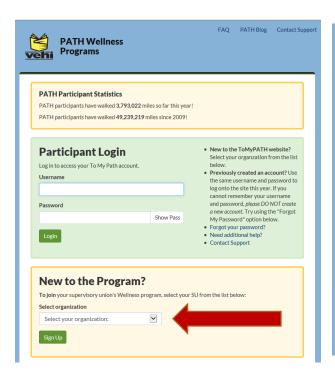


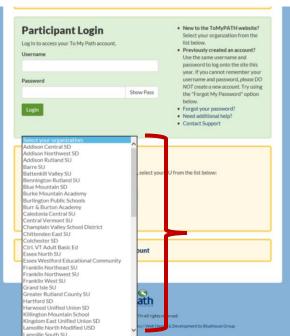


Creating Your Online VEHI PATH Account

You will only need to go through this process one time. After creating your VEHI PATH account, you will simply log in using your new username and password.

- 1. Go to http://www.tomypath.com
- 2. Look for the "New to the Program?" box towards the bottom of the page. Choose your correct school district from the drop down list.
 - *If you are a member of the Vermont State Teachers' Retirement System, choose the "VEHI Retirees" option.

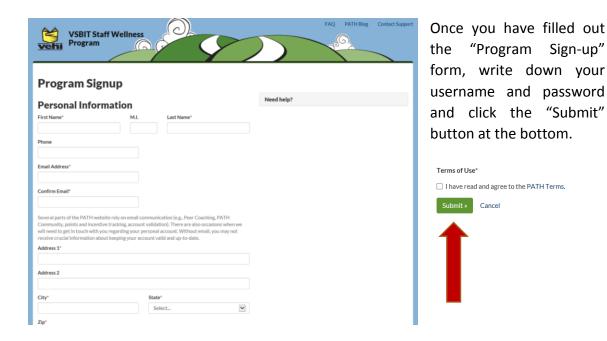




3. Click on the "Sign up Now" button inside the "New to the Program" box:



4. A program Signup form will appear. Complete the "Personal information" fields, choose your correct "Location", and fill in the "Account Information". <u>All information is HIPAA protected.</u> The "Account Information" fields are used to keep your account completely secure. No one can see the last 4 digits of your SSN, your security question/answers or your password, except the PATH web administrator- and only when you request the administrator's help with these items. **Only you can see this information.**



<u>CAUTION!</u> If you get a message that says "this username is already taken" it may mean that you already have a PATH account. Please <u>do not</u> create a duplicate account. If you encounter this message, contact the PATH office for further assistance. (802) 223-5040

<u>Congratulations!</u> You have successfully **enrolled** (created your VEHI PATH account). This account will be valid as long as you are employed at your current place of work. Your account will be here year-to-year when you return. If you change employers, please notify PATH.

After successfully creating your PATH account, you'll be taken to your "DASHBOARD". You'll land here each time you log in to VEHI PATH. Check back here regularly for new information and exciting program announcements.

