



Dodge County Board of Education

Dr. Susan W. Long, Superintendent

Post Office Box 1029-720 College Street

Eastman, GA 31023-1029

Phone: (478) 374-3783 Fax: (478) 374-6697

(Please Type or Print)

Position(s) Desired: _____ Date: _____

Name: _____

Last First Middle Social Security Number

Present Address: _____

Street City State Zip

Permanent Address: _____

Street City State Zip

Home Telephone: _____ Cell Phone: _____

Birthdate: _____ Email Address: _____

The mission of the Dodge County School System is to provide all students the knowledge, skills, and values to succeed in life through quality educational programs and effective learning experiences both in school and in the community.

CERTIFICATION (List all areas in which you hold valid Georgia and/or out-of-state teaching certificates.

NOTE: Applicants holding a certificate from another state must obtain a Georgia Certificate in order to teach in Georgia Public Schools.

| AREA OF CERTIFICATION | Issuing State | Date Issued |
|-----------------------|---------------|-------------|
| | | |
| | | |
| | | |

Have you acquired tenure in Georgia? _____ f yes, in what school district? _____

Date available for employment: _____

If you are not employed full-time, are you interested in being placed on our Substitute List? Yes _____ No _____

EDUCATIONAL BACKGROUND

| | School or Institution and Location | Major/Minor | Diplomas, Degrees or Credits Earned | Grade Point Average (GPA) |
|--------------------|------------------------------------|-------------|-------------------------------------|---------------------------|
| High School | | | | |
| College/University | | | | |
| College/University | | | | |
| Graduate Study | | | | |
| Graduate Study | | | | |

EXPERIENCE

(Include dates for Military Service if any)

| Name of School and Location | DATES | | No. of Teachers in School | NATURE OF WORK If grades, specify what grades and subjects: If high school, the subjects taught and any extracurricular work handled |
|-----------------------------|-------|----|---------------------------|--|
| | From | To | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Please list activities that you are qualified to supervise or coach: _____

If you have not been previously employed in a teaching position, please complete the following:

STUDENT OR PRACTICE TEACHING

| Grade or Subject Taught | Name and Address of School | 1. College Supervisor 2. Cooperating Teacher |
|-------------------------|----------------------------|---|
| | _____ | 1. 2. |
| | _____ | 1. 2. |

STUDENT TEACHING REFERENCES:

Please attach photocopies of letters of reference and or evaluations from college/university student supervisor and cooperating teacher(s).

Conviction Report

All applicants must complete this form.

This information will be kept confidential and separate from your application.

As part of the application process, you are required to report any and all convictions or current charges for a crime, no matter when they may have occurred. A conviction will not automatically prevent you from being considered for hire - falsification of your application, by not reporting or inaccurately reporting, will prevent you from being considered for any employment in Dodge County Board of Education.

Have you ever been convicted of or have a current charge pending of any violation of the law? Yes No

If yes, list the violation code number for each offense, including those for which you forfeited bail, were fined and/or jailed, or placed on probation. Include a complete and accurate explanation of the circumstance (you may submit an additional page if you need more space than provided below).

Violation Code _____ Date _____

Disposition/Explanation:

Violation Code _____ Date _____

Disposition/Explanation:

Violation Code _____ Date _____

Disposition/Explanation:

I certify that I have listed all my convictions and any current charges, except minor traffic offenses. I understand that my failure to complete this form, any omission of convictions and current charges, or misrepresentation of material facts will result in disqualification, or if discovered after employment, my dismissal from Dodge County Board of Education.

Signature: _____

Date: _____

ESSAY

We are interested in your ability to organize and express thoughts on a specific topic in a succinct manner. Please select one of the following topics and write an essay on an attached sheet.

1. The Most Important Qualities of an Outstanding Educator
2. My Philosophy of Student Discipline
3. The Importance of Continuing Professional Development and how I Plan to Incorporate it Throughout My Career
4. Essential Elements of Instruction, Administration or Area of Certification
5. How Information Technology (i.e. computers, Internet) can be Integrated into the Instructional Process and Curriculum

CERTIFICATION AND RELEASE AUTHORIZATION