

SHABONEE PTA MEETING MINUTES: March 9, 2022

The meeting was called to order at 9:33 am.

Meeting Attendees: Lynn Howard, Kate Riggs, Dr. John Panozzo, James Kinzer, Lisa Buckley, Jill Helfand, Rivka Daar, Luke Cyboran

SCHOOL REPORT (Dr. John Panozzo)

Report cards for K-5 go live on Friday at Noon. Report cards are available for download now, paper copies will be available at the end of the school year.

EXECUTIVE BOARD REPORTS

President's Report: Lynn Howard

To prepare for upcoming elections, panel needs to vote to approve proposed Nominating Committee. Committee members include: Lisa Buckley, James Kinzer, Rivka Daar, Jill Helfand, Kate Riggs, alternate Lynn Howard. Vote passed unanimously.

To prepare for upcoming elections, panel needs to vote on a Nominating Committee Chairperson. Kate Riggs volunteered. All attendees voted, this also passed unanimously. Nominating Committee Meeting Scheduled for Thursday, March 10 at 8pm. Minutes from that meeting will be added to these minutes as a addendum.

In PTA news, Lynn has been reaching out to current committee co-chairs that will have a student at Shabonee next year, hoping that they will agree to stay on for another year. Once she has heard back, she will post to fill other co-chair positions and committee positions. Hoping to recruit some new volunteers.

Vice President's Report: April Terrien

No report.

Treasurer's Report: James Kinzer

Registered Agent change required. In the past, the contact has been a PTA contact and listed their current residential address. This can be difficult to keep up to date with rotating volunteers in the positions. Looking to change the address to Shabonee. A specific person will need to be listed as the contact.

Still working to transfer Amazon Smile fundraising to new bank account. After that is done, Bank Financial account can be closed. Hoping to have this done before new Treasurer takes over on 7/1.

Secretary's Report: Kate Riggs

No report.

COMMITTEE REPORTS

Birthday Signs Committee (Lynn Howard)

Sign up transferred over successfully, committee running without interruption

Book Fair (Lynn Howard reported for her & Tejal Desai)

Selected dates for Fall Fair. Delivery on 10/21, Fair 24-28.

Caring Dolphin (Lynn Howard reported for Cydney Topaz & Maya Friedman)

No report.

Council 27/5K (Lynn Howard reported for District 27 PTA Council)

Council is starting now working towards larger corporate sponsors. Contact Anna Harris to help plan the race or to connect Council with possible corporate contacts.

Directory/Membership (Lynn Howard reported for her and Marie Samson)
Adding members as they come in.

Display Cases (Lynn Howard reported for Keera Perumbala)
Postcards from around the world up next. Keera keeps coming up with new ideas and to keep the new displays coming.

Environmental (Rivka Daar)
April is Earth Day month.
Rivka would also like to bring back the Book Swap. Students bring in books that they are no longer interested in and can take three other books instead. Everyone loved the idea and Dr. Panozzo hoped to get it planned for April, state testing dates will need to be considered and worked around.

Family Night (Lynn Howard reported for Lindsay Goodman)
4/22. Second Graders are invited. We hope to offer them tours of the building. Entertainment and Spiritwear sales too.

Fundraising (Kate Riggs and Lynn Howard)
Tasty Tuesday planned for 4/12 at Culvers, 10am-10pm, 25% donated back to the PTA.
FlowerGram scheduled for 5/6. Kate and Samantha Diamond will plan.

Library Aides (Lynn Howard reporting for Kim Zlatin)
Looking for someone to take this over.

Room Parent Coordinators (Jill Helfand reported for her & April Terrien)
Teacher Appreciation week is next.

School Supplies (Kate Riggs)
Pricing and lists are set and ready to go. Waiting on sales site to open to begin sales - usually end of April/May.

Spiritwear (Lisa Buckley reported for herself, Jill Helfand)
Spring order almost complete. Looking forward to selling at Family Night.

5th Grade Party (Lynn Howard reported for Kim Zlatin, Mindy Lamberti, Stacy Mautner)
No recent updates but the committee is planning. Scheduled for 5/27, 11-11:50am.

Square1 Art (Lisa Buckley reported for herself & Angie Chmielecki)
A lot of work has been sent in and uploaded. Catalogs and free stickers will hopefully be in before Spring Break.

Staff Appreciation (Lynn Howard reported for Dara Owen & Mindy Lamberti)
Committee working to make Teacher Appreciation Week fantastic.

Yearbook (Lynn Howard reported for Akua Akuffo & Amanda Lerias)
Order deadline 4/1. Custom pages are due then too.

NEW BUSINESS

Luke Cyboran joined the meeting to introduce himself and discuss the Treasurer position.

**The meeting was adjourned at 10:20 am. The next meeting will be held on Wednesday, April 13 at 9:30 am.

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Addendum to Meeting notes:

3/10/22 Nomination Committee meeting 8pm

Attendees: Kate Riggs (Chairperson), Lisa Buckley, Rivka Daar, Jill Helfand, James Kinzer, and Lynn Howard (Alternate)

Opened with discussion of process for this meeting.

Co-President position - After discussion, the Nomination Committee voted unanimously to slate Samantha Diamond for the Co-President position.

Vice President position - After discussion, the Nomination Committee voted unanimously to slate Jennifer Saks for the Vice President position.

Treasurer position - After discussion of both interested candidates, the Nomination Committee voted unanimously to slate Angie Chmielecki for the Treasurer position. The Nomination Committee appreciates the interest expressed by Luke Cyboran, and hopes he will consider another position in the future.

The proposed slate for the 2022-2023 and 2023-2024 school years:

Co-President: Samantha Diamond

Vice President: Jennifer Saks

Treasurer: Angie Chmielecki

The election will take place at the 4/13/22 General Membership meeting.

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Minutes respectfully submitted by Kate Riggs