BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: JANUARY 17, 2013

TIME: 9:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. AHERA update
3. Gale Engineering Report
4. Long Range Project update
5. Bourne Public Schools Security Review
6. CVEC update
7. Future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members
Christopher Hyldburg
Laura Scena, Chairman
Catherine Walton

FACILITIES SUBCOMMITTEE MEETING-MINUTES

BOURNE SCHOOL COMMITTEE

DATE: JANUARY 17, 2013

TIME: 9:00AM

BOURNE ADMINISTRATION BUILDING

Attendees: Chris Hyldburg, Laura Scena, Catherine Walton,
Also Present: Ed Donoghue, Jonathan Nelson, Paul O'Keefe, Town Rep for CVEC , Bob Schofield, Cape Light Compact Rep and Energy Committee representative

CVEC update - Bob stated that he worked with Ed LaFleur on the BMS solar project, one of the largest in the area. Discussion ensued regarding process of solar panels, Broadway electric, Tremco installation, costs to remove panels, repair and restore roof at middle school and new project at High School.
Chris prioritized four requests as "next steps"

1. Requested all current documents
2. Roof integrity is based on the town's independent survey and suitable
3. Identify the maximum liability to the town with the installation
4. What is the benefit to the Town? How much are we saving per year?

Additional discussion ensued regarding concerns of work during school hours; committee will work to ensure this process does not affect student learning and will work with administrators as we move forward. Additionally, we will add specific background check language to contract. It is important to all work off the same contract with markups so that there are not too many versions floating around.

After comparing the newly distributed contract for the PV project at the High school the following list are items that differed from the original. The first contract was between CVEV and Broadway Electric, with Bourne being a member and represented by CVEV. The second is between Bourne and CVEV, so we question if there is another contract out there that Bourne is a party to.

questions:

1. Termination (8.1),
2. BSD school security compliance,
3. contractor work hours; in session school interruption
4. Reimbursement for Bourne independent engineering assessment and alternate purchase price determination.
5. who qualifies as an independent appraiser (engineering, financial)
6. insurance requirements of the town (additional cost, monitoring)
7. Leak coverage? (old doc- Exhibit d, item 11, not included in new document)

8. Exhibit A & A-1, does NOT specify which roof sections will have PV arrays installed, and therefore is the statement in 2.1 (a) accurate?
9. In the case of force majeure, would there be any possible cost to the town to remove, repair or replace the PV system OR is revenue? Ref 8.5 & 8.7 See 8.5 (c) does this statement apply to both parties mutually?
10. What is meant by section 2.2 and, more specifically, item 2.2 (d),, (re: middle school roof condition in 2009 at contract signing)
11. Section 5.4 should have any reference of ground mounted installation. This is not the case in Bourne and serves NO purpose. (other "i.e." ground installation references later are included to provide an example of scope and therefore are reasonable)
12. 5.7 When must the coop provide the plans?
13. Section 5.8 has materially changed and I need to think more about this. 30 days to 45 days, for instance, for temporary relocation. It seems that this is better for us, *but I can't seem to get the middle school problem out of my head.* Do we have to use their contractor? Pay them for revenue??? No way. Not when they may know there is an issue!
14. 5.11 (c) what, specifically are the towns obligations and what are BPS's? Are we prepared? Do we have the knowhow on staff? What are the training requirements?
15. 6.2 (a) fourth line down typo.
16. 6. 2 (c) & 7.1 (f) MUST review EMS 3.3 (I have not done so yet as it was not attached at stated in this section)
17. 8.1 not much rights afforded the town to terminate!
18. 8.3 (b) middle school??
19. 8.11 must be reworded that the town Coop give the town notice that our term is approaching and that the town is required to exercise its option to purchase.
20. Article X (c) obligations? (See item 14 above)
21. Since we are now required to sign the document, the signature page (29) and the notice page should be modified. The notice page should have the BSC added as a copied party, without question.
22. Exhibit B Are the PV units and its major components US made?
23. Exhibit C, B. is this correctly worded? How much more will this cost the town?
24. Warranties PV- what is the mechanic warranty? 1 year? Seems like all the warranties run out at 10 years- about when we exercise the option to purchase.
25. EMS (Energy management system), PDA(, PSA

Paul O'Keefe stated that he supported the proposed High School project because it is straight forward, flat roof, Tremco, warranties, and that it would potentially save us potentially over 300k in the coming years.

Gale Engineering Report- Received last night will be reviewed at next meeting.
AHERA update

AHERA Report-Ed will invite both contractors to do a walkthrough of Peebles and Otis during the week of January 20, 2013 to ensure pending projects start during February vacation and be completed in April. The AHERA 6 month report was posted on BPS website on January 10, 2012

Bourne Public Schools Security Review

Bourne Public Schools Security Review- Laura discussed staff concerns regarding security during polling. Ed will follow-up with principals on security measures.

- High School will add double doors in the hall near library entrance and upgrade current security system.
- Peebles and Middle School – upgrade security system

John Nelson is obtaining quotes to evaluate district-wide security system

Action: Laura will ask the policy sub-committee to review and revise our current policy on safety and security of all contractors with access to our school buildings.

Long Range Project update- Ed reviewed current plan for Capital Outlay requests- technology, mini bus and abatement being highest priority. See attached list of projects. Ed to email copy
Reviewed long range planning doc.

Next Meeting: January 25, 2013, 11:00 a.m. Bourne admin building-CVEC update & SOI update

Future agenda items

Update on BPS security during polling

Football concession stand

Signs

Members

Laura Scena, Chairman
Christopher Hyldburg
Catherine Walton