BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: OCTOBER 18, 2012

TIME: 9:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. AHERA - Phase 2
3. Bathroom Audit
4. Update of Facilities
   a. Administration Building
   b. Bourne High School
   c. Bourne Middle School
   d. Peebles Elementary School (and Maintenance shed)
   e. Bournedale Elementary School
5. Future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members
Christopher Hyldburg
Laura Scena, Chairman
Catherine Walton

Bourne School Committee
Facilities Sub Committee
October 18, 2012
Bourne Administration building

Meeting called to order at 9:21 AM
Members Present: Laura Scena, Catherine Walton
Others Present:Ed Donoghue,

AHERA:Phase 2
Received emergency project monitoring abatement report for Peebles and BHS From Fuss and O'Neil.

1. Ed will post .pdf version of the report on the BPS website
2. Hard copies of the report will be placed at each respective school

Peebles

1. Phase 2 work that was completed over Columbus Day weekend: Classroom 5 &6 and 4th grade hallway- Remove and replace tiles
2. Annex- all tile was removed in first floor hallway

Ed currently getting quotes on epoxy coating floor (primer, flakes, clear top coat)- will schedule work over a weekend, possibly Veteran's day weekend.

Loose Tiles

1. Monitor any tile reported,
2. Cover with area mat
3. Reported items will be included in our next abatement plan

Assessment
Ed reported that Fuss & O'Neil will conduct 6 month walkthrough at the Peebles, Bourne High School & OtisMemorial the week of 10/22/12.

Phase 3
Committee will review report from walkthrough and formulate a plan for phase 3.

Bathroom Audit
Ed will create process for maintenance staff to conduct initial audit

Update of Facilities

a.Administration Building-Signed roofing contract with MC Services, Inc,

b. Bourne High School-Once roofing contracts are signed, Broadway Electrical will engage a contractor to conduct a structural review of all roof surfaces.

c. Bourne Middle School-Leaking water tank was discovered today. Ed will work with Less to ascertain cause and resolution.

d. Peebles Elementary School (and Maintenance shed)

e. Bournedale Elementary School- Energy recovery fan is not working efficiently because of broken arm, not under warranty. Ed will work with company on repair quotes.

MSBA Update- Superintendent will receive status of SOI notification by the end of November. Depending on status we receive; we will update SOI with most current information.

Meeting Adjourned: Motion by Laura, 2nd by Catherine at 10:12 AM.

Future Agenda Items:

- AHERA update Nov
- Roof and solar panel update Nov
- Bathroom Audit Nov
- Long range and short term facility maintenance plansNov
- Capital Outlay spreadsheetNov
- MSBA Update- December

Next Meeting Date: November 15, 2012 @ 9:00 AMat Administration Bldg