

# Victor Primary School VPS Council Minutes

January 6, 2022 7:45-8:50 VPS Room 101

**Members Present:** Heidi Robb, Amanda Byrne, Jenn Hall, Joanne Lowe, Lisa Bennett, Sarah Reilly, Rokhsanna Sadeghi, Jessica Evangelista Balduzzi, ~~Julie Johnson~~, Hilary Ross, Gina Lahue

**Facilitator:** Heidi Robb **Notetaker:** Jenn Hall **Parking Lot Attendant:** **Guests:**

## VPS Building Council Norms

- Meetings will:
  - Start and end on time.
  - Stay focused on our goals.
- Members will:
  - Be prepared for meetings, attending to action items.
  - Participate in collaborative discussions.
  - Share the workload.
  - Represent their constituents.
  - Listen with an open mind, allow all voices to be heard, and disagree respectfully.
  - Have fun while making VPS a better place!

Topic/Subject	Who	Time	Notes / Minutes
Welcome	Facilitator	1 min	
Approve minutes	Facilitator	1 min	<a href="#">Dec 2 Minutes</a> Minutes approved
Review agenda	Facilitator	1 min	
Introductions	Facilitator		
Guest Presentation		0 min	
Old Business		10 min	<p>UPDATES: After survey - can we consider slowing down with this</p> <p>What we want to tackle for this year:</p> <ul style="list-style-type: none"> <li>-Form a SEL committee (Heidi will draft and email for staff looking for volunteers)</li> <li>-Minilessons to share (communication to families/common language) around Zones and RC</li> <li>-Coming up with building expectations</li> </ul>
New Business	Facilitator and Group	30 min	<p>Work Time</p> <ul style="list-style-type: none"> <li>-Draft Communication plan to families and teachers                             <ul style="list-style-type: none"> <li>-Responsive Classroom</li> <li>-Zones of Regulation</li> </ul> </li> </ul> <p>Ideas to include in communication:</p> <ul style="list-style-type: none"> <li>-Share minilessons with families that would be helpful (maybe read alouds aloud, resources, and/or activities). Could this be a small piece embedded in the monthly newsletter? Start with Zones ideas. Make sure to word it as it is something many of the</li> </ul>

			<p>teachers do. In Feb., will be saying what we are doing-Highlight something each month. In March, we will be doing a lesson on the size of the problem (Amanda, Hilary, Joanne &amp; Jenn will work on this). Maybe use Class Dojo <a href="https://ideas.classdojo.com/">https://ideas.classdojo.com/</a> Heidi will send out a draft of February message for the committee to review.</p> <p><i>-Videos/communications need to be translated. Christina Coniglio and/or Heather Boyle could be good resources</i></p> <p>-NYS Social Emotional Standards</p>
Parking Lot	Attendant		<p>-Next year...could we think about common language around expectation, goals throughout VPS (PBIS/Responsive Classroom)?</p> <p>-Book to look into: <u>Reading to Make a Difference</u></p>
Set agenda & roles	Facilitator	5 min	<p>-February meeting</p> <ul style="list-style-type: none"> <li>• spend time looking at staff survey and possibly looking at building goals that our committee could identify</li> <li>• Share March mini-lesson idea</li> </ul>
Roundtable	Facilitator	5 min	

Future Meeting Dates:

February 3, 2022

March 3, 2022

April 7, 2022

May 6, 2022

June 2, 2022