Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, January 20, 2021
TIME: 6:30 PM
PLACE: Remote Access Meeting

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Paul McMaster; Erin Perry; Steven Strojny; Chris Hyldburg; Maureen Fuller; Ryan Bagdonas

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Melissa Ryan, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Dr. Ryan Place, Director of Special Education and Student Services

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

2. PUBLIC INPUT

3. REPORTS AND PRESENTATIONS

a. Superintendent's Report, Kerri Anne Quinlan-Zhou, Superintendent of Schools

- Updates on Reopening
    - RAVE App – Melissa Ryan, Assistant Superintendent of Learning and Teaching, updates everyone on this app. There are a few things to note. Initially the RAVE app was designed as a school safety and security app which has been around for a while. It has been updated to include COVID screening. There is a location feature on the app which does not necessarily have to be used. The RAVE app will send a daily screening poll to each student/family which will ask several yes or no questions. Answers will be sent back for us to review. It is important to note that families with more than one child will only need to do one screening since the app is set for a family unit.
    - After responses went out they were reviewed. Those students that we thought may display symptoms were then shared with the building principals. The principals and school nurses then reached out to them to have a conversation to make sure everything is ok. Mrs. Ryan tells families that if they are having any difficulties with the app to please email her.

- Chair Berry asks what the process is if someone does not complete the screening on the app. Melissa states that right now it is a very soft process. At this time, we do not have a process to contact every family that does not respond every day especially given that families are still getting the app functioning. After a time when families are all ready, there may be a phone call made to the parent to check on their status.

- Priority students in Cohort C – Dr. Ryan Place, Director of Special Education and Student Services – Dr. Place states that we have welcomed 126 priority students back to in-person learning for both weeks. He thanks the Principals, general ed and special ed teachers along with the special ed directors for the amount of work put in for this achievement.
- Dr. Zhou talks about the possible need to include additional students that may be struggling or are not meeting benchmarks to the in-person learning model.

- Remote Learning Walks – Kerri talks about one of the Superintendent's entry goals. The remote learning walks gives her the opportunity to enter the schools to observe remote learning in action. She explains the process and notes the staff members that have joined her on these walks.
- Dr. Zhou talks about the regular meetings that they are having with the BEA. Kerri states that it is really amazing to see the thoughtful planning invovled in getting the students responding and actively engaging in their remote classes. Reports will be presented with data involving these learning walks along with the next steps.

- Updates on Budget Planning

  - Timeline: Town Townline; School Specific Timelines – Dr. Zhou begins the presentation with a slide show for the FY22 Budget Planning Timeline. She discusses the specific details in the timeline of where we started, where we are now, and what future projections will look like.
  - Kerri states that next meeting will show a guesstimate of funding we will be receiving. She has tentatively set a date to meet in February, but is not sure as it falls within student and staff vacation week.
  - On March 15, 2021, the Fin/Comm has requested that we present the FY22 budget which can then be presented and voted on at the SC Meeting on March 17, 2021. It is then expected to go to the Town Budget Public Meeting on March 29, 2021.

    - Chair Berry suggests that we put the vote for the Budget on the March 17th SC Meeting as we will be meeting then.

  - Assumptions and Scenarios – Kerri discusses the FY22 Budget assumptions and details enrollment, learning model, COVID mitigation, transportation. She notes that these assumptions are geared towards an in-person remote model. Lastly, she details what it is looking like in regards to revenue. She explains the different types of funding that BPS receives.
  - Dr. Zhou talks about the 3 different scenarios and gives a brief explanation of each.
    1. "New Norm" with safey considerations and student supports
    2. Cautious COVID mitigations with student supports
    3. Major COVID considerations including student supports; 100% in-person learning capability (this is where we are at right now)

    - Chair Berry states that the CDC guidance is still at 6 feet distancing. She asks if the CDC would be changing that guidance. Dr. Zhou states that the CDC still has that guidance but Massachusetts has recommended 3 to 6 feet distancing. Dr. Zhou notes that there is still conflicting guidance. She states that vaccinations for teachers are a big part of the decision making going forward. We

are also looking at different mitigation strategies that has to do with some different technologies that are emerging.

- Paul McMaster asks Dr. Zhou if there has been any polling of teachers in regards to the vaccines. Kerri says that she hasn't done any polling from our teachers. What she does know is that there have been lots of questions regarding when the vaccine will be available.

- Possible COVID Relief Funding – Jordan Geist, Director of Business Services, says there have been some new developments in the past 20 days or so. Jordan talks about the Act that was signed by the former president in December and the new American Recovery Act proposed by President Biden. Jordan believes that there will be funding available but we just don't know how much that will be.

- Capital Outlay Report – Mr. Geist is happy to report that the Capital Committee report did include Bourne Public School's two requests. The first is to bring the same technology that is at the Intermediate to the Middle school. Which is to support the new smartboards and in-line panels that connect to them. He hopes to bring the same to the HS within the next couple of years.
- The Committee also approved the purchase of two mini-buses which is part of the regular replacement schedule.

- Updates on Curriculum and Instruction

  - MERT – Social Studies – Mrs. Ryan talks about their first meeting regarding history and social studies resources. The group looked at the current resources and good discussions about alighnment and where we are. She reminds everyone that standards were updated a couple of years ago which makes this a good time to look at additional resources. We are very fortunate that some of our staff members, two summers ago, who worked on updating our curriculum scope and sequence.

  - Understanding Benchmark Assessments Parents' Information Session 1/21/21 - Tomorrow evening we will be hosting a Parent Presentation to discuss and help them understand their student's benchmark asssessments. It is a remote presentation and the link can be found on the BPS website.

  - Report on the Inclusion and Equity Committee – Melissa notes that it is a large group that consists of teachers, staff members, School Committee members, Selectman, parents, administrators and community members. The first meeting was to talk about meeting norms and to start looking at what the vision and mission of the group would be.
  - The first thing the committee noticed was that the District's Vision and Mission may not include the language of inclusion and equity. Melissa states that maybe later down the line a recommendation may come from this committee to include additional language of inclusion and equity. The next meeting is scheduled for March 8th. The link to agenda's and notes can be found on the BPS website.

- Updates on Special Education and Student Services

  - SEPAC – January 25, 2021 – Dr. Place reminds everyone about the first scheduled meeting on the 25th. He states that the Cape Cod Advocates will be joining this meeting. He asks parents and community members to join them. They will be talking about what the vision of the SEPAC will be and then go into the Advocate session.

  - Report on Building Equitable Supports for Children with Disabilities – Ryan talks about group coaching sessions, in a preschool setting, they have had with both different schools in the area and with idividual coaches. They expect to use all data to inform their decision making throughout the District but with the focus on Pre-K students. Ryan states that they expect to begin working on developing smart goals and an action plan for the rest of the year. More information will follow including a SEPAC meeting in March.

- Chair Berry asks if working parents can find the link to tomorrow's meeting for information on benchmark assessments? Mrs. Ryan states that it is on our website, www.bourneps.org, scroll down to the News section and you will see Understanding Benchmarks and Assessment Presentation and the link. Melissa plans to send out an informational email this evening to inform parents of this presentation.
- Ryan Bagdonas asks Melissa if the presentation will be recorded for parents to see at a later date? Melisssa says that she will record it and send it out as well.
- Maureen Fuller ask if parents will be able to ask questions or is it just informative? Melissa states that it will be in a Zoom format versus a webinar format so that people can ask questions and get answers.

B. Chairperson's Report

- Correspondence – No correspondence
- Upcoming Collaborative Legislative event
  - Maureen Fuller talks about the annual breakfast the Collaborative has. The breakfast will be virtual and is scheduled for Friday, February 12th from 8:30 to 11:30 am. Last year State Representatives were in attendance, sat at your table and discussed specific concerns each district had with their State Rep during a breakout session.
  - The Collaborative is trying to have a similar experience, though it may be a little different since it will be virtual and the plans are still being worked out. After a breakout session, there will be panel discussion on racial equity, which give districts a chance to share their best practices and activities that other districts may find useful.
  - She asks if anyone would like to invite others to let her know and she can put you in touch with a member of the Falmouth School Committee who chairs the Collaborative group. Maureen will make sure to get the link out once it is posted.
    - Chair Berry asks if they will send out a more formal invitation. Maureen states that the Collaborative will send them out.

C. School Committee Sub Committee Reports

- Policy Sub Committee – N/A
- Facilities and Budget Sub-Committee – N/A
- Curriculum Sub-Committee – N/A
- Discussion of upcoming dates for Sub-Committee meetings
  - Dr. Zhou states that she did have TBD for the budget finance sub if people could think about that.
  - Mrs. Ryan states there is a Curriculum Sub Committee meeting scheduled for February 3 at 12:30 PM and will include the presentation of the Program of Studies documents for the Middle and High Schools.
  - The Policy Sub-Committee meeting will be January 26th at 4:30 pm

D. Presentation on new Guidance Curriculum

- Presented by Kim Ianucci and Janake Christensen – BHS Guidance Department

- Ms. Iannuci begins with a little background on what they do and discusses the curriculum. They have spent the last few years honing in on a tangible curriculum to present to the students and the community. She discusses the different frameworks and has settled on the college and career advising framework that actually aligns with the state models.
- Ms. Christensen says that through the years of reviewing different platforms they have chosen MEFA, Massachusetts Educational Financing Authority which aligns with the state frameworks. It is user friendly and a free interactive college and career planning digital platform that was developed by the state.
- As noted in the presentation, it is available for students, parents and guidance counselors. The plan this spring is to register 9th graders to this platform as they are looking to adopt this for the class of 2024. But they will roll it out for other grades as well.
- Ms. Christensen says the MEFA Pathways and this interactive tool ties in with our beliefs about learning and our vision for our graduates. We are bringing the curriculum to real life and providing meaningful learning opportunities to encompass the diversity of our learning. We want to support academic success and accountability in planning for their future.
- Ms. Iannuci talks about the courses that would be grade specific and a requirement for students. We are excited in that the plan is to have one course "Career Readiness" that 10th grade students going forward will be required to take.
- Teacher Anne Marie Strode talks about the class she is teaching. The course was geared to a student's strength and values, then their future plans, which may or may not include college. In the student's reflection she saw that they had such confidence in what they were talking about and what their plans would be for the future.
- Ms. Christensen talks about the Credit for Life program by the Cape Cod Five Bank. She closes the presentation with the reason they are before the SC is to advertise to families what they are currently doing.

- Chair Berry would like them to come back to let them know how it is going.
- Paul McMaster comments and believes it would be invaluable to our students and thanks the staff for the very encouraging work they are doing.
- Maureen Fuller states that it is wonderful and that it also has the potential to reach all students. She finds it benefitial in that it would benefit carear ready students not just college bound students.
- Principal Amy Cetner wants everyone to be aware that both Kim and Janake have worked tirelessly on the curriculum. This has been a work in progress for many years and that they have maximized their outreach to students.

4. DISCUSSION ITEMS

a. Continued discussion about appointing a student representative to the School Committee

- Dr. Zhou talks about the Civils Projects presented by the students and how it has brought us here to the request of a student representative on the board. Kerri talks about the policy review and the 5 member student advisory board that was created. She states that the student advisory does have a student representative but a School Committee member should be a part of the student's advisory council which could be designated this evening if possible.

  - Chair Berry is willing to be the liason representive to the student advisory council.

Paul McMaster nominates Chair Emyly Berry to be the Liason to the Student Advisory Council; Seconded by Chris Hyldburg; Roll call vote 7-0-0

- Dr. Zhou states that the last piece would be to invite the student to the next SC Meeting. This would allow a non-voting student member to participate on the School Committee.
- Principal Cetner reports that she does not have that information at this time and will get it to the SC members as soon as she has it. Chair Berry notes that we should have one student that will consistently attend.
- Chair Berry asks if the gentlemen that presented their Civics project to the SC, did they have the opportunity to be the student representative? Mrs. Cetner states that one of the students is on the student council. But due to the by-laws, students must be elected to the Student Advisory Council.
- Mrs. Strode is pleased to accounce that Michael Carrara, Eric Ierardi and Jeff Ellis received an invitation from the Constitution Rights Foundation that saw the article, and reached out to me to ask the students to join the National Civic Action Youth Board.

5. ACTION ITEMS

a. Vote to approve Minutes: N/A
b. Vote to approve Dr. Roshann Hooshmand as the District Physician

Maureen Fuller motions to approve Dr. Hooshmand; Seconded by Chris Hyldburg; Roll call vote 7-0-0

c. Vote to approve Warrants and Payroll

Paul McMaster motions to approve Warrants and Payroll; Seconded by Chris Hyldburg; Roll call vote 7-0-0

6. FUTURE AGENDA ITEMS

Future agenda items are discussed among Members and Administration

7. PAUL MCMASTER MOTIONS TO ADJOURN; SECONDED BY MAUREEN FULLER; ROLL CALL VOTE 7-0-0

Meeting ended at 8:10 PM

RESPECTFULLY SUBMITTED,
Teresa Vicente
Recording Secretary

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
	School Committee Meeting Agenda
3	Bourne PS Budget Timeline
3	Finance Committee 2021 Schedule

3	Bourne PS Budget Assumptions and Scenarios
3	FY 22 Capital Outlay Committee Report