

School Committee - Staff Communications

Policy Information

Series G - Personnel

School Committee - Staff Communications

Policy # GBD (also BHC)

FILE: GBD (ALSO BHC)

SCHOOL COMMITTEE - STAFF COMMUNICATIONS

The School Committee wishes to maintain open channels of communication between itself and the staff. The basic line of communication will, however, be through the Superintendent.

Staff Communications to the School Committee

All communications or reports to the School Committee or any of its subcommittees from principals, supervisors, teachers, or other staff members will be submitted through the Superintendent. This procedure does not deny the right of any employee to appeal to the School Committee from administrative decisions on important matters, **except those matters that are outside the School Committee's legal authority**, provided that the Superintendent has been notified of the forth-coming appeal and that it is processed in accordance with the Committee's policy on complaints and grievances. Staff members are also reminded that School Committee meetings are public meetings. As such, they provide an excellent opportunity to observe firsthand the Committee's deliberations on problems of staff concern.

School Committee Communications to Staff

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the Superintendent. The Superintendent will develop appropriate methods to keep staff fully informed of the School Committee's problems, concerns, and actions.

Visits to Schools

Individual School Committee members interested in visiting schools or classrooms will inform the Superintendent of such visits and make arrangements for visitations through the principals of the various schools. Such visits will be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or purposes. Official visits by School Committee members will be carried on only under School Committee authorization.