
March Newsletter

DSD Custodial

Learning First!

Ornamental Grass

If you have not already trimmed your ornamental grasses, please do so now. Bundle the grass, tape it, and measure at least 9 inches from the ground before cutting with hedge trimmers. The grass cannot be cut shorter than 9 inches.

Parking Lot Sweeping

We will begin parking lot sweeping. As soon as a schedule is available from the contractor, we will send that information out to you via email so you can plan appropriately.

Custodial Budget

It is critical to remember that custodial supplies are the only items to be purchased out of the custodial budget.

For example, light bulbs and filters should be emailed to Central Supply at Davisschoolmdc@dsdmail.net and will be billed to EMS (Maintenance); lifetime tables, hand sanitizer, copy paper, and teacher desks are to be ordered and paid for out of other school FF&E budgets.

Use or Lose Vacation

If you have vacation time that is use-or-lose, please use it as soon as possible. Do not wait until the last minute to take time off. There are usually only 10 interns to cover **head** facility managers. September and October are the months we receive the most requests for interns to substitute. In the past dozens of custodians could not be covered. Please plan early. Just as a reminder you can only carry over a maximum of **240 hours or 30 days.**

Direct to the Director

Do you have ideas, questions, concerns, or just want to get to know our director better? You have that chance on the first Friday of every month. Call Raini at 801-402-7880 and get on the schedule.

Upcoming Events

March 13

Daylight Savings-Remember to set your clocks ahead 1 hour.

April 1

Direct to the Director 8:00-9:00 am.

April 4-9

This is spring break for students ONLY. ALL custodial employees need to work their regular shift unless they have made prior arrangements to have this time off.

April 7

Spring Break- All Custodians off

April 8

Spring Break- All Custodians off

Congratulations

We would like to congratulate **Sandra Swallow** on becoming the Head Custodian at South Weber Elementary.

We would like to congratulate **Gabby Fleurant** on becoming the Assistant Head Custodian at Northridge High School.

Furlough Day

Remember that your Furlough Day must be taken no later than June 30th.

We are on Instagram



Want to see new things we are demoing? Keep up to date on our new trainings? Follow dsdcustodial on Instagram.