

**TOWN CENTER DESIGN REVIEW BOARD
MEETING MINUTES, March 11, 2022**

DESIGN REVIEW BOARD MEMBERS PRESENT: George Fields - Chairman, Robert Borg, Michelle Girard, Frank Grillo, Ray Wilcox

STAFF: Bill Hawkins, AICP – Director of Planning & Development

OTHER: Applicant: Sam Wolcott, Porcupine Signs

Chairman Fields called the meeting to order at 9:00 A.M.

File# 2022-DRB1: Application to replace the freestanding sign for the West Suffield Congregational Church located at 1410 Mountain Road.

Mr. Hawkins stated that the proposed sign renderings were sent to the Design Review Board (DRB) members prior to the meeting and that the church would like to replace the existing sign on Mountain Road. He then asked the applicant to describe the request for the DRB. Mr. Sam Wolcott of Porcupine Signs discussed the dimensions, colors, and posts proposed for the sign. He stated that the sign will be 11.875 SF, made from cedar with carved lettering. The sign will be painted white with blue letters except that the lettering for “Sunday Service – 10am” will have black lettering. Mr. Wolcott explained that the sign would be mounted approximately 5 feet above grade and the posts would be made from pressure treated lumber that are wrapped with PVC.

Mr. Borg asked about lighting. Mr. Wolcott responded that lighting is not proposed but there is an electrical service at the base of the sign. Mr. Fields stated that if lighting is proposed it can be shown to staff and if there are no concerns it could be approved administratively. Mr. Grillo commented that he has experience with cedar signs and thought that the proposed sign will look good. Mr. Hawkins explained that the color choices are consistent with the historic color palette. With no other questions or comments, Mr. Borg made a motion to approve the sign, seconded by Mr. Fields and approved unanimously 5-0-0.

The meeting was adjourned at 9:10AM.

Submitted by,



Bill Hawkins, Recording Secretary