Monday, March 14, 2022
7:00 pm

SPECIAL TOWN MEETING
(See Special Town Meeting Notice for ZOOM Information)

Immediately followed by the
BOARD OF SELECTMEN MEETING
(See ZOOM Information on last page of this agenda)

TO BE HELD AT THE
NICHOLAS J. DICORLETO, JR. MEETING HALL AND VIA ZOOM
(FORMERLY THE TOWN HALL MEETING HALL)
55 MAIN STREET

AGENDA

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. CITIZENS’ FORUM [non-agenda items]

III. APPROVAL OF MINUTES
   A. February 14, 2022 Board of Selectmen Regular Meeting
   B. February 28, 2022 Board of Selectmen Special Meeting

IV. UNFINISHED BUSINESS
   A. Refuse & Recycling Collection and Disposal Program – MIRA Agreement
   B. Ellington Volunteer Ambulance Corps – Mutual Aid
   C. Board of Finance Recommendation – Establish Policy – Building Projects Policy
   D. Award Lease Middle Road and Maple Street – Correct Wording of Motion made at the February 14, 2022 Board of Selectmen Meeting
   E. American Rescue Plan Act – Update regarding Deadline for Submissions
V. NEW BUSINESS
   A. Tax Refunds/Abatements
   B. Request for Special Event License: Tobacco Educational Event, August 13-14
   C. Earth Day Celebration
   D. Authorization to Fill Full-Time Vacancy: Maintainer I, Department of Public Works
   E. Recreation Department Job Description Approvals
      1. Recreation Program Assistant (Establish Replacement Job Description)
      2. Recreation Coordinator (Revisions)
      3. Administrative Secretary I (Revisions)
   F. Establish Ad Hoc Committee – Comprehensive Lighting Project
   G. 2022 CT Neighborhood Assistance Act Program Proposal – Replacement of Air Handler Units, Hall Memorial Library
   H. Referral to Town Personnel Policies Committee
      1. Personnel Policy #10-13 Drug and Alcohol-Free Workplace
      2. Police Accountability Bill requirement – Body Worn Cameras
      3. Personnel Rules and Regulations - Revisions
   I. Removal of Tax Credit Balances

VI. ADMINISTRATIVE REPORTS
   A. Building Department
   B. Emergency Services
      1. Resident State Troopers’ Office
      2. Ellington Volunteer Ambulance Corps
      3. Ellington Volunteer Fire Department
      4. Crystal Lake Fire Department
      5. Emergency & Risk Management Director
   C. Fire Marshal
   D. Hall Memorial Library
   E. Tax & Revenue Collector
   F. Town Planner
   G. Finance Department
      1. 2021 Grand List Summary
   H. Human Services Department
   I. Recreation Department
   J. Department of Public Works – 2022 Work Schedule, Construction Season
VII. SELECTMEN COMMITTEE REPORTS
   A. Personnel Committee:
      1. Resignations
      2. Appointments

VIII. SELECTMEN LIAISON REPORTS

IX. FIRST SELECTMAN’S REPORT
   A. Staffing
      1. New Hires
         • Gary Buzzell, Fire Inspector II, Fire Marshal’s Office
      2. Resignation/Retirement/Termination
         • Shawn Bull, Maintainer I, Department of Public Works
         • Katherine Boop, Library Assistant I, Hall Memorial Library
         • Patrick Sweeney, Police Officer
      3. Promotion/Transfers/Probation Completion:
         • Kelly Hearn, Program Assistant, Successfully passed probation

   B. Other

X. CORRESPONDENCE

XI. ADJOURNMENT

Join the Board of Selectmen Meeting: https://us02web.zoom.us/j/89093293637

Webinar ID: 890 9329 3637
Passcode: 646071

Or Dial In:  +1 929 205 6099 US (New York)
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            +1 346 248 7799 US (Houston)
            +1 669 900 6833 US (San Jose)

Any party needing an accommodation may contact the
First Selectman’s Office at (860) 870-3100 24 hours prior to the meeting