Bourne Public School Committee
Facilities Sub Committee
January 27, 2012
Central Office

Members Present: Jay O' Hara, Laura Scena, Anne-Marie Siroonian
Town Facilities Director: Discussions between the town and school are ongoing about moving towards a town wide facilities director, Steven believes it is a good position that we should support. A "phasing in" plan will need to be established. The town and administration is looking for support from school committee in pursuing this position as part of the town's budget process.
Library Field: preliminary discussion about Library Field as a proposed site for new Police departments taking place.
Motion: facilities subcommittee moves to support the conceptual planning ideas to use the Library Field site for a proposed Police Station was moved by Anne-Marie.
Field Plan: A rough draft of the Proposed Field Maintenance plan was presented by Ed. See attached Field Maintenance Plan Draft. This committee needs to develop/review the facilities use policies for district. Laura will update the full committee on the Field Maintenance Plan at February SC meeting.
CPC: waiting to receive quote on Track Replacement costs and then approach CPC with a proposal. There is some question at the state level concerning CPC funds only being used for new projects on town owned land or projects that have already been funded by CPC. Still need to research funding options along with the recreation departments plans for field upgrades. Central Office Roof project proposal has been sent to CPC, waiting to hear from CPC.
SOI: submitted on time and in the hands of the state. No postings to date.
HVAC: believe that the software update at Bournedale is complete. Need to address the middle school costs, system is outdated and at risk. Need to have company come and review high school system. Mary Jane suggested energy consultant through grant monies in town, Mr. Eldridge, come in and facilitate this process. Ed will contact Mr. Eldridge and invite him to the next facilities meeting.
Capital Outlay: projects were accepted as presented with the exception of questions concerning the trucks for the schools. Recommendation was to hold off on the dump truck given that we put $8,000.00 into maintaining the vehicle. Need to open discussion with the DPW and devise a plan to have them plow schools and whether it is cost effective. Steven will initiate the conversation with DPW. Capital Outlay will review and make recommendations for the proposals by May town meeting. Steven recommends a roof audit for all buildings.
Long n **short Term Maintenance Plan**: review list and prioritize, delineate between those that will be part of school budget and those that will be proposed to Capital Outlay.

Future Agenda Items:
Energy Consultant
Facilities Use policy review and development
DPW
Short and Long Term Facilities Maintenance Plan
Library Field
CPC
Town Facilities Director
Roof Inspection/Review
Water Fountains/operational/cleanliness

Next meeting date is set for March 2, 2012 at 8:15am