Bourne School Committee
Facilities Sub Committee
March 28, 2011

Meeting called to order 8:10am
Members Present: Jay O'Hara, Anne-Marie Siroonian, Catherine Walton, Ed Donoghue, John Dobbins, Steven Lamarche

**Motion:** To accept the February minutes was made by Anne-Marie and seconded by Jay. Minutes passed with unanimous approval.

**Lyle**: all furniture and fixtures that the school department wanted to retain has been removed from Lyle school. Town will take the oil tank; CCC will take oil out of the tank.

**Otis**: Ed called Paul Hilton about the lease. He is expressing interest in several options for a new lease which include a three year, five year, or ten year lease. We need to request three proposals for long term, midterm and short term leases. We're getting an invoice for roof repair for approximately $6,400 from the CCC for our share of the roof repair.

**Central Office**: Facia boards need repairing. Window replacement, long discussion on replacement and refurbishment at the CPC meeting that Steven attended. The CPC says they are original and should be restored. CPC supported funding to move forward with the project. Contractors are coming in to give estimates on replacement and refurbishing.

**Peebles**: Ed met with Capital Outlay on the boiler project. They will add an article to the May Town Meeting because the project scope has changed. Capital Outlay will support the article and project at Town meeting. Engineer will review the specs and the project will go out to bid. Project is slated for the summer of 2011.

**Bournedale**: repairing the shaft on a roof unit for HVAC. The cost was $4500 to repair the piece. Working on programming all facility lights for more energy savings.

**Bourne Middle School**: Several repairs ongoing with leaks. Duct work in the gym is being cleaned. Alarm is up and running. Need monies from Capital Outlay for the chill unit repairs. Approximate cost is $8,000.

**Bourne High School**: Lock project is complete. Change orders will be brought to school committee meeting. Areas on the original estimate were missed for an additional cost of $22,224 total cost of the project was approximately $115,000. Ed got specs for the boiler conversion and project costs will be estimated by Crowley Engineers. They are confident the cost will be under $100,000; it's a summer project.

Signage for middle and high school. Steven has been working with Kate Jones and quotes from three sign companies. Recommending a placement of a sign on Waterhouse road. Full sign on Waterhouse and a banner underneath the existing high school sign on Trowbridge rd for Middle School signage two posts are being donated by JJ Materials. The entire project is a little over $6,000; the class of 2010 has donated monies to the project.

**Motion**: Catherine motioned to accept the style F and Size B sign design as proposed by the signage committee. Seconded by Jay. Unanimous approval.

Future agenda items
Energy Audit review

Meeting adjourned at 8:50.
Next meeting date: April 25, 2011