BOURNE SCHOOL COMMITTEE

SCHOOL CULTURE AD HOC COMMITTEE MEETING

DATE: APRIL 30, 2012 – *UPDATED 4/25/12*

TIME: 5:30PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Accept minutes
2. Finalize the 2012 Survey Instrument
3. Finalize outreach strategies for four target groups: students, parents, staff and community members
4. Finalize Survey Preamble language
5. Discuss culture feedback from Website or other means
6. Identify future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:
David Harrison
Anne-Marie Siroonian
Matthew Stuck

Accepted
2-0
6/18/12

Bourne School Committee Meeting
Ad Hoc Culture Committee
April 30, 2012

Meeting called to order 6:17
Members Present: Matthew Stuck, Anne-Marie Siroonian, Dave Harrison
Others Present: Susan Quick, Steven Lamarche, Catherine Lyons
Minutes approved by consensus with the change of the word "construed" to "skewed"

Finalize 2012 Survey Instrument: took out question 6 about community service. Remove question 7 about funding.

Finalize Survey Preamble: take capitals out of vision, mission, goals. Additional edits were made. see attached document.

Finalize Outreach strategies for target groups: For grade 12, leave it up to the building principal as to how and when to administer it as long as it is by 5/18. Grades 9-11 by 5/24. Middle school principal will also determine how/when to administer by 5/25.
Staff: e-mails, staff meetings, and Steven will bring the suggestions to BEA housekeeping meeting. Administer by June 1, 2012. Steven will also send an e-mail questioning what the admin feels about SC coming to a staff meeting.
Parents:use e-news in isolation and a specific time. Deadline June 1, 2012. First time I e-news will give an introduction and a second time for a reminder on 5/25.
Community Outreach: use cable to announce the survey with Survey Monkey link. BOS, FinCom, Town Hall, Capital Outlay, DPW building Comm, Police, Fire, DPW, and Council on Aging. Deadline date June 1, 2012.
Culture Feedback: Susan reported on having the most positive feedback at an in-service day thus far with 80-90 percent favorable and the PD was teacher lead.

Future Agenda Items:
Review Data
Mass T.E.L.L. Survey
Prep recommendations for vision, mission, and goals for 2013
Next Meeting Date: June 11, 2012 at 6pm at Central Office