

LAMPETER-STRASBURG SCHOOL DISTRICT
Lampeter, Pennsylvania 17537

POSITION PROFILE – MEMBER OF THE BOARD OF SCHOOL DIRECTORS

The authority to establish, equip, furnish, operate, and maintain the public schools of the Lampeter-Strasburg School District is vested in the Board of School Directors, which is a body corporate and which is constituted and governed by Title 24, the Public School Code of 1949, of the Pennsylvania statutes and Article III of the Constitution of the Commonwealth.

The Lampeter-Strasburg Board of School Directors is scheduled to meet 22 times per year. Twelve of these meetings are considered the primary (or voting) meetings, while 10 are considered workshop meetings, focusing more on information and discussion. The Board also has four standing committees, the Personnel Committee, the Academic Committee, the Buildings and Grounds Committee, and the Finance Committee. The Personnel Committee meets each month prior to the voting meeting; the Buildings and Grounds Committee meets 10 times each year, each prior to the Workshop meeting; the Academic Committee meets eight times each year, generally on the third Monday of January, February, March, April, May, September, October, and November; and the Finance Committee meets with less regularity than the other committees, but meets frequently during budget development. Additional meetings of the Board or specific committees may be established from time to time as needed.

QUALIFICATIONS

Be a citizen of the Commonwealth of Pennsylvania for a minimum of at least one year.

Be a resident of the Lampeter-Strasburg School District.

Be at least 18 years of age.

Be of good moral character.

DUTIES AND RESPONSIBILITIES

The Lampeter-Strasburg Board of School Directors is responsible for setting expectations for members of the Board. Among these expectations are the following:

Participate in orientation to District procedures as provided by the Superintendent of Schools and/or his/her designee.

Participate in orientation to Board responsibilities as provided by the President of the Board or other designated members of the Board, through activities provided by the Pennsylvania School Boards Association and/or through those training sessions provided by Intermediate Unit 13.

Attend all meetings of the Board, including committee assignments, unless prevented by a legitimate reason.

Serve annually on at least two committees as appointed by the President of the Board.

Maintain confidentiality about all matters not of public record.

Be an active participant in all meetings, sharing opinions and viewpoints that promote quality education for the students and appropriate prudence in fiscal stewardship.

Learn through participation in School Board conferences, workshops, and conventions as personal schedule will permit.

Refer persons making complaints or sharing concerns about the schools to the Superintendent or the appropriate building administrator.

Attend school functions, e.g., concerts, athletic events, awards programs, etc., as personal schedule will allow.