

- CALL TO ORDER** At 7:35 the October 18, 2021, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
- SCHOOL BOARD MEMBERS PRESENT** Dr. Brown, Mr. Campbell, Mr. Dietrich, Mr. Heller, Ms. Newill, Mr. Rawls
Ms. Josie Byzek (joined meeting @ 8:15 PM)
- SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS** Mr. Majid Ali, Dr. Cohen
- DISTRICT OFFICE PRESENT** Mr. Oslwen Anderson, Jr., Dr. Richard Kaskey, Mr. Mark Holman, Dr. Tamara Willis
Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop, Mr. Vince Champion, Esq., District Solicitor
- ABSENT** Ms. Josie Byzek (joined meeting @ 8:15 PM)
- EXECUTIVE SESSION** The President announced that executive session was held immediately prior to the meeting for the purpose of personnel and litigation matters.
- INTRODUCTIONS/
GUEST PRESENTATIONS** None
- FOR THE RECORD** Mr. Rawls read the following statement:
- In previous board meetings, members of this board have been confronted and ridiculed for not wearing a mask during our meetings. At the time, these members believed that the Governor’s order did not include the district office. However, we have since learned that the district’s Health and Safety Plan can be more restrictive than the Governor’s order. This means that all visitors are required to wear a mask in all district facilities, per the Health and Safety Plan. This includes the district office.*
- Members who did not wear a mask before did not intend to circumvent the district’s mask mandate. We had a different interpretation of the Governor’s mandate as it related to the district’s Health and Safety Plan.*
- Now that we all have a better understanding of how the protocols within the District’s Health and Safety Plan uphold the Governor’s mandate but includes all district facilities, we have asked our members to adhere to the board approved plan by wearing a mask while they are in the district office.*

**REPORTS/
ANNOUNCEMENTS**

Mr. Dietrich and Mr. Rawls reported that the Dauphin County Technical School had their meeting last week. Mr. Rawls reminded the Board that STSD receives revenues annually as a result of Harrisburg City School District's buy-in agreement as a member district of the Dauphin County Technical School. He indicated that STSD will soon receive its last required payment regarding this buy-in. Additionally, Mr. Rawls advised the Board of STSD's forthcoming revenue receipt from the Dauphin County Technical School associated with the reconciliation of STSD's 20-21 FY tuition and operational cost payments to the DCTS. Mr. Anderson noted that he was aware of the anticipated receipt and has already recorded it as a 20-21 FY receivable within the district's general ledger. Additionally, they reported that there is a new principal at DCTS as well as several new teachers.

Mr. Holman reported that the Policy Committee met on Tuesday, October 12, 2021. District is embarking on a long-term project to retire outdated "4" digit policies. Some of these policies have been replaced by current "3" digit policies. Project will be done in phases. Phase one will be to retire obsolete or redundant "4" digit policies. The next phase will be to identify the "3" digit policies that must be adopted in order to retire the remaining "4" digit policies. The final phase will be to introduce new "3" digit policies to bring the district current with PSBA recommendations.

Dr. Willis, Superintendent reminded everyone that the district's COVID-19 dashboard, located on the district's website is updated weekly. She also recognized the following high school students who qualified for the AA District 3 Cross Country Championships: Cassie Zart, Alicia Green, Carliegh Welsh, Arianna Whitehead, Connor Morris, and Landon Faulkner.

II. APPROVAL OF AGENDA ITEMS FOR OCTOBER 18, 2021

MOTION TO APPROVE

2.A. Moved Mr. Dietrich, seconded by Ms. Newill, to approve the meeting agenda for October 18, 2021.
Motion passed 8-0, 0 abstentions, 1 absent

2.B. Board Member Comments

SPEAKER

Ms. Newill respectfully stated that members understand the rule is to wear a mask, however some members have medical issues that prevent them from wearing a mask. The intent is not to be disrespectful to anyone.

Mr. Dietrich asked about policy for electronic communications. Stated that it puts it on the chair to ensure members are in attendance. Suggested that working be included in policy regarding attendance and how to let members know if they enter or leave meeting.

Mr. Rawls reminded everyone that the policy states that members can join electronically in an emergency. He expressed that he feels that the board should be stricter in its guidelines for virtual attendance by members.

III. HEARING OF THE PUBLIC

FOR THE RECORD

Ms. Newill read the following statement:

The board provides for an opportunity to hear from the public. During this section of the meeting any resident and tax payer may address the Board on any items with the law in the Board Policies and Procedures. The purpose of this section of the meeting is to be heard and as such the board will not engage in a dialogue, but will listen to your concerns and follow up with directly or through assigned administration as appropriate.

Please begin your public comment by stating your full name and address. Each member of the public may speak for a maximum of 3 minutes. At the end of 3 minutes, your time will expire. Speakers may comment only once during each meeting.

Any comments to the board must be directed to the board president and not individual board members or administrators. Concerns, related to specific Schools, or buildings should first be addressed at the school level, and follow the chain of command before coming to the board. Any comments that are considered disruptive, obscene, abusive, slanderous, or defamatory will either be interrupted or terminated. No complaints may be made against specific employees, community members, or board members. Private information related to any student is prohibited.

SPEAKER

Clifton Edwards addressed the board and expressed his appreciation that the “needle has moved” on the health and safety of students. Additionally, he expressed his concern that teachers who are not district residents are not permitted to address the board during public comment.

PRESIDENT

Mr. Rawls asked the Solicitor, Mr. Champion, if it was a state law that requires public comment to be only from residents/ tax payers. Mr. Champion explained that the Sunshine Law states that at the minimum, district residents must be permitted to address the board during public comment. The district can decide to take a broader approach and allow non-district residents to speak during public comment. Mr. Rawls suggested the board discuss this at a later time.

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Special Presentations:

Dr. Willis presented a certificate and pin to Mr. Mark Holman, Human Resources Director, on behalf of the Pennsylvania Association of School Business Officials (PASBA) recognizing him as a Pennsylvania Certified School Business Public Official.

Dr. Willis presented a certificate to Mr. Jesse Rawls, Sr. on behalf of the Pennsylvania School Board Association (PSBA) recognizing him as a member of the PSBA Honor Roll for achieving twelve (12) years of service on the Susquehanna Township School Board.

PRESENTATION

4.B. Mr. Oslwen C. Anderson, Jr., Business Manager, presented 2022-2023 FY Proposed General Fund Budget – Revenues (attached to BoardDocs)

NOTE:

Ms. Josie Byek joined the meeting @ 8:15 PM)

DISCUSSION

Mr. Dietrich asked Mr. Anderson if there is a timeframe for revenue from new development in the township. Mr. Anderson relayed that he is in regular communication with the Dauphin County Tax Assessment Office. Dr. Willis conveyed that the Maplewood Development will be done late 2022-early 2023. There are 3 new developments proposed in the Township.

V. MINUTES

None

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F.G. Moved by Mr. Dietrich, seconded by Ms. Newill, to approve Items 7.A.B.C.D.E.F.G.
Motion passed 9-0, 0 abstentions, 0 absent

7.A. Approve the retirement of Edward Keefer as Maintenance Technician at the Susquehanna Township School District, effective November 5, 2021. Mr. Keefer has been with the District since 2011.

7.B. Approve the resignation of Enighenja Okengo as Assistant III/PCA at the Susquehanna Township Middle School, effective October 15, 2021.

7.C. Approve the change of status for Colin Cummins from temporary professional employee to professional employee, effective October 15, 2021.

7.D. Amend Joshua Gibson as Assistant Principal at the Thomas W. Holtzman, Jr. Elementary School at a salary of \$80,000.00, pro-rated, from effective date to be determined to effective October 25, 2021. They will be replacing Alexandria DeCicco.

7.E. Amend Justin Hollenberg as Vocal Music Teacher at the Susquehanna Township High School at a salary of \$53,444.00 (B, Step 3), from effective August 18, 2021, to effective October 12, 2021. They will be replacing Amy Burghdorf.

7.F. Approve Zebib Beraki as Night Custodian at the Susquehanna Township Middle School at a rate of \$13.50 per hour plus \$0.45 shift differential, effective October 12, 2021. They will be replacing Anthony Henderson.

7.G.1. Approve Amanda Salter as mentor for Morgan Glass at the Susquehanna Township Middle School at a stipend of \$500.00 for the 2021-2022 school year.

7.G.2. Approve Graham Kerick as Jazz Band Instructor at the Susquehanna Township High School at a stipend of \$1,200.00 for the 2021-2022 school year.

7.G.3. Approve Katherine Sabol as Volunteer Jazz Band Instructor at the Susquehanna Township High School for the 2021-2022 school year

7.G.4. Amend Scott Braderman as Assistant Wrestling Coach at the Susquehanna Township High School at a stipend of \$4,200.00 for the 2021-2022 school year to Head Wrestling Coach at the Susquehanna Township High School at a stipend of \$6,400.00 for the 2021-2022 school year.

MOTION TO APPROVE

7.H. Moved by Mr. Dietrich, seconded by Ms. Newill, to approve Item 7.H. as amended to read, Approve the Act 93 equity adjustments as discussed in executive session effective July 1, 2021.

ROLL CALL VOTE:

Aye:	Mr. Campbell, Dr. Cohen, Mr. Dietrich, Mr. Heller, Ms. Newill, Dr. Brown, Mr. Ali, Ms. Byzek, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	None

Motion passed 9-0, 0 abstentions, 0 absent

FOR THE RECORD

Mr. Dietrich clarified that the language in item 7.H. was amended to approve the Act 93 equity adjustments. The position modifications will be addressed at the next meeting.

7.H. (As amended) Approve the Act 93 equity adjustments as discussed in executive session effective July 1, 2021.

MOTION TO APPROVE

7.I.J. Moved by Mr. Dietrich, seconded by Mr. Ali, to approve Item 7.I.J.

ROLL CALL VOTE:

Aye:	Mr. Campbell, Dr. Cohen, Mr. Dietrich, Mr. Heller, Ms. Newill, Dr. Brown, Mr. Ali, Ms. Byzek, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	None

Motion passed 9-0, 0 abstentions, 0 absent

7.I. Approve the Business Manager contract renewal for Mr. Oslwen C. Anderson, Jr., effective July 1, 2022, at a salary of \$137,930.64 per year and continuing until June 30, 2027 (5-year term).

7.J. Approve the Human Resources Director contract renewal for Mr. Mark Holman effective July 1, 2022, at a salary of \$125,000 per year and continuing until June 30, 2027 (5-year term).

MOTION TO APPROVE

7.K. Moved by Mr. Dietrich, seconded by Dr. Cohen, to approve Item 7.K.
Motion passed 9-0, 0 abstentions, 0 absent

7.K. Approve the current list of Active STS Guest Teachers for the 21-22 school year. (see attached)

INFORMATIONAL

7.L. September Conference attendance as attached.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F. Moved by Mr. Dietrich, seconded by Mr. Heller to approve Items 8.A.B.C.D.E.F.
Motion passed 9-0, 0 abstentions, 0 absent

8.A. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$18,930.90.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,210,916.18.

8.C. Approve the payment of Food Service bill from the Food Service Checking, as listed on the Computer Check Summary, totaling \$75.25.

8.D. Approve the Food Service Condensed Cash Balance of \$376,809.20.

8.E. Approve the General Fund Cash Balance of \$25,521,633.07.

8.F. Approve the following Personal Tax Refund:

Taxpayer Name: Darlene Irving

Bill #: 715

Year: 2021

Refund Amount: \$264.60

Reason: Darlene Irving made less than \$5,000.00 in 2020; paid the taxes in error.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.D. Moved by Mr. Dietrich, seconded by Mr. Ali, to approve Items 9.A.B.C.D. Motion passed 8-1, (Mr. Campbell opposed), 0 abstentions, 0 absent

9.A. Approve the change in student status, due to age, in The Vista School Agreement for student 2021-22/014 for the remainder of the 2021-2022 school year.

9.B. Approve the Agreement with New Story to provide services for student 2021-22/015 for the 2021-2022 school year.

9.C. Approve the Agreement with Merakey to provide psychiatric services, comprehensive services and continuity of care for persons served by the above agencies on an as needed basis for the 2021-2022 school year.

9.D. Approve the Letters of Agreement with Keystone Human Services to provide Student Assistance Program services to students at all four school buildings for the 2021-2022 school year.

X. POLICY

None

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Mr. Dietrich, seconded by Ms. Newill to approve Items 11.A. Motion passed 9-0, 0 abstentions, 0 absent

11.A. Approve the payment of Susquehanna Township School District's pro-rata share for a professional appraisal and potential trial related services in the amount of \$4,057.95 or 62.43% of the total cost (\$6,500) regarding the tax assessment appeal relating to Dauphin County Co. Docket No. 2020-CV-9291-TX.

MOTION TO APPROVE

11.B. Moved by Mr. Dietrich, seconded by Ms. Newill, to approve Items 11.A.
Motion passed 8-1, 0 abstentions, 0 absent

ROLL CALL VOTE:

Aye:	Mr. Campbell, Dr. Cohen, Mr. Dietrich, Mr. Heller, Ms. Newill, Dr. Brown, Mr. Ali, Mr. Rawls
Nay:	Ms. Byzek
Abstain:	None
Absent:	None

Motion passed 8-1, 0 abstentions, 0 absent

11.B. Approve the adjudication of student #2021-22/016, as discussed in executive session.

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Dietrich, seconded by Mr. Heller, to adjourn the meeting.
Motion passed: 9-0, 0 abstentions, 0 absent

Meeting adjourned at 8:53 p.m.

Julieann Newill
Board Secretary