BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: DECEMBER 20, 2012

TIME: 9:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. AHERA – six month report
3. Gayle Report
4. Long range and short term facility maintenance plans
5. Future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members
Christopher Hyldburg
Laura Scena, Chairman
Catherine Walton

BOURNE PUBLIC SCHOOLS

Facilities Sub Committee Minutes for December 20, 2012

Location: Bourne School Administration Building
Opened at: 9:08 AM
Attendees: Laura Scena (Chairperson), Chris Hyldburg, Catherine Walton (left at 9:24), Ed Donoghue (Dir. of Bus. Service), Steven Lamarche (Superintendent), Jon Nelson (Town of Bourne Director of Facilities) Wayne Francis (Peeble's Elementary School Principle), Dustin Diedricksen (Fuss & O'Neil)

Minutes

1. Accepted November 15, 2012 minutes.

2. Mr Lamarche introduced Jon Nelson, the Town of Bourne's new Facilities Manager.

3. AHERA Brief: Dustin Diedricksen of Fuss & O'Neil briefed the committee on the December 5, 2012 six month inspection results. There are currently no areas in the BSD requiring emergency abatement at this time. There are several areas in Peebles School that will receive small abatements during the Feb & April breaks with larger areas scheduled for the summer session. BHS will also receive abatement treatments in the summer. The Boiler in the Otis Elementary School will be wrapped during the April break. Costs estimated for each area were also provided. Mr Donoghue will update the BSD Website and each school's AHERA documents to reflect the latest report.

4. Gale report: Mr Donoghue advised the committee gale engineering was scheduled to conduct the first of several roof inspections later in the week [Dec 26-29].

5. Long Range and Short Range Facility Maintenance Plans: Mr Donoghue presented the committee with a new document, BPS Maintenance Plan. It is a spreadsheet updated monthly with additions, completions and updates to projects in each of the 5 schools and the administration building. *A copy is attached.*

6. Motions/Votes:

   A. To approve a sum of not more than $10,000.00 for the BSD Superintendent to contract with a Security Evaluation & Resource provider to conduct a district-wide security assessment. Motion LS, Voted unanimous: CH & LS.

   B. To recommend to the BSC chair to sign the Energy Management Service Agreement with Cape and Vineyard Electric Cooperative, Inc. with additional consideration required in the following areas.
      (1) Timeline as provided by Ron Collins of CVEV.
      (2) Realized benefit as updated with the reduction in roof areas "A Wing" & "C Wing". As updated by Richard Elrick.
      (3) Review of the Independent Roof Structure Analysis by Gale Engineering.

      Motion CH, Voted Unanimous: LS, CH

Future Agenda Items (for January 17, 2012)

AHERA update
Gale Engineering report
Long Range Project update
BSD Security Review
CVEV update

Next Meeting: 8:00AM, 1/17 (third Thursday of each month)
Adjourned: Meeting was adjourned at 10:05AM.