Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, June 2, 2021
TIME: 6:30 PM
PLACE: Bourne High School Library

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Paul McMaster; Erin Perry; Steven Strojny; Maureen Fuller; Ryan Bagdonas; Kari MacRae; Student Representative Viveca Stucke

SCHOOL COMMITTEE MEMBERS ABSENT:

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Jordan Geist, Director of Business Services; Dr. Ryan Place, Director of Special Education and Student Services

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance

3. PUBLIC INPUT

Chair Emily Berry welcomes new School Committee Member, Kari MacRae, and Student Representative, Viveca Stucke, to the Committee.

Former School Committee Member, Christopher Hyldburg, speaks to the public and the Committee. He thanks his wife and the families and names several people for their contributions and loyalty to the many Committees of the past. Chris talks about the work done by the different Boards and members of several committees.

4. REPORTS AND PRESENTATIONS

b. Recognition of Service – Christopher Hyldburg

- Chair Berry recognizes the nine years of service that Chris has given to the Bourne Public Schools but especially to this new School Committee. Emily presents a gift to him and announces that a special guest will also present a gift.

- State Representative David Vieira talks about the work Chris has done for the District and the assistance he has given to transform Bourne's educational community. Chris Hyldburg is presented a Certificate of Service. "A school is a building with four walls that houses tomorrow."

a. School Committee Navigator Student Awards

- Emily talks about the creation of this award which is centered around going above and beyond the District's core values. There are four students that will receive this award. She names the students that received honorable mentions which includes a whole 6th grade class and four Kindergarten students. The four students receiving the Navigator Student Awards are:

  - Abigail Crook, a remote 6th grade student is recognized by her teacher Mrs. Cathy Lyons

  - Michael Carrara, Eric Ierardi and Jeffrey Ellis, are all recognized by their teacher Mrs Anne Marie Strode. Mrs. Strode makes a statement about the Civic Actions Project the students led which is the reason they are receiving this award.

c. Superintendent's Report

- Updates on Reopening

  - Latest guidance changes – Dr. Zhou begins her presentation with announcing that there will be an in-person graduation on June 5th. She talks about the basic recommendations for this event including that masks will be optional as it is an outside event.
  - School Year 2021-2022 outlook – Kerri announces that they are not expecting any distancing measures and mask mandates for the younger grades. More information will follow over the summer. She announces that there is no recommendation for school district to have remote learning next year.

    - Emily asks if this guidance will be coming from the Dept of Education and Dr. Zhou answers affirmatively.
    - Emily asks about the summer program and if there will be restrictions. Kerri states that the current guidance will be followed for the ESY program because it falls within this school year.
    - Emily asks about the invitations for the students recommended for the summer program. Dr. Ryan Place states that all invites have been sent out and they are currently working on transportation.

  - Dr. Zhou talks about requesting an additional meeting this month to present her Entry Report. This would allow everyone to see information on the different trends, focus groups and the continuation of success with MTRS and the needs of students. She states that we are looking forward to a "normal-ish" school year.
  - High School Update: Student Representative Viveca Stucke talks about the students events planned for the end of the school year. She talks about the many Senior events planned in order to highlight the students. The rest of the high school, she states, is coming back to normal as they transition from remote to in-person learning.

  - Bournedale Elementary Update – Kerri talks about the events planned at Bournedale, including the POP program.
  - Intermediate School Update – Ms. Norton talks about upcoming transition events and notes that it was definitely hard transitioning to in-person.
  - Middle School Update – Mrs. Borning states that everyone is glad to be back to in-person learning. She talks about celebrating the 8th grade students. The 7th grade has started their olympics and will have their own track and fields events. Transition events for 5th graders are being planned.

- Website Upgrade Project
    - The Bourne Public Schools website will be upgraded and refreshed over the summer. Please send Kerri any recommentations to her for consideration.
- Entry report update – request for 6/16 meeting presentation
    - Dr. Zhou requests another meeting this month to discuss and review the Entry Report

d. Chairperson's Report

- Correspondence and Announcements:
    - Summer meeting and retreat discussion July 23, 2021, 9-2PM – Chair Berry talks about this meeting and that the afternoon will be about the Superintendent's evaluation.
    - MASC Charting the Course and Joint Conference is scheduled for June 12th at Nashoba Valley Technical School. If you are unable to attend the full day course there will be two mornings set aside for the online course.
    - BHS Graduation Ceremony – June 5, 2021, 10:00 am – School Committee members are expected to attend.
    - Correspondence – An email was received from Jim Potter of the Building Committee requesting two School Committee members attend the next meeting so that they are able have a quarom. Steven Strojny and Paul McMaster have volunteered to attend that meeting.

e. School Committee Sub Committee Reports (7:15 pm)

- Policy Sub-Committee Report: N/A
- Facilities and Budget Sub-Committee report – from 6/2/2021
    - Steven Strojny states that there was no meeting today. He states that they need another member to the Committee. Emily asks if this can wait until the member reorganization but Jordan Geist states that they will need to have some line item transfers in the mean time. It was decided that Jordan will present before the School Committee on June 16th without having a formal sub-committee meeting.
- Curriculum Sub-Committee Report – from 5/25/2021
    - Maureen Fuller talks about the Curriculum updates. One discussion was about the different resources for the social studies curriculum. Financial Literacy Planning and the Career Pathways was also on the Agenda. She says that they are partnering with Mass Hires to form community partnerships.
        - ➢ Emily asks about the Inquiry Journeys, Maureen explains what this is and how it goes along with ARC's format. Ryan Bagdonas comments about the work on the curriculum that directors and guidance have made to make Bourne more competitive and to give students more flexibility in what they want to do next.
- SEPAC report – from 5/24/2021 – Chair Berry confirms with Dr. Place that there is no SC member representation on this committee at this time and that a member will be assigned when the members reorganize officers next month.
    - Dr. Place reports to the Committee that between the three meetings they had a total of 41 attendees. They discussed the Parents Procedure Rights for Special Education and fielded questions from attendees.

- Ryan states that they also went through officer elections. Margaret Smith and Stacey Berube are the Co-Chairs and Alexandra Stanton will be Secretary. They can now begin working on summer planning and parent outreach to get more input and participation. He is excited to see more engagement from the community.

f. Presentation of the Candidate for Assistant Superintendent

- Dr. Zhou states that her and Dr. Place were part of the search committee that reviewed and interviewed four candidates. Kerri talks a little about the selected candidate and then introduces Dr. Barbara Starkie.

  - Dr. Barbara Starkie thanks everyone for having her here to speak. She highlights many of the items on the Agenda, talked about tonight, especially the student awards and the honorable mentions.
  - Dr. Starkie talks about herself and the many years she has spent in education. She started as a teacher, then Assistant Principal then to a High School Principal before applying for this position. Barbara says this would be her first time in the central office and begs patience while she learns.

    - Maureen Fuller welcomes her to the District.

g. Other announcements:

- Dr. Place asks for people to sign up for the vaccine clinic being held at the Middle School tomorrow and the second dose on June 24th. There are still appointments available and people are asked to follow the link to register.

  - Chair Berry asks about the link and is told that it went out to everyone via email. There have been 76 registrations so far.

- Lastly, Dr. Zhou reports that the Equity and Diversity Committee continue to meet. The next meeting is scheduled for Monday, June 7th at 6:00 pm as the work is ongoing and the plan is to continue meeting over the summer. There will be listening and learning sessions with students as it is important to hear their voices. Additionally, surveys will go out.
- Dr. Zhou also wishes everyone a Happy Pride Month because it is the kick-off to the LGBTQ+ Month and since we have welcoming schools we want to make sure that it is known.

5. DISCUSSION ITEMS

a. Continuing discussion on budget

- Shared Positions with the town – Dr. Zhou talks about the three shared positions that were in the budget when the Town approved it. Human Resources, Facilities and Information Technology were the positions that were approved.
- She talks about conversations she has had with the Town Administrator about us looking at hiring our own IT Director. She notes that the Policy Committee will work on a job description. She talks about the IT position and what the funding would look like.

  - Chair Berry asks if the Committee will need a vote to establish that position. Kerri states that they can fund this position this year but would need a commitment to fund it in the future.

Paul McMaster motions to fund the Director of Technology position; Seconded by Erin Perry;

- Maureen Fuller asks what the vision is for this position. Kerri states the Director of Technology would overlook every aspect of educational technology, devices and infrastructure. A lot of the work that this person would do is currently being parsed out among many and we would like to have it overseen by one person.
- Maureen asks if this position would be in the classrooms, schools, etc. or more a background person. Kerri describes this position as a teacher facing, student facing person that also at the Administrative level to work in the background and the foreground.
- Maureen asks how the person we already have would be different from this other position. At this time, we have Nik who is the network manager, Teresa who works on information services such as Powerschool and Deb who works with device management along with Jordan who works on technology purchases, etc. The IT Director would oversee all of this.
- Paul McMaster talks about financial literacy and what Ryan mentioned earlier about competitiveness and believes that this is vital and the same as lights and heat.
- Ryan Bagdonas states that this is the missing link between what Kelly and Lisa are doing and what Nik is doing.

Roll call vote 7-0-0

- Emily asks about the other two shared positions, Human Resources and Facilities. She asks if discussions include the percentage the Town would get and what the schools would get. Kerri states that these have been only initial discussions and that she wanted to bring it to their attention. She describes the Human Resources as "bucket" jobs that can be refined into one position.
- In regards to Facilities, what she and Jordan discussed is that this would be project based and collaborative in nature. Chair Berry states that she thinks collaborating with the Town would be much more efficient.
- Extraordinary relief funding – Dr. Place talks about the circuit breaker process and the fact that we went over 25% this past year. Because we did go over, the State reimbursed us $68,000 in additional funding to cover our expenses.
- ESSER 2 & 3 funding allocations – Kerri talks about these funding allocations and how they are applied for and managed.
- Grant Funded Positions – Jordan Geist states that this year has been an extraordinary challenge when it comes to payroll. The Town has been super supportive of us with their COVID Cares funds. We are still carrying approximately $400,000 in salaries for positions that were needed during COVID. We hope to eleviate this with the ESSER funds.
- Kerri talks about the increase of FTE for several positions and the upcoming needs in other schools.
- Kerri states that right now going throught the State House is a $40M earmark for districts like us that the enrollment dipped but is increasing. This could give us additional funding.

6. ACTION ITEMS

a. Vote to accept Barbara Starkie as the candidate for Assistant Superintendent -

Maureen Fuller motions to approve Dr. Barbara Starkie as the Assistant Superintendent; Seconded by Ryan Bagdonas; Roll call vote 7-0-0

b. Vote to approve Regular and Executive Session School Committee Minutes

Paul McMaster motions to approve the Regular Session Minutes and Executive Session as presented; Seconded by Maureen Fuller; Roll call vote 7-0-0

e. Vote to approve Warrants and Payroll

Maureen Fuller motions to approve Warrants and Payroll; Seconded by Ryan Bagdonas; Roll call vote 7-0-0

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7. FUTURE AGENDA ITEMS

Future agenda items are discussed among Members and Administration

8. PAUL MCMASTER MOTIONS TO ADJOURN; SECONDED BY STEVEN STROJNY; ROLL CALL VOTE 7-0-0

Meeting ended at 8:00 PM

RESPECTFULLY SUBMITTED,

Teresa Vicente
Recording Secretary

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
	School Committee Meeting Agenda
4c	DESE K-12 Graduation Guidance; Updates to DESE COVID-19 Guidance
4d	MASC Joint Conference
4d	Charting the Course
6a	B.-Starkie-Asst Superintendent for Curriculum and Instruction
6b	School Committee Minutes – Exec: 2/3/21, 3/3/31, 3/17/21; Reg: 4/7/21, 5/5/21