



Position Title: Lower School Mandarin
Chinese Teacher
Position Status: Full-time
FLSA Classification: Exempt
Reports To: Department Chair & Head of
Lower School

Position Purpose

The Lower School Chinese Teacher supports the Language Department Chair and the Head of Lower School, faculty, and students to ensure that we are living our mission and values on a daily basis through the following:

Essential Functions

I. Student Instruction:

- A. Develops curricula to support students' development of communication and intercultural competency skills in Chinese through comprehensible input, scaffolded tasks, and storytelling.
- B. Prepares creative and interactive hands-on activities.
- C. Evaluates student progress through multiple measures.
- D. Tailors instruction to meet the needs of students.
- E. Creates a positive and inclusive learning environment for all students.
- F. Manages student behavior through effective classroom management techniques.
- G. Prepares a community assembly for Lunar New Year.
- H. Integrates technology in student learning experiences.

II. Professional Conduct:

- A. Builds and maintains collaborative working relationships with colleagues and administration.
- B. Contributes positively to the culture of the division.
- C. Demonstrates a commitment to professional growth.

III. Any Other Duties Assigned by Head of Lower School.

Qualifications

- Bachelor's Degree or post-graduate work in Chinese or in teaching Chinese as a second language; Master's Degree preferred.
- Prior teaching experience with elementary-aged students, preferred.
- Superior skills in teaching Chinese as a second language to children.
- Excellent communication, both oral and written.
- Demonstrated sensitivity, knowledge, and understanding of the diverse backgrounds of community members with a continuous focus on healthy relationship building.
- Demonstrated deep understanding of cultural competency skills and enthusiasm for issues of diversity, inclusivity, and multiculturalism.
- Continued engagement in professional learning experiences through conferences, presentations, and/or workshops.
- Proficient with GSuite.

Physical Requirements and Work Environment

- Be able to occasionally lift up to 50 lbs.
- Regularly use close and distance vision.
- Frequently stand and talk or hear and sometimes walk and sit.
- Turn, bend, reach, and occasionally climb.
- Work in a traditional climate-controlled classroom environment with a moderate noise level.

Application Procedures

Interested candidates, please **e-mail** a cover letter, resume, statement of educational philosophy, and contact information for three references to careers@sch.org.

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