



Alameda Community Learning Center - Governing Board Meeting Agenda

January 18, 2022 – 6:30 PM - 8:30PM

This meeting will be held via public Zoom:
<https://alamedaclc-org.zoom.us/j/9637962933>
 Meeting ID: 9637962933
 Passcode: gohawks

1. Public Session (ACLCLC) 6:30 PM

a. Call to Order & Attendance

Meeting is called to order at _____

<u>Board Members</u>	Present	Absent
Michael McCaffrey, ACLCLC Lead Facilitator	___X___	_____
Heather Mahaffey, ACLCLC Facilitator	___X___	_____
Jonathan Mahoney, ACLCLC Facilitator	___X___	_____
Kimberly Skuta, ACLCLC Parent Member	_____	___X___
Ann-Marie Gamble, ACLCLC Parent Member	___X___	_____ (Arrived at 6:50)
Annie Liu, ACLCLC Learner	___X___	_____
Aaron Norboe, ACLCLC Learner	_____	___X___
Lisa Gleason, Community Member	___X___	_____
Thomas Nguyen, Community Member	___X___	_____

b. Review and Approval of Agenda
Lisa Motion to Approve, Heather Second

Michael McCaffrey, ACLCLC Lead Facilitator	Aye
Heather Mahaffey, ACLCLC Facilitator	Aye
Jonathan Mahoney, ACLCLC Facilitator	Aye
Kimberly Skuta, ACLCLC Parent Member	Absent
Ann-Marie Gamble, ACLCLC Parent Member	Absent
Annie Liu, ACLCLC Learner	Aye
Aaron Norboe, ACLCLC Learner	Absent
Lisa Gleason, Community Member	Aye
Thomas Nguyen, Community Member	Aye

2. Presentations from the floor 6:35 PM

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

PRESENTATION ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation just prior to the discussion of the agenda item.

3. Consent Agenda

6:40 PM

a. Approve [December Meeting Minutes](#)

Motion to approve Thomas, Second Lisa

Michael McCaffrey, ACLC Lead Facilitator	Aye
Heather Mahaffey, ACLC Facilitator	Aye
Jonathan Mahoney, ACLC Facilitator	Aye
Kimberly Skuta, ACLC Parent Member	Absent
Ann-Marie Gamble, ACLC Parent Member	Absent
Annie Liu, ACLC Learner	Aye
Aaron Norboe, ACLC Learner	Absent
Lisa Gleason, Community Member	Aye
Thomas Nguyen, Community Member	Aye

b. Approve check register [November](#)

Motion to approve Lisa, second Thomas

Michael McCaffrey, ACLC Lead Facilitator	Aye
Heather Mahaffey, ACLC Facilitator	Aye
Jonathan Mahoney, ACLC Facilitator	Aye
Kimberly Skuta, ACLC Parent Member	Absent
Ann-Marie Gamble, ACLC Parent Member	Absent
Annie Liu, ACLC Learner	Aye
Aaron Norboe, ACLC Learner	Absent
Lisa Gleason, Community Member	Aye
Thomas Nguyen, Community Member	Aye

4. Reports from Leadership

6:45 PM

a. Leadership Learner Report (Aaron absent so no report. Rock painting at CCC tomorrow)

b. [Curriculum Committee Report](#) (Mike for Liz P.)

-Facilitator shadowing learners to see what it is like to be a learner at ACLC
-Goals for CC: Looking at curriculum at lens for standards equity and support learners w/IEPs, add more contests for students to submit work, allow space for facilitators to workshop curriculum
-Next Steps: Review accommodations and modifications. Accommodations are slight alterations to assignments such as extra time on an essay. Modifications are assignments that are altered or reduced.
Create a resource bank for future facilitators to use and continue more opportunities for collaboration.

c. [Culture Committee](#) (Mike for Jim F.)

-Streamline survey for learner and families
-Counseling available for facilitators
-Celeste increased hour to help support learner counseling as well

Next Steps: Send out survey in next month

5. Action Items

7:10 PM

- a. Approve 2022-23 yearlong calendar
 - i. Calendar [HERE](#)

-Major change is a week off in October and a week extension at the end of the school year. This is to help improve morale with an extra break for the fall semester

Motion to pass calendar from Lisa, Second Thomas

Michael McCaffrey, ACLC Lead Facilitator	Aye
Heather Mahaffey, ACLC Facilitator	Aye
Jonathan Mahoney, ACLC Facilitator	Aye
Kimberly Skuta, ACLC Parent Member	Absent
Ann-Marie Gamble, ACLC Parent Member	Aye
Annie Liu, ACLC Learner	Aye
Aaron Norboe, ACLC Learner	Absent
Lisa Gleason, Community Member	Aye
Thomas Nguyen, Community Member	Aye

6. Discussion Items

7:30 PM

- a. Covid Updates

- Our percentage of Covid cases is around 2%, which is much lower than nearby schools
- Approximately 70% of learners up to date with vaccinations (younger learners less likely to have vaccines over older learners)
- Facilitators and learners should be more persistent in reminding people to wear masks
- Facilitators meeting with learners at home during office hours and updating assignments on Jupiter for learners to complete

- b. [Draft Names and Pronouns Policy](#)

- Students have the right to go by their preferred name therefore ACLC will change name upon request by students on Learner accounts, such as Jupiter and PowerSchool
- ACLC doing best to make sure all learners are supported in being who they'd like to be

- c. Board Goals

- i. Facilitator diversity, recruitment, support, & retention

- Recruiting facilitators at this time is very challenging b/c of facilitators leaving the Bay Area
- Ideas to improve recruitment: updating the website to be more attractive for diverse staff, having student teachers constantly at the school from local programs will build interest:
Programs to look into: East Bay, Berkeley, SF State, Mills (May be continuing education program under Northeastern)
- Would relocation bonus be an option to recruit out of state teachers?

- ii. School Culture: rebuild culture / events / morale

- We have some field trips going on, but it is difficult to organize
- LLC's are a good opportunity for community building
- Talent show good be a good option for campus event
- Dances likely postponed until Covid numbers decreased
- Online Jackbox games while Covid numbers are up could be a good idea for ACLC events
- Another Spirit Week could build school unity

d. Updating learner bathrooms to accommodate the diversity of learners at ACLC

- One individual bathroom for students with two locations on campus with both a girls and boys restroom
- Because school is leased it is tough to make updates ourselves, but long term option it could be negotiated in new contract
- We will explore idea of changing one staff bathroom to mixed staff and learning mixed bathroom

7. Future Items of Discussion

8:10 PM

- Covid Update
- Field Trips (Especially Hannah Camp Status)
- Mike will check in with Student Teacher Programs in the area (East Bay, Berkeley, SF State, Mills) and report back

8. Adjournment

8:20 PM

Meeting adjourned at 8:15 PM

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone [510-995-4300](tel:510-995-4300), fax [510-995-4307](tel:510-995-4307).

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9957, during school hours