Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, November 4, 2020
TIME: 6:30 PM
PLACE: Bourne High School Media Center

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Paul McMaster; Erin Perry; Steven Strojny; Chris Hyldburg; Maureen Fuller; Ryan Bagdonas

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Melissa Ryan, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services

OPEN SESSION

All stand for the Pledge of Allegiance

1. CALL TO ORDER

Chair Berry calls the meeting to order at 6:30 PM.

- Chair Berry tells the public that if they have questions they can use the chat feature to post it so that it can be addressed. She states that the participant must include their first and last name in the chat post in order for their question to be considered.
- She states that if there is a public comment the School Committee can only listen and can not answer.
- If we are unable to answer your question this evening, you can send it in an email to her, other committee members and/or members of the administration.

2. APPROVE WARRANTS AND PAYROLL

3. PUBLIC INPUT

4. REPORTS AND PRESENTATIONS

a. Superintendent's Report, Kerri Anne Quinlan-Zhou, Superintendent of Schools

- Update on Reopening – Dr. Zhou reports on the first day of in-person learning and that the background work continues even though we've opened. Kerri talks about the Governor's new mask mandate that is now in place. All superintendents on the Cape receive a daily report from the Barnstable County Health Officials with the latest update on COVID. We have a COVID Lead person, Ken Giroud, Assistant Principal at the HS, who is responsible for the COVID responses in our schools. Thank you parents for keeping your children home if they show any signs of sickness.
- We have successfully put out another call for transportation requests. Jordan Geist , Director of Business Services gives the Committee additional information about the requests received from families.
- Benchmark testing has been completed on our students. There will be additional testing mid year and at the end of the year.
- Dr. Zhou talks about the visits she is now making to schools and that she will visit each school every other week.

- Melissa Ryan states that they have continually been working with the BEA regarding service providers and being able to keep them in one building to reduce their footprint in the schools. If your child is in the remote model only, you are invited to bring them into school for services.
- Our high needs students have been in school for a while now. Some of these students are in person learning and in person remote only. They are working with individual families for students that may not have qualified intially but may now qualify for this model.
- Kerri explains the scheduling conflicts at the Bourne Intermediate School. Enrollment increased at the BIS and it was looking like there were capacity issues. She thanks Mrs. Norton and her team, along with Mrs. Ryan for their collaboration in getting this resolved. Kerri informs the members of the changes made to the schedule and the teams of teachers a student may have either on an in-person or on a remote learning day.

    - Chair Berry asks if a school goes back to remote only would they return to the same schedule? There is a plan under development. She is unsure if the Intermediate and Middle schools will have a trickier time returning to what it was at the beginning of the school year, but it will be worked out in advance. Melissa gives additional examples of how this would be managed if there is a return to remote only.

- BHS Senior Class Advisors – Anne Marie Strode and Tracey Francis – Principal Amy Center talks a little about the advisors and the difficulties they have experienced with our seniors.
- Mrs. Strode talks about the work her and Mrs. Francis are doing with the students. She talks about how this situation has affected them and that her and Tracey are so proud and honored to be their advisors. Anne Marie highlights the events that they are planning throughout the school year for these students.

- Capitol Request Update – Chris Hyldburg thanks the Town of Bourne for their continued support of the schools and students regarding the capital outlay requests. He talks about the specific capitol outlay requests and updates the members as to where we are. Kerry thanks the outlay committee for their efforts to approve the waste water treatment repairs which is on the Town Meeting calendar.
- Kerri talks about a contract audit that they are looking into which does a performance contracting energy audit. We are interested in a joint venture with the Town.

- Personnel Update - Dr. Zhou tells the members that we are almost done with hires and hopes to have the SC vote on the recommendation for Director of Special Education and Student Services tonight. She states that we may see some staff return as the Family First Coronavirus Leave Act will end December 31st.

- Entry Plan Update – Kerry updates the Committee on her Plan and talks about the people she has met with. She states that she would like to begin individual conversations with the SC Members through the course of December.
- Kerri announces that she has been appointed to the Mass Association of School Superintendents to be part of their Legislative Committee.

B. Chairperson's Report – Correspondence

- DESE Response Letter – Chair Berry reads parts of the letter received from the DESE in response to our letter sent to them last month.

- BEA request to open negotiations – Emily acknowledges receipt of their letter requesting to open negotiations. The SC will begin developing our negotiating team and will be in contract in writing within the next few days.

- MASC Division VII School Committee Award – A letter was received from MASC awarding the Division VII All State School Committee 2020 Award to SC member Chris Hyldburg. Emily reads the letter to the members and the public. Congratulations Chris!

  - Chris Hylburg thanks the Committee, administration and his family.

C. School Committee Sub Committee Reports

- Policy – no report
- Facilities and Budget – no report

- Curriculum – report on 11/4/20 meeting – Melissa Ryan talks about the meeting today. Discussions began with review of the reopening plan. She updates everyone on the many topics that were discussed.
- Melissa gives detailed information about the benchmark assessments and the process of testing students. These benchmarks are used by teachers and staff to see where students are in order to use the data to adjust the needs of students and the curriculum as necessary. Kerri and Emily are very excited to see this data.

  - Maureen asks if parents will be given any notifications on how their students are doing? Parents can reach out to their student's teacher and ask about the assessment data. Melissa says information on the student's assessment will probably be sent with report cards.

- Enrollment was also discussed at this meeting. Melissa presents charts and documents with the overview of enrollment to the School Committee. She states that our enrollment numbers continue to be fluid. Melissa notes the enrollment numbers at the Intermediate school and states that this school did not see the enrollment loss the same as other schools which is what caused scheduling problems mentioned earlier in the meeting.
- Any family that requests to home school their child and receive special education services, they can continue to be eligible to receive services from us. One of our Services Directors will be in touch to see if they want services to continue either remotely or in person.

  - Chris Hylburg asks if she thinks the numbers reflect the increase in the new round of busing? Will students coming in increase the enrollment? Melissa states that the numbers mostly reflect students transitioning from remote to in-person learning, not necessarily from transportation. Kerri adds additional information on the enrollments. She highlights decreased enrollment at the Kindergarten level.
  - Chair Berry asks when the decision will be made on the funding schedule? Kerri responds with information that is in front of Governor Baker and the Massachusetts Legislature at this time.

- Melissa Ryan tells everyone that the High School had their traditional Academic Awards Nights last week. They are trying to continue traditions even though they may be remote. It is expected to be posted on the HS website.

6. DISCUSSION ITEMS

a. Special Education Director Search – presentation of the final candidate

- Dr. Zhou introduces Dr. Ryan Place and talks about her recommendation of him as the Director of Special Education and Student Services.
- Dr. Place says it is his honor and privilege to interview for this position. He talks about his time in Bourne schools and his special education experiences. What has driven him in his work is the passion he sees in the schools and in the community. Dr. Place talks about his focus on policy, student placements and budgeting needs.

  - Chris Hyldburg says he is has known him for many years, since he was part of negotiations, and has watched him grow. Chris says Bourne is lucky to have him as the finalist for this position and asks Ryan to continue his passion.
  - Maureen Fuller says after listening to his presentation, she feels we are fortunate to have him aboard.

Chris Hylburg motions to recommend Dr. Ryan Place to the position of Director of Special Education and Student Services pending sucessful contract negotiations; Seconded by Maureen Fuller; Roll call vote: 7-0-0

b. Scheduling School Committee/Sub-Committee meetings – in collaboration with Dr. Zhou, members talked about having a mid-month meeting regularly to priovide the community with updated information. Kerri states that this is a great idea and would be very helpful to have everyone get together and discuss items of concern, etc.

7. ACTION ITEMS

a. Vote to approve the SC minutes of: Regular session August 5, 2020

Paul McMaster motions to approve the Minutes as written; Seconded by Maureen Fuller; Roll call vote: 7-0-0

b. Vote on Warrants and Payroll

Paul McMaster motions to approve the Warrant and Payroll; Seconded by Maureen Fuller; Roll call vote: 7-0-0

c. Vote to designate Chairperson to sign warrants and payroll for the SY 2020-2021

d. Discussion regarding agenda items and future meetings

7. PAUL MCMASTER MOTIONS TO ADJOURN; SECONDED BY MAUREEN FULLER; ROLL CALL VOTE 7-0-0

Meeting ended at 8:15 PM

RESPECTFULLY SUBMITTED,

Teresa Vicente
Recording Secretary

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
	School Committee Meeting Agenda
	DESE Response Letter; BEA Negotiations Letter; MASC Award Letter
	Enrollment II Summary stats
	Dr. Ryan Place Resume
	School Committee Minutes – August 5, 2020