Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, December 2, 2020
TIME: 6:30 PM
PLACE: Remote Access Meeting

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Paul McMaster; Erin Perry; Steven Strojny; Chris Hyldburg; Maureen Fuller; Ryan Bagdonas

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Melissa Ryan, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Dr. Ryan Place, Director of Special Education and Student Services

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

2. PLEDGE OF ALLEGIANCE

3. APPROVE WARRANTS AND PAYROLL

4. PUBLIC INPUT

No public statements

5. REPORTS AND PRESENTATIONS

a. Superintendent's Report, Kerri Anne Quinlan-Zhou, Superintendent of Schools

- Updates on Reopening – Special Education Students in Cohort C - Dr. Zhou reports that we are planning on sending out a survey for staff and parents to let us know how they are doing. This survey is similar to a survey done this past spring.
- Kerri talks about her Superintendent Entry Plan. She has continued the school visits and thanks the teachers who have opened up their classrooms for her visits.

- She mentions that there will be information later in the meeting from Jordan Geist who will talk about the Facilies Budget Sub-Committee report.
- Dr. Zhou gives an update on COVID numbers. There will be an email going out this evening for staff and parents regarding test results.

- Special Education Report – Dr. Ryan Place, Director of Special Education and Student Services

  - Dr. Place begins his report by announcing that the most important item that was talked about was in-person learning for special education students' return after the winter break.
  - FAST Program Spotlight - there are 12 students in this program. Many tuition in from Falmouth, Sandwich and Wareham. Ryan gives a brief overview of this program and highlights aspects of the curriculum, job search and employment opportunities. He discusses the goals of the program and one student's experience.
  - SEPAC – Special Education Parents Advisory Committee – is something that Dr. Place would like to bring back. The first meeting will be held the first week in January.

    - Chair Berry asks Dr. Place who is involved in SEPAC. They are working on getting officers, parents and community members involved to grow the SEPAC. Dr. Zhou adds that they are an advisory committee to the School Committee and they are looking to add one member that would be a liason to this group.
    - Emily asks how often this group will meet. Dr. Place states that this Committee will meet bi-monthly.

- MTSS Update – Mrs. Melissa Ryan, Assistant Superintendent of Learning and Teaching – Mrs. Ryan talks about the continuing work with MTSS. We are a part of the MTSS Academy through the Dept of Education and the MTSS Literacy Academy. There is a meeting scheduled next week to start off the work in the District. Melissa talks about the Math Academy and states that we have 15 BPS educators that have volunteered to be a part of it.

    - Maureen Fuller asks if this is across all grade levels. Mrs. Ryan states that both Literacy and Math Committees work across all grades.

B. Chairperson's Report

- Request for JMLC – Joint Manager Labor Committee - We are working to bring back the Cohort C students. A meeting for Thursday the 10th is scheduled which will be to talk about the return of our special education students.

    - Chair Berry asks Dr. Zhou if she believes discussion and findings will be reported at the SC's December 16th meeting.

- Correspondence: Research study participation – Chair Berry talks about the correspondence from Steven Hale which requests that we participate in an anonymous survey or information session with him. He is trying to ask questions regarding the characteristics of an effective Superintendent and their leadership practices. He is asking for a face-to-face with the School Committee. Emily asks members if they are interested. Chris Hyldburg states that he is willing to meet with him and asks Steven Strojny to join him.

C. School Committee Sub Committee Reports

- Facilities and Budget Sub Committee – report from 12/2 meeting – Jordan Geist, Director of Business Services give a brief overview of the sub committee meeting today.

- He states that there are some issues still at the Bourne Intermediate School and they are being addressed. He says everyone is still engaged with this project.
- There is updated news at the HS. Because of Covid they are looking at air quality. The weather is getting colder and windows may not be opened now but we would still need to have them open to increase air flow. The DESE is expected to support us with the air quality in that they will ship enough air purifiers to cover all the classrooms at no cost to us.
- Bourne Middle School issues were discussed. Air Master company is working on the hot/cold issues in that building. Air Master did find new issues once they began the work. At this time, they are waiting for parts before this project can be wrapped up.
- Jordan states that he did talk about the FY 22 budget and where it is at the state level. He expects that the budget will come out of the conference committees hopefully quickly. One of the questions is whether we will be held harmless due to the drop in enrollment.
- There is a lot of unknowns right now when it comes to the state budget and we will have to keep a close eye on any developments.

    - Overview of FY21 Budget to date - Jordan states that there is a folder in the SC folder which shows where we stand on the FY21 Budget. He gives highlights and a brief overview of the current status.

        - Paul McMaster asks about the increase in custodial costs and assumes it has to do with the new COVID requirements. Mr. Geist states that we were looking to hire 4 new custodians temporarily, but only 1 was hired at this time. Jordan states that his office will pull out Covid related salaries from everywhere and put them toward the Covid Grants.

D. TRANE Corporation Presentation on Performance Contracting

- Dr. Zhou ask that we allow them to do the entire presentation before asking questions. She states that we have asked Tony Schiavi, Town Administrator, to join us as they are also interested in this presentation.
- Mr. Schiavi speaks about the work being done to combine contracts with the schools and the town. He talks about the positives of combining contracts for performance savings. Tony recommends an energy consultant be brought on board if we decide to go this way.

- Leo McNeill, Morgan Paris and Yashu Chasan are the representatives that will present to us.
- Ms. Morgan Paris begins the presentation by talking about performance contracting in Massachusetts. She states that performance contracting allows you to pay for projects in part by your energy savings.
- Morgan goes through the presentation with detailed explanations. She talks about Trane Corporation, the number of employees and how many New England states they are working in.
- Many aspects of Trane are hightlighted including analytics, why MA public entities select Trane, and the cost advantages of using them for performance contracting. A sample timeline is shown for information on having a streamlined process for Bourne.
- The three benefits in choosing Trane are:

    - Fiscal - guarantee energy savings, get utility rebates and state incentives in order to reduce costs
    - Social - optimize indoor air quality which would postively impact attendance, teacher retention and comfort (may include renewable energy as well)
    - Environmental - reductions in utility consumption and reduction in emissions

- Leo McNeill continues the presentation by talking about the city and school districts Trane is currently working with. He highlights projects with the city of Lynn, Dighton-Rehobeth School District, and Old Colony Regional Vocational Technical High School. The slide presentation shows that these projects are done in phases. There are three comprehensive and flexible scope options:

- Clean Renewable Energy Systems
- Energy Conservation Measures
- Items that are typically handled as Capitol Improvements

- Mr. McNeill notes that the fiscal benefites include energy savings of up to 62%. Solar car ports were highlighted with outdoor night lighting. He talks about the dashboard for the systems that can be reiewed as much as possible. Trane will monitor and maintain systems 365 days a year and they guarantee a savings of at least $564,000 annually.

  - Chair Berry asks if this would be more of a town project since Bourne is such a small district and could the schools do this independently? Mr. McNeill said it could be done either way.
  - Chris Hyldburg asks if their work is also related to the waste water treatment plant and is it part of their expertise. Leo states that they haven't worked on this but they could by bringing in consultants to assist but it is something they could handle. Yashu Chasan states that they have done a couple of waste water treatment projects.
  - Chris asks how closely do they work with businesses such as SEVAC, Electric Compact, etc. Does Trane have these types of relationships? Mr. McNeill states that they do and work effectively with companies that offer rebates and incentives. Trane will help retain any and all state or local incentives and rebates that are available.
  - Chris asks if they are affiliated with roofing companies when it comes to roofing projects. Leo states that they do not have a specific relationship with roofing companies but that they go through a rigorous contracting program in order to find the best available for the project they are working on.
  - Chris Hyldburg asks about the solor car ports. Trane would work with us in deciding where we would want them to be placed.
  - Paul McMaster asks if they would become the lead contractor on this project and Mr. McNeill states that they would be the lead and would hire sub-contractors to do the type of work that is needed.
  - Ms. MJ Mastrangelo says this is a great plan and has a lot of potential. She is interested in the process as to how you get people involved before a decision is made. When you talk about roof savings, are your quotes prevailing wage or is that one of the savings? Leo says 100% prevailing wage. MJ states that the Town of Bourne spends about $1.2 million on electricity and receive a $700,000 in energy credits of which $500,000 is due, does this cost savings apply to the $1.2 million or the $500,000? Leo states that the savings would be calculated on the $1.2 million and take into account the energy credit savings and save on the balance after credits.
  - Mr. Schiavi asks about the solar projects. Is energy storage ever a part of that or has been done for any of the solar projects? Mr. McNeill states that they have not yet, but will be looking into that with projects going forward.
  - Tony asks if Trane has done any projects in communities that are designated as green communities? Leo explains what they are able to do for these type of communities as it pertains to available grants.

- Dr. Zhou closes the presentation with a request of the "next-step" process. Leo McNeill talks about what will be needed to go forward, including forwarding information via email to her.

6. DISCUSSION ITEMS

- Discussion about appointing a student representative ot the School Committee – Chair Berry states that it would be a great asset to have a student representative on the School Committee.

- Maureen Fuller asks if the students would be able to vote. The answer is that they wouldn't be able to vote but would be considered a representative on the board. Dr. Zhou did some research and found that districts do have a student represtative but that they are not a voting member.
- Chris Hyldburg gives some clarity on the voting rights of a member that was not voted in to the office. He questions a timeline of updating or creating a policy to incorporate a student representative to the SC.
- Paul McMaster asks if a student rep would be part of all meetings or just regular meetings. Dr. Zhou states that it would be for regular meetings only.

Chris Hyldburg motions to instruct the Policy Sub-Committee to construct a policy to allow for a student body member to:

Become a non-binding member of the school committee under the following conditions:

1. *Develop a method for the election/appointment of the student member*
2. *The member serves one school year, with an alternate elected*
3. *Member may vote, but the vote is non-binding*
4. *Member will not attend executive session or negotiations*

Seconded by Maureen Fuller; Roll call vote 6-1-0

7. ACTION ITEMS

a. Vote to approve SC Minutes of August 26, 2020; September 16, 2020

Maureen Fuller motions to approve the Minutes with corrections; Roll call vote 7-0-0

b. Vote to approve Warrants and Payroll

Maureen Fuller votes to approve; Seconded by Paul McMaster; Roll call vote 7-0-0

8. FUTURE AGENDA ITEMS

Future agenda items are discussed including:

Updates on School Improvement Plan – 12/16/2020
Continued discussion on reporting
Certification of the End of the Year Report
Capital Outlay requests for FY22

9. PAUL MCMASTER MOTIONS TO ADJOURN FOR THE PURPOSE OF EXECUTIVE SESSION AND RETURN TO REGULAR SESSON; SECONDED BY STEVEN STROJNY; ROLL CALL VOTE 7-0-0

Meeting ended at 8:30 PM

RESPECTFULLY SUBMITTED,
Teresa Vicente
Recording Secretary

Bourne Public Schools

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
	School Committee Meeting Agenda
5	Correspondence - Study AIC
5	FY21 Dec Budget Update; Budget Facilities Sub Committee Minutes – 12/2/2020
5	Trane Corporation Presentation
7	School Committee Minutes August 26, 2020
7	School Committee Minutes September 16, 2020