

SENECA FALLS CENTRAL SCHOOL DISTRICT

February 3, 2022-6:00 PM

Transportation Center

Masks Are Required In All School Buildings

BOE Members Present

Ms. Deborah Corsner, Mr. Jeffery Hartwell, Mrs. Linda Jones, Mrs. Cara Lajewski, Mr. Joseph McNamara, Mr. Michael Mirras, Mr. William Reigel, Mrs. Heather Zellers

BOE Members Absent: Mrs. Joell Murney-Karsten

Others Present:

Mr. Clingerman, and Mr. Bruni

Mrs. Lajewski called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda:

Mrs. Lajewski asked for a motion approve the agenda with the addendums as listed:

ADD under IX. Consent Agenda

B. Appointments

3. Substitute Appointments

a. Name: Natalie Cross

Civil Service Position: Substitute Teacher Aide

D. Gifts & Donations

Ohioyle Prints, Inc.	\$3,000	A2020-450-04-0000	Misc. supplies for Gr. 9-12
Clix Portrait Studios	\$504.40	A2020-450-04-0000	Misc. supplies for Gr. 9-12

ADD under XI. New Business

B. Budget Transfer

A9060-800-00-8030	\$80,000	A9060-800-00-8010	Dental Insurance
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C. Increase Adult Lunch Prices

D. Consultant Contract for Superintendent Search

E. Confidential Employees MOA

Mrs. Jones made the motion, seconded by Mrs. Zellers

Yes 8 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes-January 20, 2022

Mrs. Lajewski asked for a motion to amend the Board of Education Minutes dated January 20, 2022 to reflect the following:

Others Present:

Mr. Clingerman, Mr. James Bruni, Sgt. Michael Poole, SRO, Mrs. Jodie Verkey, Mrs. Faith Lewis, MA Principal and family, ~~Mr.~~ Dr. and Mrs. Andrew Reese and Dr. Joseph Fantigrossi

Seneca Falls Education Association (SFEA) MOA

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Board of Education approves the Memorandum of Agreement with the SFEA regarding Teaching Assistant and Nurse Negotiations, effective Sept. 1, 2021.

Mrs. Jones made the motion, seconded by Mrs. Corsner

Yes 6 No 0 Abstain 1 Motion carried

Mr. Reigel made the motion, seconded by Mr. Hartwell

Yes 8 No 0 Abstain 0 Motion carried

Extra-Curricular Treasurer's Report-December 2021

Mrs. Lajewski asked for a motion to approve the Extra-Curricular Treasurer's Report for December 2021.

Mr. McNamara made the motion, seconded by Ms. Corsner.

Yes 8 No 0 Abstain 0 Motion carried

There was no public comment

Policy Committee Report

Mr. Hartwell reported that the committee had met on Feb. 1, 2022

Policy-4850 Animals in School

- Board members received a copy of the policy.
- Therapy animals for students will be excluded from the policy.
- The Business Administrator followed up with Utica National Insurance regarding service animals and therapy dogs:
 - *Utica National will cover service animals but the person bringing the animal in the school must carry their own insurance. The school should be listed as an additional insured.*
 - *Service dogs require no charge. You do not have to do anything. Therapy dogs need to be certified as a Therapy dog and the owner must carry 1,000,000 of liability insurance. The charge is \$200 per animal.*

Policy 9150-Appropriate Staff-Student Relations

- Currently only administrators can communicate to students through parents square. Teachers and coaches do not have access to communicate with students only parents.
- Difficult to implement the policy as is until we can make it so all staff can communicate with students through parent square.
- Teachers and coaches at the HS level only have access to communicating directly to students due to COPPA compliance issues. The committee is looking to include the MS next year when we send out the regular back to school paperwork (passive consent).
- The biggest concern was training for staff through the Superintendent or an attorney on this policy. The committee agrees with that concern and approach. Not sure how the District would do that other than zoom and after hours, as there are no more conference days left this year. There needs to be a Q and A opportunity as faculty/staff will have questions/scenarios they will want clarification on.
- Depending on how time sensitive this policy implementation is, it may have to be added to next year's back to school information. If it needs to be sooner, the committee would suggest a recorded voiceover PowerPoint through our safe schools online portal as the District can track those who completed the viewing. Zoom can be offered after the fact for the Q&A.
- Currently, the app can only go down to 9th grade with parents/students square to students for teachers and coaches.
- The plan would be to get parent to sign off for student square. This would allow the district coaches to contact modified sports students in middle school and other middle school activities.
- There was discussion about using passive sign off where the parents would need to notify the school if they didn't want to use parent/student square. Similar to how parents have to notify the school regarding use of student pictures. The committee thinks that it would be doable process for Gr. 6 – 12.

Added to Policy 9150: All communications between students and staff should occur using existing school communication tools only such as Parent Square, Student Square and email.

- Plan would be to be approve policy in June for next year.

3230-E.1-Organization Chart Exhibits

- School Physician, technology department, and SRO were added and a few minor updates on job titles.

Policy 5300.30 – Prohibited Student Conduct

- Board members received a copy of the policy.
- The updated section in yellow is in reference to mask wearing.
- Please review the updates before Thursday and let me or Jeramy know if you had any questions.
- The policy will be in place by March 2, 2022

The next Policy Committee meeting is March 1, 2022 at 8:00 am

Information

Business Administrator Report

Mr. Bruni reported on the following:

- Mr. Bruni reviewed the reason for the increase in adult school lunch prices. The district falls under SSO (Seamless Summer Option) and as a result schools that receive re-imbusement for lunches must charge a minimum of \$5.02 plus tax for an adult lunch meal. The resolution for the increase is on the agenda.
- Mr. Bruni also reviewed the budget transfers on the agenda. The increased cost of cafeteria supplies (paper products, food, etc.) is the need for the transfer of funds to the cafeteria accounts.

Superintendent Report

Mr. Clingerman reported on the following:

- The Facilities Committee will meet on February 17, 2022 before the Board of Education meeting.
- Spoke to Susan Porter, Finger Lakes Time reporter. Mrs. Porter will run a story on the UPK program that will start in the 2022-2023 school year.
- Updated the Board on the COVID numbers. As of Feb. 3, 2022 there were 9 positive cases in the district and 11 people in quarantine. The numbers continue to change.
- Home test kits were dispensed on Sunday, January 30 at the Mynderse Academy bus loop. Mr. Clingerman thanked Mrs. Lajewski and Mr. Hartwell for volunteering to hand out test kits that day. They handed out over 600 test kits.
- Costa Rica Trip
 - Mr. Clingerman attended a ZOOM meeting with parents today, Feb. 3, 2022, regarding the trip.
 - On January 28, 2022, the State Department has designated travel to Costa Rica a Level 4; the travel advisory is still in place as today.
 - A decision will need to be made whether to postpone the trip until June or August.
 - There needs to be a minimum of 28 students for the trip.
 - Clarified today (Feb. 3) that all students will need to test negative 72 hours before leaving Coast Rica.
 - Quarantine in Costa Rica is 7 days –not 10 days.
 - Parents signed waivers in the beginning that had the required criteria for the trip that would be followed.
 - There would be a vote later on in the meeting on whether to postpone the Costa Rica trip.
- NYSED will make a decision on masks March 2, 2022.
- Informed the Board that the district had receive a letter from the Seneca Falls Library requesting that a resolution for an increase in the tax levy be placed on this year's ballot in May. A resolution for the increase library tax levy will be on an upcoming board agenda.

BOE President Report

Mrs. Lajewski reminded the Board of the following:

- A Four County Superintendent Evaluation Session was scheduled for Feb. 15, 2022. The meeting will be virtual, so members can register themselves.
- There would be a Special Board Meeting on Tuesday, Feb. 8th at 6:00 pm.

Consent Agenda

Resignations/Retirements-None at this time

Appointments

Professional Appointments-None at this time.

Civil Service Appointments - None at this time.

Substitute Appointments

Name: Natalie Cross

Position: Substitute Teacher

Substitute Teaching Assistant

NYSED: Uncertified
Effective: 02/04/2022

Name: Andrea Dow
Position: ENL (English as a New Language) Long Term Substitute Level III
NYSED: Uncertified
Effective: 02/04/2022

Name: Natalie Cross
Civil Service Position: Substitute Teacher Aide
Effective: 02/04/2022

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

11/15/2021, 12/10/2021, 01/04/2022, 01/05/2022, 01/06/2022, 01/10/2022, 01/11/2022, 01/12/2022, 01/13/2022, 01/14/2022

Gifts & Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts & donations:

Donor or Gift	Amount	Fund	To be used for:
Ohiopyle Prints, Inc.	\$3,000	A2020-450-04-0000	Misc. supplies for Gr. 9-12
Clix Portrait Studios	\$504.40	A2020-450-04-0000	Misc. supplies for Gr. 9-12

Probationary to Permanent- None at this time.

Transportation Request-None at this time.

Mrs. Lajewski asked for a motion to approve the Consent Agenda as listed.

Mrs. Jones made the motion, seconded by Mr. Hartwell.

Yes 8 No 0 Abstain 0 Motion carried

New Business

Approve Universal Pre-Kindergarten Program

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Seneca Falls Central School District Board of Education does hereby approve the implementation of a Universal Pre-Kindergarten Program, including transportation, effective September 1, 2022.

Mr. McNamara made the motion, seconded by Mrs. Jones.

Yes 8 No 0 Abstain 0 Motion carried

Budget Transfer

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent the Seneca Falls Central School District Board of Education authorizes the following transfers:

FROM FUND ACCOUNT	AMOUNT	TO FUND ACCOUNT	REASONS
C 599	\$5,000	C 2860-450-00-4520	Purchase supplies
C 599	\$10,000	C 2860-400-00-0000	Purchase groceries
A9060-800-00-8030	\$80,000	A9060-800-00-8010	Dental Insurance

Mrs. Zellers made the motion, seconded by Mrs. Jones.

Yes 8 No 0 Abstain 0 Motion carried

Increase Adult School Lunch Price

Mrs. Lajewski asked for a motion to approve the 2021-2022 cost of an Adult School Lunch from \$4.50 to \$5.02 effective February 28, 2022.

Mr. Reigel made the motion, seconded by Mr. Mirras.

Yes 8 No 0 Abstain 0 Motion carried

Consultant Contract for Superintendent Search

Mrs. Lajewski asked for a motion that the Seneca Falls Central School District Board of Education contract with Mike Ford, Consultant, to facilitate the District's Superintendent search under the terms of the contract as presented.

Mr. Hartwell made the motion, seconded by Ms. Corsner.

Yes 8 No 0 Abstain 0 Motion carried

Seneca Falls CSD Confidential Employees MOA

Mrs. Lajewski asked for a motion that upon the recommendation of the Superintendent, the Seneca Falls Central School District Board of Education does hereby approve Seneca Falls CSD Confidential Employees Memorandum of Agreement as presented.

Mrs. Jones made the motion, seconded by Mr. McNamara.

Yes 8 No 0 Abstain 0 Motion carried

Costa Rica Trip

Mrs. Lajewski read the following resolution: The Board of Education has determined that due to the State Department's Level 4 advisory-Do Not Travel-the Costa Rica trip scheduled for February 17 -24, 2022 will be postponed until June, or August. The trip will comply with Policy 4531-Field Trips and Excursions, and the following criteria:

- The Seneca Falls Central School District will require that a waiver be signed by the parents/guardians of each student going on the trip;
- The Seneca Falls Central School District will comply with all NYS Department of Health Guidelines regarding travel advisories in effect from the time of approval of the trip to trip departure;
- The District will comply with all NYS Executive Orders from the Governor's Office in effect from approval until trip departure;
- The Board of Education will revisit the trip at the May 5, 2022 Board of Education meeting to evaluate data, travel restrictions and other pertinent information to determine if the trip should be allowed as scheduled;
- The Superintendent and the Board of Education will continue to revisit the status of the trip based on the current pandemic.
- Per Regulation 4531R-The Superintendent/Designee may cancel any previously approved field trip due to extenuating circumstances.

Mrs. Lajewski asked who was in favor of postponing the trip until June (or August):

Ms. Deborah Corsner		No	
Mr. Jeffery Hartwell	Yes		
Mrs. Linda Jones	Yes		
Mrs. Cara Lajewski	Yes		
Mr. Joseph McNamara	Yes		
Mr. Michael Mirras		No	
Mrs. Joell Murney-Karsten			Absent
Mr. William Reigel	Yes		
Mrs. Heather Zellers	Yes		

Yes 6 No 2 Abstain 0 Motion carried

The Costa Rica trip is postponed until June or August 2022.

Budget Workshop

Mr. Bruni reviewed the 2022-2023 New York State Aid projections for the District.

Executive Session- Negotiations

Mrs. Lajewski asked for a motion to move into Executive Session to discuss negotiations at 7:55 pm.

Mr. Hartwell made the motion, seconded by Mr. Reigel.

Yes 8 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

The regular meeting resumed at 8:26 pm.

Adjourn

Mr. Mirras made the motion, seconded by Mrs. Zellers, to adjourn the meeting at 8:26 pm.

Yes 8 No 0 Abstain 0 Motion carried

Cara Lajewski, Board President