

# Victor Primary School VPS Council Minutes

February 3, 2022 7:45-8:50 VPS Room 101

**Members Present:** Heidi Robb, Amanda Byrne, Jenn Hall, Joanne Lowe, Lisa Bennett, Sarah Reilly, Rokhsanna Sadeghi, Jessica Evangelista Balduzzi, Hilary Ross, Gina Lahue

**Facilitator:** Heidi Robb **Notetaker:** Jenn Hall **Parking Lot Attendant:** **Guests:**

## VPS Building Council Norms

- Meetings will:
  - Start and end on time.
  - Stay focused on our goals.
- Members will:
  - Be prepared for meetings, attending to action items.
  - Participate in collaborative discussions.
  - Share the workload.
  - Represent their constituents.
  - Listen with an open mind, allow all voices to be heard, and disagree respectfully.
  - Have fun while making VPS a better place!

Topic/Subject	Who	Time	Notes / Minutes
Welcome	Facilitator	1 min	
Approve minutes	Facilitator	1 min	<a href="#">Jan 6 Minutes</a> Minutes ~ Minutes approved
Review agenda	Facilitator	1 min	
Introductions	Facilitator		
Guest Presentation		0 min	
Old Business		15 min	<p>Monthly Newsletters</p> <ul style="list-style-type: none"> <li>-March Preview <a href="#">Size of the Problem</a> <ul style="list-style-type: none"> <li>● All agree with draft</li> </ul> </li> <li>-Brainstorm April Idea               <ul style="list-style-type: none"> <li>● Building our toolbox to get to green. We can do this at our March meeting.</li> </ul> </li> </ul> <p>SEL In Classrooms</p> <ul style="list-style-type: none"> <li>● Can we have classrooms participate in some common SEL activities?</li> <li>● Book of month (maybe next year highlight a trait of the month with a common book)</li> <li>● Book cart (kept in office) with books around the same topic for teachers to grab. Could we also start a sheet for each book with possible activities to go along with it?</li> <li>● Monthly displays around building where kids and colleagues can add their thoughts</li> <li>● Recorded community read?</li> <li>● What could our first trait/focus be? Come with possible</li> </ul>

			ideas for the next meeting.
New Business	Facilitator and Group	40 min	Staff Survey -Review Results -Identify anything we might want to do for the remainder of this year.
Parking Lot	Attendant		
Set agenda & roles	Facilitator	5 min	Plan for April Newsletter Review optional read aloud / SEL opportunity for classrooms Staff Survey - what to tackle this year
Roundtable	Facilitator	5 min	

Future Meeting Dates:

March 3, 2022

April 7, 2022

May 6, 2022

June 2, 2022