas de Las Americas!

Metro Technology Centers' students came out on Saturday, October 3rd to the Fiestas de las Americas parade to celebrate Hispanic Heritage Month. The fiesta was held at the historic Capitol Hill district on S.W. 25th.

Public Safety Instructor, Johnnie Loudermilk, led 19 of his Public Safety Academy (PSA) students in uniformed formation throughout the parade. The PSA students led Metro Tech with flags representing Metro Tech, Oklahoma and the United States.

Metro Tech's presence could not be missed with a total of fifty students, marching and wearing bright green MTC t-shirts following behind our banner.



Metro Tech Students in parade at Fiestas de Las Americas

OAMCTE Scholarship

Metro Tech Medical Assisting student Destiny Hulsey received a scholarship from the Oklahoma Association of Minorities in Career and Technology Education (OAMCTE). OAMCTE is a non-profit organization committed to promoting greater participation of minorities in all facets of career and technology education in Oklahoma.

Destiny is a single mother of three daughters, and her goal is to become a registered nurse. She is currently attending Metro Tech and plans to attend college full-time in the fall. She sets an example for her children by juggling her work, her education, her children's school schedules and volunteering her help with a spinal cord injury patient, and church activities. According to a friend, Destiny has been an inspiration to



Center: Destiny Hulsey, Metro Tech Medical Assisting Student

everyone she has worked with, as well as the patients she has helped.

MoodleMoot Oklahoma 2009



MoodleMoot Oklahoma 2009 is a great example of Metro Technology Centers bringing the diversity of a global network together. People from all over the world came together at Metro Tech on June 11 to moodle. Moodle is a free, open-source course management system used by educators to create online courses. The word Moodle is an acronym from Modular Object Orientation Dynamic Learning Environment.

Moodle Founder Martin Dougiamas works with developers from all over the world to keep Moodle open and free to everyone. "I have a deeply-held belief in the importance of unrestricted education and empowered teaching," said Dougiamas. The growth of this phenomenal unrestricted education led to over 150 moodlers mingling in the hallways of Metro Tech to get the most from MoodleMoot. Attendees and presenters came as far as New Zealand, Belgium and Alaska.

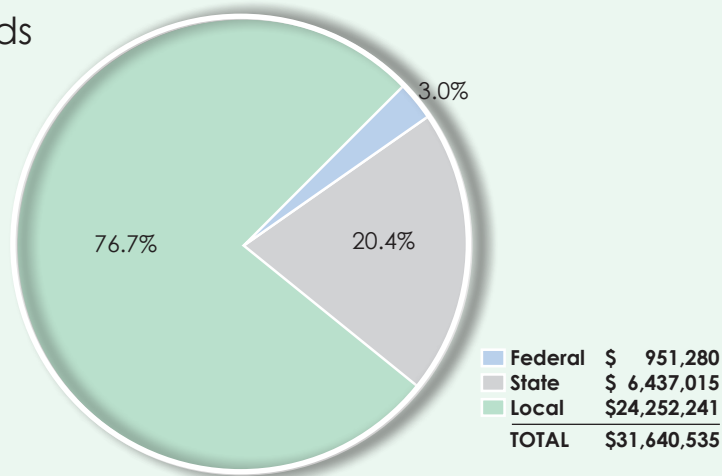
External Financial Audits

Metro Technology Centers contracts annually with an independent certified public accountant firm to conduct audits of compliance. All requirements are contained in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement; Government Auditing Standards;

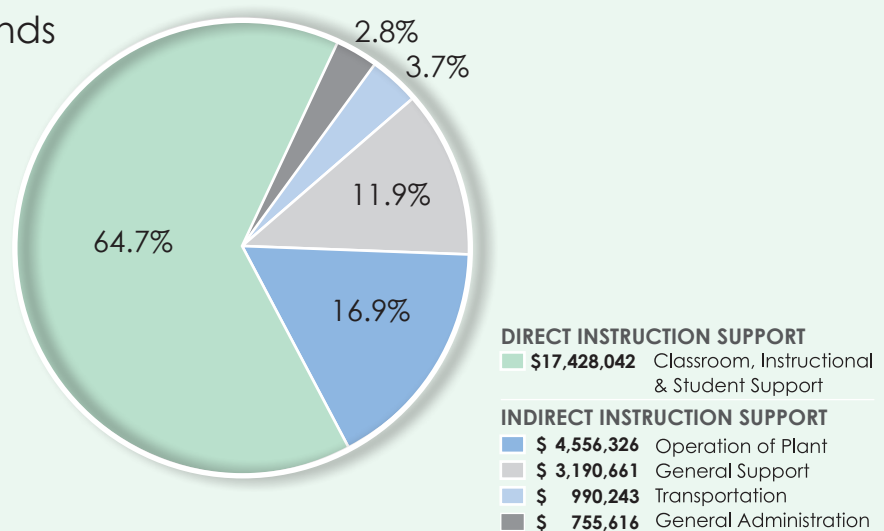
and OMB Circular A-133 Audits of States, Local, Governments, and Non-Profit Organizations. The most recent audit report, January 27, 2010, for the year ended June 30, 2009, had no findings of material weaknesses, no instances of noncompliance, nor any findings of questioned costs.

2009 Sources of All Funds

Includes General and Building Fund



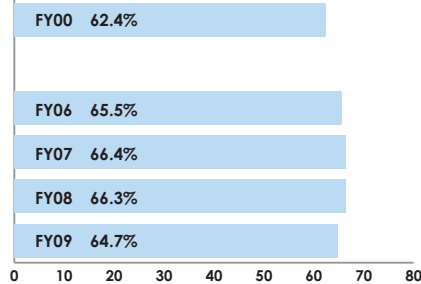
2009 Use of General Funds



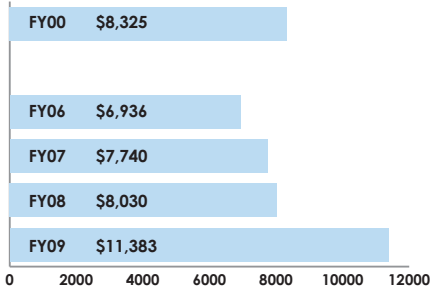
Budgetary, Financial & Market

Results of our financial and market performance

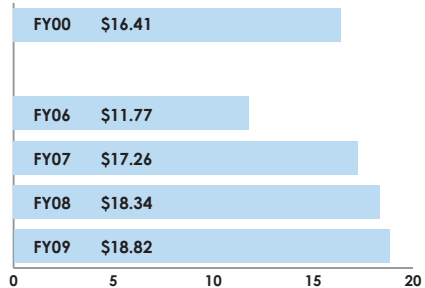
Percent of Expenditures Dedicated to Direct Instructional Costs



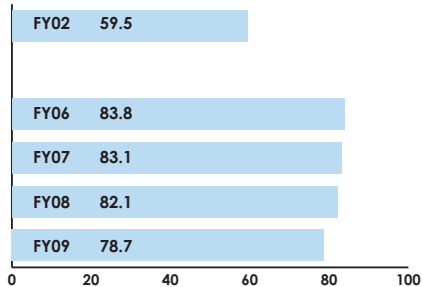
Average Expenditure per FTE Student



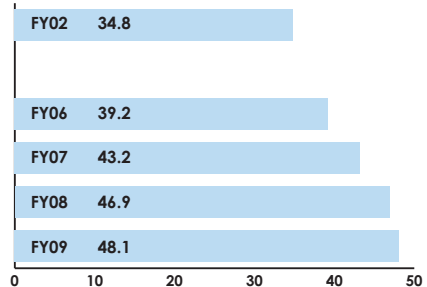
Average Expenditure per Contact Hour



Number of Career Specialty Areas (FTE)



Number of ACD/ITD Programs



Oklahoma City Metro Area Market Performance

When compared to the seven other technology centers in the Oklahoma City metro area, Metro Technology Centers ranked first in Industry Training and Development, second in total enrollments, second in

career majors and third in adult and career development. Data was collected from the Journal Record's published Book of Lists December 2009 and from the ODCTE.

Added Value to Oklahoma City Businesses from MTC Training

Business Type	Training Provided by MTC	Results Reported by Business
Manufacturer	LEAN implementation and LEAN administrative procedure. Identified financing sources for expansion	Reduced overhead by 10% (\$3,000). Increased capacity and on-time delivery. Increased sales by 25% (\$300,000). Added four jobs. Purchased a larger facility.
Printing & Bindery	Human resources, marketing and business planning	Added two part-time jobs. Increased sales by \$150,000. Increased capital spending by \$350,000. In process of purchasing a larger facility.
Insurance	LEAN, value stream mapping, foreign languages, customer service, leadership and Kaizen	Reduced cycle time by 36% (23 days). Reduced process lead time by 37% (50 days).
Equipment Manufacturer	Technical	Added \$130,000 per year in salaries. Merged with a larger company due to their specialty skills and knowledge.
Municipality	Safety	Reduced injuries from 26% to 22%.
Manufacturer	Process improvement, safety and environmental	Improved productivity by 5%.



Minority Employment Rate

Metro Tech formed an Affirmative Action Committee, using the Oklahoma Employment Security Commission Labor Force Information, to identify areas of under utilization. Census numbers showed Metro Tech had increased the employment of minority populations

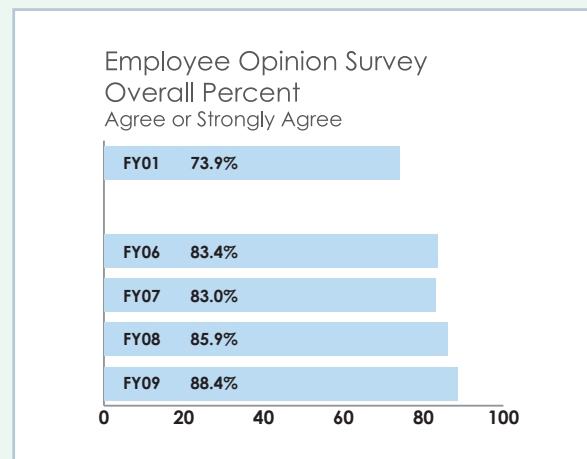
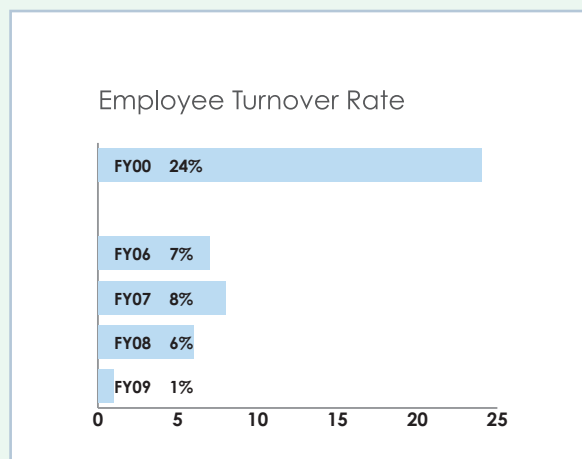
represented by the Metropolitan Statistical Area (MSA) except in the Hispanic and Asian categories. Identifying this need produced the development of a systematic process for recruitment of prospective employees.

2009 Metro Tech Workforce

Race	Oklahoma City MSA	Metro Tech Workforce
White	78%	66%
Black or African American	9%	26%
Hispanic or Latino	5%	3%
American Indian or Alaskan Native	4%	4%
Asian or Pacific Islander	2%	1%
Other	6%	0%

Employee Satisfaction

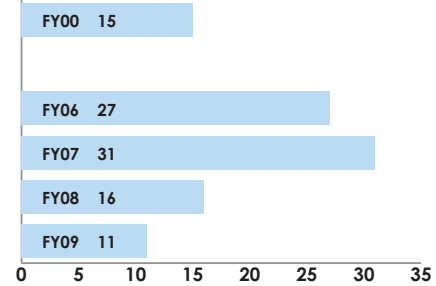
Metro Technology Centers conducts a survey to determine employee satisfaction. Employees rate 31 questions on a scale of 1 to 4 (strongly disagree to strongly agree). Topics include the district's quest for excellence, efficiency and effectiveness of work units, availability of resources, and employee benefits.



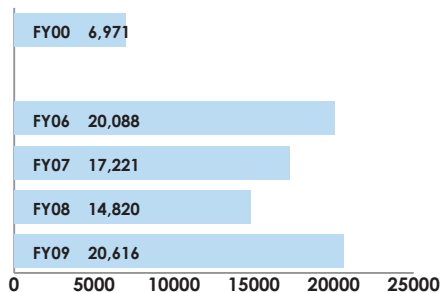


Employees promoted: Ovida Thomas, Elaine Stith, Bob Parrish and Khanita Jefferson

Employee Promotions

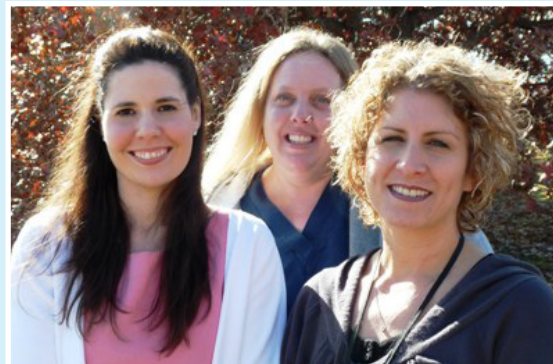


Professional Development Hours Reported



Metro Tech Teachers Receive National Board Certification

Oklahoma teachers are encouraged and challenged to reach the highest standard in their field, the National Board Certification. Metro Tech Health Careers Center instructors Stacey Post-Vails, Tori Wolohon and Kelli Carnes recently received the prestigious certification. Preparation and dedication is the key to obtaining this certification. Our instructors spent countless hours taking workshops offered by CareerTech and the Education Leadership Oklahoma.



Tori Wolohon, Stacey Post-Vails and Kelli Carnes

Golden Torch Award

On April 23, 2009, Bertha Robinson was awarded the Golden Torch Award by the Oklahoma Association of Minorities in Career and Technology Education (OAMCTE). This award is given to an individual who has shown exemplary service and support towards advancing minorities in career and technical education. Ms. Robinson, whose commitment to career and technology education has been by precept and example. Her dedication has spanned decades through her involvement in her community and her service with Metro Technology Centers.



Bertha Robinson

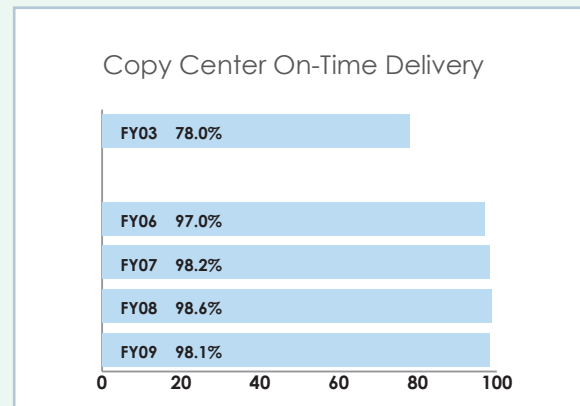
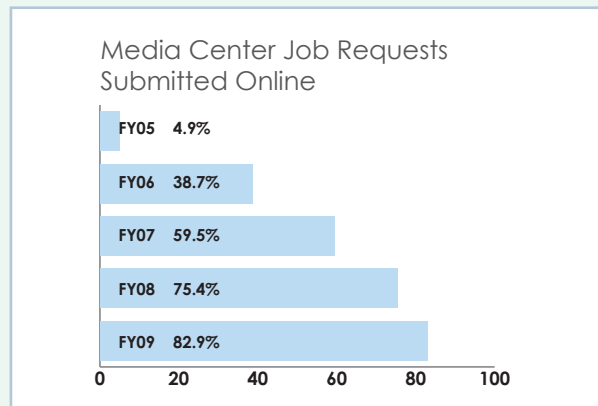
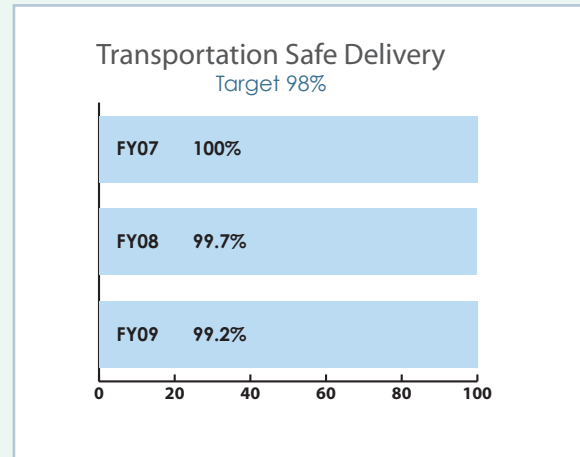
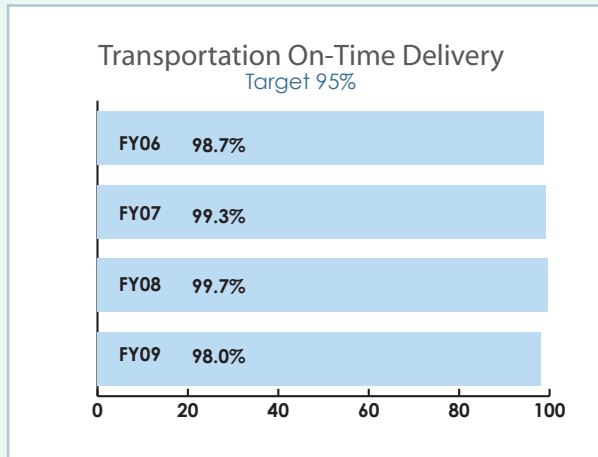
ACTE President

Metro Tech's own Ed Melott served as President Elect for the national association ACTE during 2008-2009. Beginning July 2009, Melott has served as national president with his term ending in June 30, 2010. Following his presidential term he will serve as Past President from 2010-2011. Melott has also served as National ACTE Executive Committee Member (2007-2008), ACTE Board Member (2005-2008) and numerous regional and local positions. The Association for Career and Technical Education (ACTE) is the largest national education association dedicated to the advancement of education that prepares youth and adults for careers.



Ed Melott

Process Effectiveness Results of operational performance of work systems and work processes including productivity and cycle-time



Gold Star Award **Eight Years** in a Row!

Metro Technology Centers is proud to be the recipient of the Gold Star Award presented by the Oklahoma Department of Career & Technical Education (ODCTE) for the eighth consecutive year. During the past eight years, Metro Technology Centers has consistently demonstrated its commitment to meeting and exceeding the Gold Star standards.

The Gold Star award has several rigorous requirements. Some of these include a current strategic plan supporting the plan of ODCTE, an 80% student completion rate, 82.5% student job placement rate, 85% total enrollment capacity, 50% of enrolled students participating in student organizations, documented meetings with sending school superintendents and principals, assistance programs for local businesses and industries,



Metro Tech employees and board members

special programs for TANF and at-risk students, cooperative agreements with colleges and communications/marketing to the public of services available.

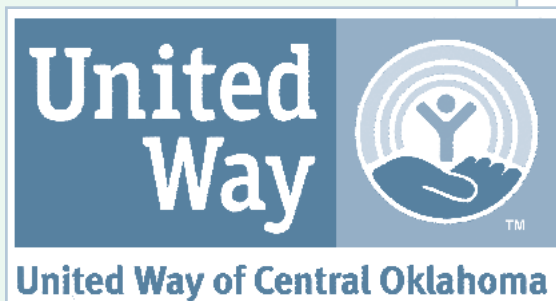
Character First!

Character First! helps people see the value of good character so they can build better workplaces and communities. Metro Technology Centers has implemented the Character First! education throughout the district for faculty, staff and stakeholders, as well as sharing information with stakeholders. Metro Tech has been a leader with the council's education committee while working with other school systems.

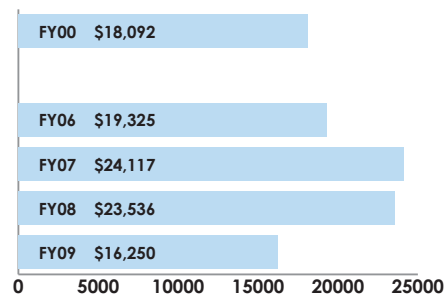
Character First! challenges leaders to model good character and helps leaders integrate character-based standards into job descriptions, reward structures, and management practices. Character First! training tools describe good character and talk about the attitudes

a person needs in order to improve relationships and make ethical choices. The character vocabulary helps colleagues challenge and applaud one another for good character.

As people care about integrity and relationships, an organization will improve customer service, retain good people, strengthen teamwork, and build goodwill in the community. But the greatest benefits of a character emphasis come when a person forgives instead of sabotaging coworkers, takes responsibility instead of neglecting family members, or tells the truth instead of betraying a customer's trust.



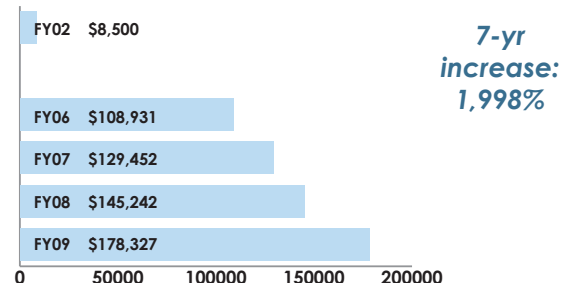
United Way Donations



Metro Tech Foundation

The Metro Tech Foundation is a nonprofit organization created to assist Metro Tech programs and students in need. Donations to the foundation are contributed by private businesses and individuals. A board of trustees consists of non Metro Tech employees to direct the collection and distribution of funds. Scholarships and loans, along with other forms of assistance, are granted to deserving and needy students who could not otherwise obtain such funds.

Metro Tech Foundation Donations





Metro Tech is fully accredited by:

- The North Central Association-Commission on Accreditation and School Improvement (NCA-CASI)
- The Oklahoma Board of Career and Technology Education (OBCTE)
- The Oklahoma State Board of Education

Industry Accreditations and Licensing

Auto Collision Technology	National Institute for Automotive Service Excellence (ASE)
Auto Service Technology	National Institute for Automotive Service Excellence (ASE)
Aviation Maintenance	Federal Aviation Administration (FAA)
Construction Technology	Associated General Contractors of Oklahoma (AGC)
Cosmetology	Oklahoma State Board of Cosmetology
Dental Assisting	American Dental Association Commission on Dental Accreditation
Facial Technology	Oklahoma State Board of Cosmetology
Lead-Based Paint Training	Oklahoma Department of Environmental Quality (ODEQ) and the Environmental Protection Agency (EPA)
Legal Office	NALS-The Association for Legal Professionals
Medical Assisting	Commission on Accreditation of Allied Health Education Programs (CAAHEP) and Curriculum Review Board of the American Association of Medical Assistants Endowment
Nail Technology	Oklahoma State Board of Cosmetology
Nursing Prep	Oklahoma Board of Nursing
Practical Nursing	National League for Nursing Accrediting Commission and Oklahoma Board of Nursing
Radiologic Technology	Joint Review Committee on Education in Radiological Technology
Surgical Technology	Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Number of Incidents Leading to Worker's Compensation Claims:

Fiscal Year	# of Employees*	# of Claims	Rate of Claims
FY05	545	24	4.4%
FY06	577	13	2.2%
FY07	534	12	2.2%
FY08	548	7	1.3%
FY09	567	11	1.9%

**Includes both full- and part-time employees*

Going Green!

Metro Tech Recycling Saves Tons

Although Metro Tech has recycled materials for several years, Green Star energy began producing reports of energy saved beginning with fiscal year 2007-2008.

Amount of Paper Recycled in FY09:
14.2 tons

Amount Saved from Recycling Paper:

Item Saved	2008	2009
Number of Trees:	193	241
Kilowatts of Electricity:	46,494	58,220
Gallons of Water:	79,380	99,281
Cubic Yards of Landfill:	37	47
Pounds of Air Pollution:	680	851

Conservation Program Saves Energy Dollars

Metro Technology Centers' leaders and board members have taken a proactive step in good stewardship of energy and taxpayer dollars by embarking on a comprehensive energy conservation and management program with Energy Education. Energy Education is a national company whose energy conservation programs have saved more than \$1.7 billion for public school districts.

Metro Tech's program began in October, 2009. Metro Tech's Energy Education Specialist, Melanie Stinnett, is receiving intensive training from Energy Education personnel to implement conservation procedures in all district facilities. Stinnett will conduct energy audits to ensure that students and teachers are comfortable during class time and scheduled activities, and that energy is used only as necessary.

All costs of the Energy Education program come from the district's existing utility budget, with savings projected to more than pay for the program. Additional savings can be redirected to other parts of the district's budget. Energy

Education provides free support after the paid term of the contract, as long as the district

continues to implement the program. The district's energy savings continues for many years.

As a key part of the program, the district Energy Education Specialist will track energy consumption — including electricity, water, sewer, natural gas and fuel oil — using energy-accounting software. The software compares current energy use to a baseline period and calculates the amount of energy that would have been used if conservation and management practices had not been implemented. It adjusts for weather, equipment additions or deletions, and changes in building use. By tracking consumption and analyzing energy use, the software helps the Energy Education Specialist quickly identify and correct areas that need immediate attention.



Zoorific - Day of Character

Metro Tech students and staff provided a large number of volunteers for the 4th annual ZOOrific Day of Character sponsored by the Character Council of Central Oklahoma. Eight staff and 42 students gave their time to provide fun, character-based activities for over 700 children and their families at the OKC Zoo.

The Early Childhood Development students created a sack puppet activity. The making of character bead bracelets was led by the Nail and Facial Tech students. Graphic Design students painted more faces than one could count.



Metro Tech's commitment to character development and education and to community service was led by Cleo Vastardis, BeeDee Stevens, Bonnie Logan, Sara Collins, Emma Brown, Lynzi Wheeler and Juanita Sykes.



Metro Tech students at ZOOrific Day

Distinguished Achievement Award

The Oklahoma Association of Technology Centers, also known as OATC, is the sister organization of Oklahoma ACTE. Its membership is comprised of technology center school board members and superintendents.

The Distinguished Achievement Award recognizes technology centers for innovative and unique accomplishments benefiting students and communities. OATC awarded Metro Tech with the Distinguished Achievement Award for the Read Across America program.

Metro Tech partnered with OETA, the Metropolitan Library System, the Oklahoma City Zoo and others to offer Read Across Oklahoma 2009: *Reading Round-Up Project*. The project is designed to promote literacy and build a foundation for a lifetime of learning, targeting preschool children who may be at-risk for low literacy. Approximately 1,500 preschoolers participated at the zoo.



Distinguished Achievement Award Recipients

Metro Tech's Early Childhood Development Teacher Sara Collins said the event demonstrates the importance of reading for children.

Metro Technology Centers Offers WIA Summer Work Program



Students gardening

Metro Technology Centers received a grant of \$83,780 for the Workforce Investment Act (WIA) Summer Academic Enrichment and Work Program. With this grant, 30 youth were hired for the construction of nature trails and gardens on the Springlake campus. Participants attended eight hours of academic classes and worked 27 hours a week creating the gardens and trails. The project was held June 15 through July 31. Conservation and landscape experts shared their knowledge of growing and maintaining beautiful lawns and gardens. The goal of the project was for students to build positive work habits, skills to set career goals, and to help them become competitive in the job market.

Outstanding Teacher in Community Service Award

Spencer Cluff, Metro Tech Health Careers Certification teacher received the Outstanding Teacher in Community Service Award by the Oklahoma Association of Career and Technology Education (OkACTE). OkACTE is the professional organization for the state's CareerTech administrators, teachers and staff members. The purpose of the award is to recognize teachers with significant accomplishments and outstanding leadership in programs and activities that promote community involvement.



Master Sergeant Cluff received the award for founding the Kidz4Troops program and its impact on deployed soldiers over the past five years. Kidz4Troops began in 2004 in Cluff's Metro Tech classroom. Kidz4Troops puts kids in touch with soldiers serving overseas in war zones. Children write letters, e-mails and blogs to correspond with troops all over the world. The program has expanded to allow anyone, anywhere, anytime the ability to write to a



Spencer Cluff wins Outstanding Teacher in Community Service Award

deployed soldier. Today the program can be found in 33 states and has surpassed over 300,000 letters mailed to our deployed men and women.

Mission

*Metro Technology Centers prepares people for
successful employment and life in a global society.*



Metro Technology Centers

Preparing for Life

www.metrotech.edu

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