

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
Lampeter, Pennsylvania 17537

**POSITION PROFILE – BAKER**

QUALIFICATIONS

Possession of a high school diploma or its equivalent.

Minimum of two years of food service experience desired.

SKILL PREPARATION

Ability to lift minimum of 25 pounds.

Ability to read and follow recipes accurately.

DUTIES AND RESPONSIBILITIES

Be responsible to the Cook Manager and the Food Service Director for completion of all assigned duties with accuracy, professionalism, and confidentiality.

Report to work in a punctual manner and in a clean uniform and hairnet.

Order all baking supplies.

Prepare all baked items, ensuring allergens are handled in a safe manner.

Assist in preparation of breakfast and lunch following safety temperature guidelines and utilizing leftovers in accordance with time requirements.

Handle food, supplies, and equipment in a sanitary manner by following hazard analysis critical control points based on standard operating procedure guidelines.

Assist in storage of food and supplies as directed by cook manager.

Operate the dishwasher and assist in clean-up duties.

Operate the cash register.

Serve students and staff, while interacting with students, staff, and co-workers in a positive manner.

Assist in training of new employees.

Maintain confidentiality of student and staff information.

Discharge all other assignments delegated by the Cook Manager and the Food Service Director.

EVALUATION

Evaluation will be conducted annually by the Cook Manager and the Food Service Director in the areas of core competencies and position performance.

**Approved by the Board of School Directors 02/04/13**