Bourne School Committee
Policy Sub Committee
February 24, 2015
Central Office Conference Room

Meeting called to order at 6:00pm

Members Present: Anne-Marie Siroonian, Mitch McClain, Matt Stuck(absent)
Others Present: Steven Lamarche, Jim Hardy (MASC), Christina Stuart, Catherine Crosby-Norton (nurse)

Mr. Hardy presented on the MASC Policy services for the district. It is a comprehensive service for policy review/update/edit. The process would take approximately 8 months to a year to complete. The cost of $10,500.00 is broken out into three fiscal years. A summary of the process is below as well in the attached document titled "A Proposal for Policy Management Development."

- collect the following resources including but not limited to: current policy manual, handbooks, emergency protocol books, CBA's, MOA's etc..
- all data collected is put in word format
- service ensures policy relates to mandates, law, legal language is correct, statutes and terminology up to date, removes procedurals, CBA language, and any policies specific to the district
- service tracks changes and edits
- looks for holes and recommends policies to fill those holes
- meets with policy sub once a month until all sections are reviewed and approved by full committee.
- Approximately 90 days for initial review of data before meetings begin
- Need notification of vote to identify which fiscal year we would begin payment for service.

Agenda item #3 was respectfully tabled until March meeting (Policy ADDA – Background Check)

Agenda item #11 was indefinitely postponed (Threat Policy Revision Status)

The following policies were recommended for retirement; JLCB-R: Inoculations Exclusion Policy, JLCCA: AIDS policy, JLCCA-E-1: AIDS School Attendance Policy, JIE: Pregnant Students, JW: Pediculosis

The following policies were revised and recommended for distribution at the March school committee meeting:

Policy JV: Preventive Distribution of Potassium Iodine- removed procedural language and forms. **Note**: one form will be sent to students for completion and will stay in the student file for as long as they are a student in the district. A fact sheet will go home to all students every year

Policy JLCA: Physical Examinations – revised to reference the law and MIAA regulations

Policy JLCB: Vaccination of Students – title changed from inoculation to vaccination, illuminated specificity and included reference to M.G.L.

Meeting adjourned at 7:10pm

Future Agenda Items:
1. Review Policy ADDA: Background Check
2. MASC Policy Revision service update
3. Identify policy for domestic abuse

Next meeting date – March 24, 2015 at 6pm in the Central office Conference Room