

- CALL TO ORDER** At 7:12 p.m., the September 20, 2021, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
- SCHOOL BOARD** Dr. Diana Brown, Ms. Josie Byzek, John F. Dietrich, Mr. Terry Heller, Ms. Julieann Newill, Mr. Jesse Rawls, Sr.
- MEMBERS PRESENT**
- SCHOOL BOARD** Mr. Majid Ali, Mr. Scott W. Campbell
MEMBERS PRESENT
VIA MICROSOFT TEAMS
- DISTRICT OFFICE** Mr. Oslwen Anderson, Jr., Dr. Richard Kaskey, Mr. Mark Holman, Dr. Tamara Willis
PRESENT Ms. Ann-Marie Rathmell, Mr. Justin Green, Mrs. Franka Maerz, Patrick Raugh, Carrie Martin, Barry Seilhamer, Mr. Vince Champion, Esq., District Solicitor
- ABSENT** Dr. Michael Cohen
- FOR THE RECORD** Mr. Rawls addressed virtual attendance by board members. He expressed to all board members to be present at meetings.
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of personnel and real estate.
- INTRODUCTIONS/
GUEST PRESENTATIONS** None
- REPORTS** **Solicitor:** "Number one, I want to thank Dr. Willis personally, in August I was asked by PSBA to testify in front of the Children and Youth Services Committee about how school districts, children and youth services, and law enforcement can work together and what obstacles they confront in providing services to our students. So, Dr. Willis was extremely helpful in giving me some anecdotal stories to tell and share about testimony so I wanted to publicly thank her."
- PSBA has asked Mr. Champion to participate in Ask a Solicitor program tomorrow. Program will be recorded.
- STHS Alumni Association:** Dwayne DeFoor, reminded everyone that October is Breast Cancer Awareness Month. He introduced 2 student leaders, Xavier Humphrey (senior) and Ben Teplitz (junior) to talk about 10th annual Pink Out. Student reported that the student led campaign has raised over \$82,000 in 10 years to support women and their families. Money raised during this year's campaign will be donated to Vicki's Angels Foundation and Pink Hands of Hope. Events this year include the annual Pink Out Football game on Friday, October 8th, Pink Out Shoe Drive, staff

dress down and 5 dine-outs. and Pink Out Fall Fest on Saturday, October 2nd. During the football game several signed jerseys will be auctioned off. Students representatives request that the net proceeds of the October 2nd football game be donated to the campaign on behalf of the school district. (report attached to BoardDocs)

Mr. Rawls commented that breast cancer can affect men too. Something young people should be aware of.

Hanna Education Foundation: Dwayne DeFoor, The Hanna Foundation received a \$20,000 grant from Dauphin County Block Grant/Home Investment Partnership in support of Communities in Schools. He thanked Dauphin County Commissioners, George Conner and Andrea Weikert for their role in securing the grant. The HANNA's Pantry has received their new refrigerator/freezer and it is operational, thanked Dr. Willis, Mr. Anderson, Mr. Seilhamer and team for their continued partnership. The Pantry celebrated their 2nd anniversary yesterday. The Pantry attended all of the district's open houses and handed out snacks and information about the Pantry. The Pantry is looking for volunteers, reach out to Lori Sheinvold or Dwayne DeFoor. Mr. DeFoor shared the Pantry's distribution dashboard. Dr. Tamara Willis commented that she has never seen a food pantry cater to the special needs of families that way the HANNA Pantry does. She thanked Lori and her team. (report attached to BoardDocs)

Dauphin County Technical School: Mr. Rawls reported that they have several open positions including welding teacher, and precision tool making instructor. He explained how the allotted student spots for STSD are filled.

Superintendent: Dr. Willis reminded the board and community that the district has a covid dashboard on the website that is updated nightly. Dashboard was reset for the current school year but previous data is archived. District has an onsite testing program. Noted that this year that many of the cases this school year are in the younger buildings. Dr. Willis acknowledged National Hispanic Heritage Month September 15 – October 15.

II. APPROVAL OF AGENDA ITEMS FOR SEPTEMBER 20, 2021

MOTION TO APPROVE

2.A. Moved by Mr. Dietrich, seconded by Ms. Byzek to approve the meeting agenda for June 20, 2021.

Motion passed 8-0, 0 abstentions, 1 absent

2.B. Board Member Comments

SPEAKER

Mr. Rawls, Sr. gave a "shout out" to Sara Lindemuth, Mr. Andrae Martin and Ms. Amanda Pressley. They have not had any turnover in staff this year.

III. HEARING OF THE PUBLIC

SPEAKER **Phil Lamb** spoke regarding masking and is heartbroken over the idea of putting masks on children. He stated that the past few weeks have been some of the most intense we have seen since the start of covid and stated in the beginning we followed mandates because we thought they were only going to be 14 days.

SPEAKER **Carl Atkins** thanked the board for their service and stated that they have a thankless job. He is in support of giving our kids choices on wearing a mask.

SPEAKER **Lisa Adams** stated that she is a parent and resident of Susquehanna Township for the past 23 years and that she is a women of faith. She stated that she is not condemning those who chose to wear masks or get vaccinated. She asked the board to consider what is right and fair.

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION **4.A.** Members of the District Mascot/Logo subcommittee (Dwayne DeFoor, Dr. Kaskey and Dr. Willis) presented on the Shared History of the district and mascot/logo themes for consideration. (attached to BoardDocs)

PRESENTATION **4.B.** Dr. Tamara Willis, Superintendent, presented 2021-2024 Susquehanna Township School District Strategic Plan Part II (continuation from September 7, 2021 board meeting). (attached to BoardDocs)

4.C. Mr. Oslwen C. Anderson, Jr., Business Manager, presented Roscoe Warner Field Concession Stand. (attached to BoardDocs) Noted that Peter Ortiz and Jim Martin from EI Associates and Mr. Barry Seilhamer, are present to answer questions.

V. MINUTES

None

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE **7.A.B.C.D.E.** Moved by Mr. Dietrich, seconded by Ms. Byzek, to approve Items 7.A.B.C.D.E.
Motion passed 8-0, 0 abstentions, 1 absent

7.A.1 Approve the resignation of Laurie Dively as Assistant III at the Thomas W. Holtzman, Jr. Elementary School, effective September 9, 2021.

7.A.2. Approve the resignation of Meredith Swartzendruber as Science Teacher at the Susquehanna Township Middle School, effective September 3, 2021.

7.B. Amend the transfer of Amanda Hookway as Autistic Support Teacher at the Susquehanna Township High School to Life Skills Teacher at the Thomas W. Holtzman, Jr. Elementary School, from effective August 24, 2021 to effective September 20, 2021.

7.C. Amend Kimberly Clay as 5th Grade Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$58,247.00 (M, Step 4), pro-rated, from effective date to be determined to effective September 9, 2021. Ms. Clay will be replacing Jacquelin Palmeri.

7.D.1. Amend Felicia Rivera as Assistant III at the Sara Lindemuth / Anna Carter Primary School at a rate of \$16.03 per hour (Tier 2-2), from effective October 4, 2021 to effective September 13, 2021. Ms. Rivera will be replacing Peggy Spellman.

7.D.2. Approve Nancy Hile as Office Secretary at the Susquehanna Township High School at a rate of \$19.48 per hour (Full-Pay), effective September 22, 2021. Ms. Hile will be replacing Shanee Carlton.

7.D.3. Approve Kristy Wissler as Attendance Secretary at the Susquehanna Township High School at a rate of \$13.01 per hour (Tier 1-3), effective September 20, 2021. Ms. Wissler will be replacing Anna Gray.

7.E.1. Approve Sue Clapsadle as Detention Monitor at the Susquehanna Township Middle School at a rate of \$29.00 per hour for the 2021-2022 school year.

7.E.2. Approve Ben Wiker as National Junior Honor Society Advisor at the Susquehanna Township Middle School at a stipend of \$1,400.00 for the 2021-2022 school year.

7.E.3. . Approve the following possible employees as AAP Facilitators, Virtual Support Teachers, and/or Teachers of Record at a rate of \$31.00 per hour for the 2021-2022 school year.

- AAP Facilitators – HS and MS teachers - 3 days / week, after school, in-person
- Virtual Support Teachers – HS, MS, and ELEM teachers – 10 hours / week, outside school hours, virtual office hours to support any student who reaches out

- Teachers of Record - HS, MS, and ELEM teachers – minimum of 10 hours / week, outside school hours, virtual office hours to support the students in the online course(s) they are teaching

Last Name	First Name	School
Delaney	Suzanne	MS
Dobyns	Kaitlyn	MS
Dougherty	Colleen	MS
Hatfield	Nancy	MS
Rhoads	Rachel	MS
Seiler	Amber	MS
Weaver	Desiree	MS
Tuthill	Amanda	HS

7.E.4. Approve the payment of 2.5 personal days at \$150.00 a day for a total of \$375.00 for Kathryn Burton.

7.E.5. Approve the payment of 4 personal day at \$150.00 a day for a total of \$600.00 for Eileen O’Dwyer.

7.E.6. Approve the payment of 10.25 vacation days at \$161.28 per day for a total of \$1,653.12 and 112.875 sick days at \$120.96 a day for a total of \$13,653.36 Shanee Carlton.

7.E.7. Approve the following detention monitors at the Susquehanna Township Middle School at a rate of \$29.00 per hour for the 2021-2022 school year:

Last Name	First Name
Clapsadle	Susan
Daly	Caroline
Dobyns	Kaitlyn
Hatfield	Nancy
Rhoads	Rachel

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E. Moved by Mr. Dietrich, seconded by Mr. Ali, to approve Items 8.A.B.C.D.E.
Motion passed 8-0, 0 abstentions, 1 absent

8.A. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$505,042.33.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,571,848.93.

8.C. Approve the payment of Food Service bills from the Food Service Checking as listed on the Computer Check Summary, totaling \$24,720.14.

8.D. Approve the General Fund Cash Balance of \$17,500,672.64.

8.E. 1. Approve the following Personal Tax Refund:

Taxpayer Name: Barbara Allerton
Bill #: 353
Year: 2019
Refund Amount: \$270.00

Bill #: 64
Year: 2020
Refund Amount: \$264.60

Total amount of refund: \$534.60
Reason: Barbara Allerton made less than \$5,000.00 in 2019 and 2020; paid the taxes in error.

8.E.2. Approve the following Personal Tax Refund:

Taxpayer Name: Gonzalo Bayona
Bill #: 1159
Year: 2019
Refund Amount: \$283.50

Reason: Gonzalo Bayona made less than \$5,000.00 in 2019; paid the taxes in error.

8.C.3. Approve the following Personal Tax Refund:

Taxpayer Name: Douglas Franklin
Bill #: 16016
Year: 2020
Refund Amount: \$283.50

Reason: Douglas Franklin retired in 2018; paid the taxes in error.

8.C.4. Approve the following Personal Tax Refund:

Taxpayer Name: Sanshalee McKay-Mathews
Bill #: 6506
Year: 2021
Refund Amount: \$280.00

Reason: Sanshalee McKay-Mathews was not a resident in 2021; paid the taxes in error.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C. Moved by Mr. Dietrich, seconded by Ms. Byzek, to approve Items 9.A.B.C. Motion passed 7-1 (Mr. Campbell opposed), 0 abstentions, 1 absent

9.A. Approve the contract with Management Insights to continue the implementation and integration of the Baldrige Framework for Performance Excellence as a part of the District's long-term improvement strategy.

9.B. Approve the Amended Agreement with Specialized Education of Pennsylvania, Inc. to decrease the number of students serviced through Capital Academy for the 2021-2022 school year.

Note: The original agreement was approved at the May 17, 2021, board meeting.

9.C. Approve the 2021-2022 School Year Off-Site Transportation Services Agreement between the Capital Area Intermediate Unit (CAIU) and Susquehanna Township School District.

Note: This contract addresses transportation terms for all STSD students transported to and from special needs educational facilities by the CAIU.

MOTION TO APPROVE

9.D. Moved by Mr. Dietrich, seconded by Ms. Byzek, to approve Items 9.D. Motion passed 7-1 (Mr. Campbell opposed), 0 abstentions, 1 absent

9.D. Approve the agreement with Sprout Social to provide social media management for the 2021-2022 school year.

MOTION TO APPROVE

9.E.F.G. Moved by Mr. Dietrich, seconded by Ms. Byzek, to approve Items 9.E.F.G. Motion passed 7-1 (Mr. Campbell opposed), 0 abstentions, 1 absent

9.E. Approve the Agreement between STSD and CAIU for participation in the IDEA Part B School Aged Student Funds Program in the amount of \$519,398.08 (District Contract #84.027 – Award # H027A210093).

Note: This is an annual agreement outlining district requirements associated with IDEA Funds received by STSD via the CAIU. The funds are provided to ensure that school aged students with disabilities in accordance with the “Individuals with Disabilities Act” IDEA are provided with free and appropriate public education.

9.F. Approve the Agreement between STSD and CAIU for participation in the IDEA Part B Pre-School Aged Student Funds Program in the amount of \$2,097 (District Contract # 84.173 – Award # H173A210090).

Note: This is an annual agreement outlining district requirements associated with IDEA Funds received by STSD via the CAIU. The funds are provided to ensure that pre-school aged students with disabilities in accordance with the “Individuals with Disabilities Act” IDEA are provided with free and appropriate public education.

9.G. Approve the agreement with Follett to provide the cloud hosted version of the Destiny Library Catalog System.

Follett Destiny is our library catalog system. We have used Destiny for many years and pay an annual renewal fee of approximately \$5,000.00. For the 21-22 SY, I am recommending moving towards the cloud hosted version of Destiny. The 21-22 renewal fee covers the migration fee, so the total renewal fee is \$6,260.00. The anticipated renewal fee for the 22-23 SY will be \$4,662.00 which is lower than the typical renewal fee.

Moving towards cloud hosted offerings (Also called “SAAS” – Software as a Service) is part of our larger IT strategy. Moving towards SAAS offerings provides the following benefits:

- Reduces capital infrastructure costs (Purchasing our own servers and hardware)
- Reduces our cybersecurity footprint (Less areas of vulnerability)
- Reduces our administrative overhead (Less time keeping servers running and more time providing direct support)

MOTION TO APPROVE

9.H. Moved by Mr. Dietrich, seconded by Ms. Byzek, to approve Items 9.H. Motion passed 7-1 (Mr. Campbell opposed), 0 abstentions, 1 absent

- DISCUSSION** Ms. Byzek expressed that we need to make sure that the student can move back to when able.
- 9.H.** Approve the New Story Tuition Agreement for student #2021-22/012 for the 2021 – 2022 school year as discussed in executive session.
- MOTION TO APPROVE** **9.I.** Moved by Mr. Dietrich, seconded by Ms. Byzek, to approve Items 9.I. Motion passed 7-1 (Mr. Campbell opposed), 0 abstentions, 1 absent
- DISCUSSION** Mr. Dietrich asked if this is an overlap with Nearpod. Dr. Willis explained that it is not. Nearpod is a framework to house assignments, this program is for math resources and will be supported with ESSERS
- 9.I.** Approve the Agreement with Zearn to provide an interactive math learning platform for the 2021-2022 school year.
- Note: Teachers have access to all materials available K-8 and digital activities can be selected for students from any grade level for any math concept. Math fluency activities are also provided digitally and students’ progress can be tracked via teacher reporting.
- MOTION TO APPROVE** **9.J.** Moved by Mr. Dietrich, seconded by Ms. Byzek, to approve Items 9.J. Motion passed 8 -0 , 0 abstentions, 1 absent
- DISCUSSION** Mr. Dietrich and the Mr. Rawls asked that any conversations about the concession stand include Dwayne DeFoor and the Alumni Association.
- 9.J.** Approve the EI Associates Professional Design services proposal and procurement timeline regarding the construction of a New Roscoe Warner Field Concession Stand as presented in the attached document. Additionally, approve the financing of the project via the reallocation of Capital Project Funds initially earmarked for property acquisition.
- DISCUSSION** **9.K.** Discuss the Partnership for Career Development (PCD) Service Agreement for the period of July 1, 2021, to June 30, 2022, as attached. The Scope of Work is attached as well as the informational letter.
- DISCUSSION** **9.L.** Discuss the agreement with Capital Area Intermediate Unit #15 for Title I Services.
- DISCUSSION** **9.M.** Discuss the agreement with Capital Area Intermediate Unit #15 for Title IIA Programs and Services.

X. POLICY

None

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Mr. Dietrich, seconded by Ms. Byzek, to approve Items 11.A.

ROLL CALL VOTE:

Aye: Mr. Ali, Ms. Byzek, Ms. Newill, Dr. Brown, Mr. Rawls
Nay: Mr. Campbell, Mr. Dietrich, Mr. Heller
Abstain: None
Absent: Dr. Cohen

Motion passed 5-3, 0 abstentions, 1 absent

11.A. Approve the adjudication of student #2021-22/013, as discussed in executive session.

XII. NEW BUSINESS

12.A. School Board Committee Assignments

DISCUSSION

Mr. Rawls assigned members to fill vacancies on board committees.
Education and Athletics: Dr. Brown and Mr. Heller
Policy and Discipline: Mr. Heller
Finance and Facilities: Mr. Heller
Personnel and Evaluation: Mr. Rawls
Negotiation: Ms. Newill

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Dietrich, seconded by Ms. Byzek, to adjourn the meeting.
Motion passed: 8-0, 0 abstentions, 1 absent

Meeting adjourned at 9:00 p.m.



Julieann Newill
Board Secretary