



Prepare | Explore | Empower

Board of Directors

Board Meeting Minutes

Monday, January 31, 2022

Board Members Present:

Sarah Drewlow	Vice Chairperson
Dan Klenjoski	Board Member
Autumn Coffee	Secretary
Amy McDuffee	Board Member
Laurissa Fransua	Board Member
Shawn Hamele	Treasurer

Also Present:

Brent Reckman	CEO
Mark Wilson	COO
Andrea Foust	Finance Director
Suzie Galbraith	K-2 Principal
Sarah Gramarossa	3-5 Principal
Erik Mikulak	MS Principal
Cody Clark	HS Principal
Timothy Fifer	WBL Director
Cindy Borden	WBL Instructor

Minutes of the regular board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on January 31, 2022.

I. Open Meeting

A quorum being present, Mrs. Drewlow called the meeting to order at 5:34 pm and gave the following disclaimer:

**Invocation Disclaimer** It is customary for The Board to open all meetings with an invocation and Pledge of Allegiance. Anyone offended by this may leave the room during this time or may choose not to participate during this time, after which you may return.

II. Invocation and Pledge of Allegiance

Mrs. Drewlow opened the meeting with an invocation and the Pledge of Allegiance.

III. Consent Agenda

Mrs. McDuffee moved to approve the December 13, 2021, and the January 11, 2022, minutes. Seconded by Mrs. Fransua.

The Journey Starts Here...

Discussion: None

Ayes: Klenjoski, Coffee, McDuffee, Fransua, Hamele, Drewlow

Nays: None

IV. Public Comment

a. There were no attendees to give public comments at this meeting.

V. Reports from Directors and Committees

a. CEO Report

i. Mask mandates expire today (1/31/22). TriCounty Health has extended it to Friday, February 4, 2022. We will most likely follow the guidelines from TCHD.

ii. We discussed briefly the process for the annual CEO review. The review will include the formal ratings from CSI, the CARS framework, as well as the 360 interviews.

iii. Academic Calendar – we are gathering information from staff and the community regarding an adjustment from late start Tuesdays to having a full Friday off approximately every three weeks.

b. Finance Report

i. Mark Wilson shared the amended budget. The biggest difference between June 2021 and now is that the food for breakfast and lunch has been free and the ESSAR funds were higher.

c. SACademic Committee – No meeting this month

d. PTO – The board expressed concern regarding the liquor that was donated for the spring gala; they want to be sure that it is not sitting somewhere in the school.

VI. Presentation and Discussion

a. Timothy Fifer and Cindy Borden shared the progress in developing the Work Based Learning Program and how the Internships are growing each semester.

b. Each level principal shared both qualitative and quantitative updates based off of the K-12 Annual Work Plan they presented to the board in July. Click [here](#) to review the presentation.

VII. Executive Summary

a. Mrs. Drewlow made a motion to accept the budget modification as presented. Mr. Hamele seconded the motion.

Discussion: None

Ayes: Klenjoski, Coffee, McDuffee, Fransua, Hamele, Drewlow

Nays: None

The Journey Starts Here...

VIII. Board Self-Scoring

Scoring Rubric	
1	Unsatisfactory
2	Satisfactory, looking for significant Improvement
3	Satisfactory, improving but still below expectations
4	Efficient meeting, meets expectations

4/4

IX. Adjourn Meeting

Mrs. Drewlow adjourned the meeting at 8:15 pm.

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