

Support Staff Probation

Policy Information

Series G - Personnel

Support Staff Probation

Policy # GDI

FILE: GDI

SUPPORT STAFF PROBATION

Each support staff employee will serve a probationary period of six months in any position for which he/she is newly hired or in any new classification to which he/she is transferred or promoted. During that time, the employee will be adequately assisted and supervised so that his/her abilities to carry out the duties required, and job performance, may be ascertained. Should his/her performance be unsatisfactory, a new employee may be released at any time during the probationary period, or an employee who has been transferred to a new classification may be returned to his/her former position.

Adoption Date: 12/6/2000; Reviewed/Adopted: 8/14/2019
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