Bourne School Committee
Facilities Subcommittee Meeting Minutes
July 21, 2010

Meeting came to order at 9:10 am

The following schools were discussed along with action and plans for each.

Lyle School: CCC (Cape Cod Collaborative) lease is up on August 30th. CCC will move its entire operation to Otis Memorial. Lyle will no longer be of use. Mr. LeMarche recommended that Lyle be shut down as of October to give the CCC time to vacate. Committee agreed to close Lyle. Maintenance will look into the necessary steps to shut down school. Mr. LeMarche will go through furniture and indicate what is salvageable and what is not. A walk through of the building will be planned for the first week of September.

Otis Memorial: CCC will look into a new floor for the cafeteria. The recommendation is to put a free floating laminate over the existing tile. The CCC will also remove a temporary wall in the cafeteria that was used to create office space in the cafeteria. CCC will also remove unsafe playground equipment. Bourne schools will not incur any of the costs. They will be taking some operational equipment from the Lyle cafeteria and installing into the Otis memorial cafeteria. The roof leaks need addressing and evaluating.

Stone School: We no longer monitor the building. Maintenance has gone out to mow from a request by the base commander.

Central Office: No concerns except for some caulking needed along an awning over an exterior door in the rear of the building.

Peebles: One of the gas tanks besides the cafeteria has a hole and will be replaced by Amerigas. Peebles will continue to use propane in the tank. Capital Outlay does have Peebles included in its five year plan. Monies were set aside to add a back up boiler at Peebles. Bids came in from 130,000 to 195,000 dollars. This was well over the 85,000 dollars set for this project. Project is currently on hold and Ed will pursue alternatives to the project including going back to Capital outlay and present a full conversion of the heating system at Peebles to gas. The principal submitted a list of maintenance issues that the committee will send back to her so that she can prioritize the list in order for maintenance to start addressing the list.

Bournedale: no issues other than the sensitivity of the alarm system – frequent triggers. Maintenance is working with Signet to rectify the situation.

BMS: working to keep the interior doors of the building closed per fire department request. Working on magnetizing the doors to close. Several clocks need replacing. Alarm system at the Middle School will

be activated. Ed is waiting to hear from a representative from Simplex. Ceiling tiles in some of the classrooms need replacing. Roof leaks are a result of rain being blown into the vents from high winds during rain storms. A request for a Middle School sign at the entrance on Trowbridge road is being addressed. A combined sign for the the High school and Middle school was requested for the Waterhouse Rd entrance.

BHS: Maintenance is replacing the interior door locks in cafe, gym and rekeying exterior doors. All doors will be set for the beginning of the school year. The possibility of converting the High school to gas heating was discussed. Maintenance is cleaning a few classrooms with mold as well as the auditorium vents.

Hoxie and Coady: Turned over to the town

Mr. LeMarche suggested we create a list of facility improvements for each building so that as funds become available, repairs can be made based on the list. A program will be put in place at the next meeting to be held on August 4th at 8:00am at the Administration Building.

Meeting adjourned at 10:40am