

**Watertown City School District
Administrative Offices
1351 Washington Street
Watertown, NY 13601-4593
(315) 785-3722
Fax (315) 785-6855**

Babysitter/Custody Transportation Request

Rules for Babysitting/Custody Approval

1. A child's home address must be transportable if alternate transportation is to be approved.
2. The babysitter's/custodial parent's address must be transportable and in the same school zone.
3. A request must be for a long-term babysitting/custodial arrangement and have a set schedule.
4. Approval is dependent upon space available. Only established stops will be used.
5. Only students in Kindergarten through 6th grade are eligible to be transported to a babysitter.
6. A student's bus route will not be altered to transport to place of employment or other activities.
7. Requests to have a child attend a school other than the one to which they are assigned, must be made to the Superintendent of Schools. In such cases, parents are expected to assume the responsibility for transportation of the child.
8. This form **MUST BE FILLED OUT YEARLY** and submitted to the Transportation Department one week in advance of the requested start date. Please attach a schedule.

Student's Name: _____ School: _____ Bus Route # _____

Teacher's Name: _____ Grade: _____

Home Address: _____

Parent Name: _____

Telephone (home) #: _____ Telephone (work) #: _____ Cell # _____

Babysitter's/joint custodial parent's Name: _____

Babysitter's/joint custodial parent's Address: _____

Babysitter's/joint custodial parent's Telephone #: _____

Below, please give the morning and afternoon addresses of the child:

Morning Pick-Up Address: _____

Afternoon Drop-Off Address: _____

If approved, what is the date you would like service to begin? _____

Date: _____ Parent's Signature: _____

Transportation Department

Approved Disapproved Comments (include effective date): _____

AM Route #: _____ AM Pick up: _____

PM Route #: _____ PM Drop off: _____

Arranged Transportation Department: _____

Bussing Schedule for _____

Student's Name And School Attending

A request must be for a long-term babysitting/custodial arrangement and have a set schedule.
24 hour notice will be needed to make any changes the bussing schedule.

Transportation needs your child's bussing schedule 1 wk in advance.
Schedule should be returned to the main office of your child's school

School will send copy to Transportation Dept

	Date	Day	PICKUP AM ADDRESS LOCATION	DROP OFF PM ADDRESS LOCATION
		MONDAY		MONDAY
		TUESDAY		TUESDAY
		WEDNESDAY		WEDNESDAY
		THURSDAY		THURSDAY
		FRIDAY		FRIDAY
		MONDAY		MONDAY
		TUESDAY		TUESDAY
		WEDNESDAY		WEDNESDAY
		THURSDAY		THURSDAY
		FRIDAY		FRIDAY
		MONDAY		MONDAY
		TUESDAY		TUESDAY
		WEDNESDAY		WEDNESDAY
		THURSDAY		THURSDAY
		FRIDAY		FRIDAY

If you need more copies of the bussing schedule, you may obtain them from your school office or the transportation office at the District Office