

- CALL TO ORDER** At 7:09 p.m., the September 7, 2021, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** John F. Dietrich, Mr. Terry Heller, Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS** Mr. Scott W. Campbell, Mr. Majid Ali (joined @ 7:15 pm)
- DISTRICT OFFICE PRESENT** Mr. Olswen Anderson, Jr., Dr. Richard Kaskey, Mr. Mark Holman, Dr. Tamara Willis Ms. Ann-Marie Rathmell, Mr. Justin Green, Mrs. Franka Maerz, Mr. Vince Champion, Esq., District Solicitor
- ABSENT** Dr. Diana Brown, Ms. Josie Byzek, Dr. Michael Cohen, Ms. Julieann Newill
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of personnel matters.
- INTRODUCTIONS/ GUEST PRESENTATIONS** Mr. Ethan Sharf, STHS Eagle Scout, was introduced and presented a PowerPoint of his completed Eagle Scout Project. (attached to BoardDocs) He also thanked everyone who participated in his fundraisers. He was able to raise enough to cover costs and give \$250.00 back to HANNA Pantry to purchase a shed to store garden tools.
- REPORTS/ ANNOUNCEMENTS** **CAIU (Mr Scott Campbell)** reported that CAOLA is adding additional school districts to program.
Superintendent (Dr. Willis) Thanked Ethan Sharf for his Eagle Scout Project. She visited the Pantry and shared that is great to see our students giving back and their parents supporting them.

Dr. Willis addressed the behavior at last week's Friday night football game. A message will be forthcoming regarding this Friday's home game. District will limit the number of tickets to ensure a safe environment for all. This is a temporary change. There will be no wide-spread selling of tickets at the gate. The behavior last Friday was not our behavioral norm and not what we expect or will tolerate as a district.
- II. APPROVAL OF AGENDA ITEMS FOR SEPTEMBER 7, 2021**
- 2. A. Moved by Mr. Dietrich, seconded by Mr. Heller, to approve the meeting agenda.**
- MOTION TO APPROVE** **Motion passed 5-0, 0 abstentions, 4 absent**

2.B. Board Member Comments

Mr Dietrich welcomed 2 new board members, Dr. Diana Brown and Mr. Terry Heller. He asked about onboarding/training for new members.

Mr. Rawls discussed a board retreat in October. He will meet with Dr. Willis and Ann-Marie Rathmell to establish possible dates.

Dr. Kaskey shared that the football game this week is the “game of the week” and will be televised.

III. HEARING OF THE PUBLIC

SPEAKER

Kiera Dorsey addressed the board to talk about her frustrations with the district’s enrollment process. She did not think that the registrar is in a tough position being in charge of both registration and transportation.

SUPERINTENDENT

Dr. Willis let the board and public know that the district is aware of the situation and made changes to address today. Dr. Kaskey and Mr. Anderson jointly oversee transportation and registration and will work together with team to improve the process.

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Mr. Oslwen C. Anderson, Jr., Business Manager, presented 2022-2023 FY Budget Development Timeline. (attached to BoardDocs).

PRESENTATION

4.B. Dr. Tamara Willis, Superintendent, presented 2021-2024 Susquehanna Township School District Strategic Plan Overview (attached to BoardDocs).

V. MINUTES

None

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F.G.H.I. Moved by Mr. Dietrich, seconded by Mr. Heller, to approve Items

7.A.B.C.D.E.F.G.H.I

ROLL CALL VOTE:

Aye:	Mr. Campbell, Mr. Dietrich, Mr. Heller, Mr. Ali, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	Ms. Byzek, Dr. Cohen, Ms. Newill, Dr. Brown

Motion passed 5-0, 0 abstentions, 4 absent

PRESIDENT

Mr. Rawls acknowledged Mr. Joshua Gibson in the audience and introduced him as the new Assistant Principal at Thomas Holtzman Elementary.

FOR THE RECORD

The Board will miss Dr. Nyce and acknowledged his fantastic job as the board recording secretary. The Board also acknowledged Mrs. Carlton's years of service and thanked her.

7.A. Approve the creation of the Act 93 position, Data and Curriculum Coordinator at the Susquehanna Township School District. (job description attached to BoardDocs

7.B.1. Approve the resignation of Anna Gray as Attendance Secretary at the Susquehanna Township High School, effective September 10, 2021.

7.B. 2. Approve the resignation of Doug Nyce as K-12 Music Academic Team Lead at the Susquehanna Township School District at a stipend of \$1,500.00 for the 2021-2022 school year.

7.B. 3. Approve the resignation of Craig Umberger as Assistant Music and Visual Instructor at the Susquehanna Township High School, effective August 24, 2021.

7.B.4. Approve the resignation of Doug Nyce as School Board Recording Secretary at the Susquehanna Township School District for the 2021-2022 school year.

7.C. Approve the transfer of Cara Klinger as Instructional Technology Coach (STEA) at the Sara Lindemuth/Anna Carter Primary School to Data and Curriculum Coordinator (Act 93) at the Susquehanna Township School District at a salary of \$82,500.00, prorated, effective September 8, 2021. Ms. Klinger will be filling a new position.

7.D.1. Approve the transfer of Emily Ametrano from Life Skills Teacher at the Thomas W. Holtzman, Jr. Elementary School to Learning Support Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective August 24, 2021. Ms. Ametrano will be replacing Eileen O'Dwyer.

7.D.2. Approve the transfer of Gareth Gebhardt as Teacher on Special Assignment/Truancy Officer/CAOLA at the Susquehanna Township School District to ESL Teacher at the Susquehanna Township High School, effective August 24, 2020. Mr. Gebhardt will be filling his former position.

7.D.3. Approve the transfer of Amanda Hookway as Autistic Support Teacher at the Susquehanna Township High School to Life Skills Teacher at the Thomas W. Holtzman, Jr. Elementary School, effective August 24, 2021. Ms. Hookway will be replacing Emily Ametrano.

7.E.1. Approve the transfer of Jeanette Echols from Assistant 3 Librarian on Special Assignment at the Susquehanna Township High School to Assistant 3 at the Susquehanna Township Middle School, effective August 24, 2021.

7.E.2. Approve the transfer of Elizabeth Pagan from PT Food Service Worker at the Thomas W. Holtzman, Jr. Elementary School to PT Food Service Worker at the Sara Lindemuth/Anna Carter Primary School effective August 19, 2021. Ms. Pagan will be replacing Brinda Basnet.

7.F.1. Approve Creslyn Van Dyck as Attendance Officer/Virtual Solutions Coordinator at the Susquehanna Township School District at a salary of \$60,000.00, pro-rated, effective date to be determined. Ms. Van Dyck will be filling a new position.

7.F.2. Approve Joshua Gibson as Assistant Principal at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$80,000.00, pro-rated, effective date to be determined. Mr. Gibson will be replacing Alexandria DeCicco.

7.G.1. Approve Kimberly Clay as 4th Grade Teacher at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$58,247.00 (M, Step 4), pro-rated, effective date to be determined. Ms. Clay will be replacing Jacquelin Palmeri.

7.G.2. Approve Jordan Schwalm as Speech Pathologist at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$54,932.00, pro-rated, (M, Step 2), effective October 11, 2021. Ms. Schwalm will be filling a new position.

7.H.1. Approve Donna Buser as Assistant III/PCA at the Sara Lindemuth/Anna Carter Primary School at a rate of \$17.76 per hour (full-pay), effective August 24, 2021. Ms. Buser will be replacing Rose Marie Salpino.

7.H.2. Approve Felicia Rivera as Assistant III at the Sara Lindemuth/Anna Carter Primary School at a rate of \$16.03 per hour (Tier 2-2), effective October 4, 2021. Ms. Rivera will be replacing Peggy Spellman.

7.H.3. Approve Navir Deleon as Assistant III at the Thomas W. Holtzman, Jr. Elementary School at a rate of \$16.03 per hour (Tier 2-2), effective August 24, 2021. Ms. Deleon will be replacing Nate Gadsden.

7.H.4. Approve Alvin Kyle as Assistant IV (ISS Monitor) at the Susquehanna Township Middle School at a rate of \$16.05 per hour (Tier 1-1), effective August 24, 2021. Mr. Kyle will be replacing Emerson Lloyd.

7.H.5. Approve Shanann Stridiron as Part-Time Food Service Worker at the Susquehanna Township Middle School at a rate of \$12.00 per hour, effective August 19, 2021. Ms. Stridiron will be replacing Charles Henderson.

7.H.6. Approve Deborah Bennett as Licensed Registered Nurse at the Susquehanna Township Middle and High Schools at a rate of \$30.00 per hour, effective September 20, 2021. Ms. Bennett will be replacing Anna Beatty.

7.H. 7. Approve Kayron McGee as Part-Time Food Service Worker at the Thomms W. Holtzman, Jr. Elementary School at a rate of \$12.00 per hour, effective September 7, 2021. Ms. McGee will be replacing Elizabeth Pagan.

7.H.8. Approve Nicole Detwiler as Attendance Secretary at the Susquehanna Township Middle School at a rate of \$17.73 per hour (Tier 2-1), effective September 20, 2021. Ms. Detwiler will be replacing Eni Okengo 7.G.2.

7.I.1. Approve Laura O'Neill as mentor for Katie Spracklin at the Susquehanna Township Middle School at a stipend of \$500.00 for the 2021-2022 school year.

7.I.2. Approve Kaitlyn Dobyms as sponsor for Robyn Russotto at the Susquehanna Township Middle School at a stipend of \$250.00 for the 2021-2022 school year.

7.I.3. Approve Matthew Scharadin as mentor for Nicole Lau at the Susquehanna Township Middle School at a stipend of \$500.00 for the 2021-2022 school year.

7.I.4. Approve Crystal Hoel as mentor for Harold Post, Jr. at the Susquehanna Township Middle School at a stipend of \$500.00 for the 2021-2022 school year.

7.I.5. Approve Amanda Salter as mentor for Jesse Kochara at the Susquehanna Township Middle School at a stipend of \$500.00 for the 2021-2022 school year.

7.I.6. Approve Amanda Salter as sponsor for Nicole Thomas at the Susquehanna Township Middle School at a stipend of \$250.00 for the 2021-2022 school year.

7.I.7. Approve Jillian Fletcher as mentor for Spencer Miles at the Susquehanna Township Middle School at a stipend of \$500.00 for the 2021-2022 school year.

7.I.8. Approve Jennifer Halfond as mentor for Jillian Vanak at the Susquehanna Township Middle School at a stipend of \$500.00 for the 2021-2022 school year.

- 7.I.9.** Approve Jodi Pagni as mentor for Emily Fiebig at the Thomas W. Holtzman, Jr. Elementary School at a stipend of \$500.00 for the 2021-2022 school year.
- 7.I.10.** Approve Emilee Truitt as mentor for Lola Itzhaki at the Thomas W. Holtzman, Jr. Elementary School at a stipend of \$500.00 for the 2021-2022 school year.
- 7.I.11.** Approve Mia Gray as mentor for Michael Jones at the Thomas W. Holtzman, Jr. Elementary School at a stipend of \$500.00 for the 2021-2022 school year.
- 7.I.12.** Amend Angela Headen from 11th Grade Class Co-Advisor at the Susquehanna Township High School at a stipend of \$390.00 for the 2021-2022 school year to 11th Grade Class Advisor at a stipend of \$780.00.
- 7.I.13.** Approve Wendy Sweigart as Sponsor for Justin Hollenberg at the Susquehanna Township High School at a stipend of \$250.00 for the 2021-2022 school year.
- 7.I.14.** Approve Trevar Scheuch as Mentor for Robin Broderick at the Susquehanna Township Middle School at a stipend of \$500.00 for the 2021-2022 school year.
- 7.I.15.** Approve Ben Wiker as Sponsor for Kelley Gregor at the Thomas W. Holtzman, Jr. Elementary School at a stipend of \$250.00 for the 2021-2022 school year.
- 7.I.16.** Approve Sarah Hefflefinger as Indoor Color Guard Instructor at the Susquehanna Township High School at a stipend of \$2,000.00 for the 2021-2022 school year.
- 7.I.17.** Approve Elizabeth Alexander as Mentor for Diana Smulkkis at the Thomas W. Holtzman, Jr. Elementary School at a stipend of \$500.00 for the 2021-2022 school year.
- 7.I.18.** Approve Mary Girven as Mentor for Brandon White at the Thomas W. Holtzman, Jr. Elementary School at a stipend of \$500.00 for the 2021-2022 school year.
- 7.I.19.** Approve Gerald Young as Volunteer Boys Basketball Coach at the Susquehanna Township High School for the 2021-2022 school year.
- 7.I.20.** Approve Patrick Thompson as Varsity Boys Assistant Soccer Coach at the Susquehanna Township High School at a stipend of \$3,800.00 for the 2021-2022 school year.
- 7.I.21.** Approve Nathan Miller as Volunteer Varsity Boys Basketball Coach at the Susquehanna Township High School for the 2021-2022 school year.
- 7.I.22.** Approve Nicole Lau as Co-Student Government Advisor at the Susquehanna Township Middle School at a stipend of \$300.00 for the 2021-2022 school year.

7.1.23. Approve Harold Post, Jr. as Co-Student Government Advisor at the Susquehanna Township Middle School at a stipend of \$300.00 for the 2021-2022 school year.

7.1.24. Approve Nicole Schwartz as Mentor for Jordan Schwalm at the Thomas W. Holtzman, Jr. Elementary School at a stipend of \$500.00 for the 2021-2022 school year.

7.1.25. Approve Lindsey Hemmann as Art/Mural Club Advisor at the Susquehanna Township Middle School at a stipend of \$380.00 for the 2021-2022 school year.

7.1.26. Approve the following possible employees as AAP Facilitators, Virtual Support Teachers, and/or Teachers of Record at a rate of \$31.00 per hour for the 2021-2022 school year.

- AAP Facilitators – HS and MS teachers - 3 days / week, after school, in-person
- Virtual Support Teachers – HS, MS, and ELEM teachers – up to 10 hours / week, outside school hours, virtual office hours to support any student who reaches out
- Teachers of Record - HS, MS, and ELEM teachers – up to 10 hours / week, outside school hours, virtual office hours to support the students in the online course(s) they are teaching

Last Name	First Name	School
Billante	Mark	HS
Bland	Emily	HS
Charles	Elena	HS
Darden	Christina	HS
Gockley	Toni	HS
Haun	Christopher	HS
Jones	Duane	HS
Lorditch	Kyle	HS
Maser	Juma	HS
Mills	Matt	HS
Port	Jack	HS
Rose-Brooks	Christine	HS
Ross	Christine	HS
Hookway (Tuthill)	Amanda	HS
Vaughn	Amy	HS

Weller	Jen	HS
Connelly	Jolene	MS
Cummins	Colin	MS
Daly	Caroline	MS
Fletcher (Getz)	Jillian	MS
Hoel	Cyrstal	MS
Kochara	Jesse	MS
Russotto	Robyn	MS
Salter	Amanda	MS
Sutton	Kiva	MS
McNeil-Early	Jamie	TWH
Truitt	Emilee	TWH
Zenner	Kathleen	TWH

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C. Moved by Mr. Dietrich, seconded by Mr. Heller, to approve Items 8.A.B.C.

ROLL CALL VOTE:

Aye: Mr. Campbell, Mr. Dietrich, Mr. Heller, Mr. Ali, Mr. Rawls
Nay: None
Abstain: None
Absent: Ms. Byzek, Dr. Cohen, Ms. Newill, Dr. Brown

Motion passed 5-0, 0 abstentions, 4 absent

8.A. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$743.85.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,765,224.62.

8.C. 1. Approve the following Personal Tax Refund:

Taxpayer Name: Teresa Hunt
Bill #: 7978
Year: 2019
Refund Amount: \$283.50

Reason: Teresa Hunt was not a resident in 2019; paid the taxes in error.

8.C.2. Approve the following Personal Tax Refund:

Taxpayer Name: Kristin Primas
Bill #: 13611
Year: 2019
Refund Amount: \$40.40

Reason: Kristin Primas was not a resident in 2019; paid the taxes in error.

8.C.3. Approve the following Personal Tax Refund:

Taxpayer Name: Francine Lowrie
Bill #: 404
Year: 2020
Refund Amount: \$284.20

Reason: Francine Lowrie was not a resident in 2020; paid the taxes in error.

8.C.4. Approve the following Personal Tax Refund:

Taxpayer Name: Todd Lowrie
Bill #: 405
Year: 2020
Refund Amount: \$284.20

Reason: Todd Lowrie was not a resident in 2020; paid the taxes in error.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.H. Moved by Mr. Dietrich, Mr. Campbell requested for the items to be broken apart and taken individually.

9.A. Moved by Mr. Dietrich, seconded by Mr. Heller, to approve Item 9.A.

DISCUSSION

Mr. Rawls asked Solicitor to confirm that since there are only 5 members present, all 5 members need to vote in the affirmative for contract to be approved.

Mr. Champion explained that school code requires a majority of the entire board to vote in favor of a contract for it to pass, since only 5 members are present, all members must vote in favor for contract to pass

Mr. Rawls suggested postponing all contracts to the next meeting.

MOTION TO POSTPONE

9.A.B.C.H. Moved by Mr. Dietrich, seconded by Mr. Heller, to postpone Items 9.A.B.C.H to next meeting.

ROLL CALL VOTE:

Aye:	Mr. Campbell, Mr. Dietrich, Mr. Heller, Mr. Ali, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	Ms. Byzek, Dr. Cohen, Ms. Newill, Dr. Brown

Motion passed 5-0, 0 abstentions, 4 absent

9.A. Approve the contract with Management Insights to continue the implementation and integration of the Baldrige Framework for Performance Excellence as a part of the District's long-term improvement strategy.

9.B. Approve the Amended Agreement with Specialized Education of Pennsylvania, Inc. to decrease the number of students serviced through Capital Academy for the 2021-2022 school year.

Note: The original agreement was approved at the May 17, 2021, board meeting.

9.C. Approve the 2021-2022 School Year Off-Site Transportation Services Agreement between the Capital Area Intermediate Unit (CAIU) and Susquehanna Township School District.

Note: This contract addresses transportation terms for all STSD students transported to and from special needs educational facilities by the CAIU.

9.H. Discuss the New Story Tuition Agreement for student #2021-22/012 for the 2021 – 2022 school year as discussed in executive session.

X. POLICY

None

XI. OTHER

**MOTION TO APPROVE
DISCUSSION**

11.A.B.C. Moved by Mr. Dietrich, seconded by Mr. Ali to approve Items 11.A.B.C.
Mr. Champion clarified that item 11.B. will need a majority vote since it is a contract.

ROLL CALL VOTE:

Aye: Mr. Campbell, Mr. Dietrich, Mr. Heller, Mr. Ali, Mr. Rawls

Nay: None

Abstain: None

Absent: Ms. Byzek, Dr. Cohen, Ms. Newill, Dr. Brown

Motion passed 5-0, 0 abstentions, 4 absent

11.A. Approve Homebound Instruction for student 2021-22/011 as discussed in executive session.

11.B. Retroactively approve the district's participation in PABA's Policy Maintenance and Administrative Regulation Program as part of its annual PSBA membership. This is a service the district has previously participated in, however, PSBA now requires a signed participation agreement.

11.C. Approve the Targeted Support and Improvement Plans (TSI) developed by building level teams at the Susquehanna Township Middle School to address inadequacies in student subgroup performance as evidenced on the Future Ready Index for 2018-2019.

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Dietrich, seconded by Mr. Ali, to adjourn the meeting.
Motion passed: 5-0, 0 abstentions, 4 absent

Meeting adjourned at
8:21 p.m.



Julieann Newill
Board Secretary

