BOURNE SCHOOL COMMITTEE

SCHOOL CULTURE SUBCOMMITTEE MEETING

DATE: APRIL 22, 2013

TIME: 6:00PM

PLACE: BPS ADMINISTRATION BUILDING

AGENDA

1. Review & Accept Minutes
2. Review 2013 Culture Survey and Administration Schedule
3. Discuss Best Practices for Managing Change
4. Discuss Teacher Leadership Articles
5. Future Agenda Items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Heather DiPaolo
Anne-Marie Siroonian, Secretary
Matthew Stuck, Chairperson

Accepted
5/20/2013

Bourne School Committee
Culture Sub Committee Meeting
April 22, 2013
Central Office Conference Room

Members Present: Matthew Stuck, Anne-Marie Siroonian, Heather DiPaolo
Other's Present: Steven Lamarche, Ann Marie Strode, Liza Bar, Toni Perry, Susan Quick, Erica Amaral, Jay O'Hara

Meeting called to order at 6:08pm
Minutes accepted as presented with the addition of Heather's last name under members present.

Review Culture Survey Instrument- Steven presented on current numbers of 8th grade students accepted at other schools. Urgent that those families be surveyed as to how their decision was made as well as final decisions as to where these students will be attending. BHS would have guidance staff contact these families and ask a series of questions. Steven has requested urgency in gaining this data as it has a huge impact on the budget. The culture committee will formulate 3-5 questions for the guidance counselors to ask this targeted group. Should also ask those parents who select Bourne under school choice as to why they are choosing Bourne.

Why: give rationale why calling; to help inform us.
We understand that your student has been accepted elsewhere and to understand how we can help match the needs of our students and be consistent with our ongoing efforts to inform instruction and programming and student services, we want to know, would you be willing to help us learn more and answer a few questions. Stress that this data will be gathered generically.

Instrument for attaining data on students leaving 8th grade and attending out of district schools.

What: learn considerations which contributed to seeking other schools. Questions should include:
1. What factored into you/your student decision to apply elsewhere?
2. Are there specific concerns you have about BHS? Would you mind sharing those concerns? (if no response, may prompt with "For example, do you have concerns about . . .[insert potential categories]"
3. How could BHS be a better fit for your child?
4. If there is anything else you would like to share, to follow up on this conversation we are sending you an anonymous link to add any additional information.

Motion: Approve the Out Of District Transition Survey as presented with implementation by the High School guidance counselors was moved by Heather and seconded by Anne-Marie. **Vote** - unanimously approved

Roll out of Culture Survey Instrument: Have Principals at BMS and BHS complete survey done by May 24th. SC will be responsible for roll out with community and Parents. Edits were made to surveys.

Future Agenda Items:
Discussion of results of Out of District Transition Survey
Discuss Best Practices for Managing Change
Discuss Teacher Leadership Articles

Next Meeting Date: May 20, 2013 at 6:00pm in Central Office