# Completing the Student Profile.

General overview. Check with your local Dollars for Scholars for specific instructions.





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Home

# **Student and Parent Login**

Students: Questions? contact us at dollarsforscholars@scholarshipamerica.org

# **Application Instructions**

Students: Please follow these <u>instructions</u>. Failure to do so may disqualify you from scholarship opportunities.

Parents: Please see these instructions on how to grant consent if your child is a minor.

Logging into the Scholarship America Dollars for Scholars Student Dashboard will also give you access to important news about college life, and exclusive resources to help you manage your money, succeed in college, and take advantage of everything Dollars for Scholars has to offer.

If you're a parent, this is a great resource, too; if you're here to enter financial or other information for scholarships, you've come to the right place!



# Scholarship America

**News & Resources** 

- Blogs
  Collegiate Partners
- News & Events
- Student Opportunities

## Browse Scholarships

Scholarship America manages national and regional scholarships. Here's your quide!

#### Student Profile

Now's the time! Create or update your student profile to find affiliate scholarships

**Email & Social Media** 

- Visit ANY local Dollars for Scholars website.
- Click on the student and parent tab.
- Look for and follow any specific instructions provided by your local Dollars for Scholars on the web page.
- "Click to Login."



## The Scholarship America Dollars for Scholars Student Center

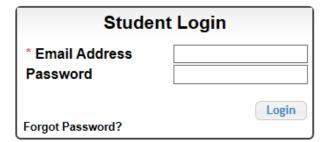
Welcome to the Scholarship America Dollars for Scholars Student Center! Your profile here will allow you to match to and apply for scholarships managed by your local Dollars for Scholars affiliate.

In order to be eligible for Dollars for Scholars scholarships, you need to have a Dollars for Scholars affiliate serving your area. (Click here to search before you get started.) We encourage you to go to the Students & Parents Tab of your local Dollars for Scholars affiliate website for specific instructions on applying and deadlines.

If there's no Dollars for Scholars affiliate in your area, you will not be eligible for a Dollars for Scholars scholarship. You can still create a profile to access financial aid resources, college guidance and application tips. We also encourage you to check out the <a href="mailto:national">national</a> and regional scholarships managed by Scholarship America.

If you have a profile, log in below. Don't have an account yet? Create one here.

Didn't receive the login email? Click the gray support button on the left side of the screen.



### **Parents**

Parents: Click Here to Log In

## **School Officials**

School Officials: Click Here to Log In

#### References

References: Click Here to Log In

 If you don't already have an account, create one here.



# **Welcome To Scholarship America Student Center**

Thank you for your interest in Scholarship America Dollars for Scholars. To get started on your profile, find your high school in the list below using the available filters and click the "Choose This School" button to the right of it.

- If you are/were home schooled enter "Home Schooled" into the High School Name field and select the option that appears.
- If you received your GED, please enter "GED" into the High School Name field and extect the generic GED option that
  appears.
- If you graduated from an **international high school**, please enter "Laernational School" into the High School Name and select the Not in USA filter in the State drop down and select the option that appears.
- If you CANNOT FIND YOUR HIGH SCHOOL, please click on the gray Support tab on the left side of the screen and send
  us your school's name and location so we can add it to our database.



Showing 1 record(s).

High School Name	City	State ZIP
SAINT (ST.) CROIX FALLS HIGH	SAINT (St.) CROIX	Wisconsin 54024 Choose This School
SCHOOL	FALLS	

- Start by entering the name of your high school.
- If your school name returns too many results, you can filter by the city, state, or zip code of your school.
- Click "Choose This School" where your high school appears.



#### Step 2: Fill Out Your Basic Information Please complete the following fields and check the box at the bottom of the page to agree to our terms and conditions. All items with a double star (\*\*) are required before the form can be submitted. Please use a non-school email address. Click on the grey ? Support button on the bottom left side of the screen to submit a help ticket to us with the details of your issue/question. Submit Cancel \*\* Legal First Name ? \*\* Legal Last Name ? \*\* Primary State or Province -- Select --\*\* Primary Address Line 1 @ Primary Address Line 2 **Primary Apartment** Search \*\* Primary City 🕢 \*\* Primary County -- Select --\*\* ZIP or Postal Code \*\* Which school district do you reside in? ( Search \*\* Birthdate (mm/dd/yyyy) \*\* Email Address (2) \*\* Confirm Email Address \*\*\* \*\*\* \*\*\*\* \*\* Primary Phone Number Primary Phone Text Capable - check box \*\* Opt in for Text Messages from local Chapter, Primary YesNo Phone? \*\* Current Grade Level -- Select --\*\* Year Graduated/ Expected Graduation from High -- Select --School \*\* Race 🔞 -- Select --\* \* Ethnicity -- Select --\*\* I understand that my online profile contains confidential personal data. I hereby authorize Dollars for Scholars to review the information in my profile for the purpose of determining my eligibility for scholarships. I also understand and agree that Dollars for Scholars may transfer, store and process my profile data in any of its offices in conjunction with the selection process for a I verify that I have read, understand, and agree to the guidelines for this program. I understand that I may withdraw my consent to processing at any time by contacting Scholarship America Dollars for Scholars but that doing so will impact Dollars for Scholars' ability to consider my application. By registering for an account, consent to the statements above and to the guidelines for the Dollars for Scholars program, and I consent to receive relevant electronic communications from Scholarship America. Submit Cancel

- Fill in all the fields with the appropriate information.
- Read the terms and conditions, check the box to agree to them, and then "Submit."
- An email will be sent to you with your login information. Check other folders (Junk/SPAM/etc.) if the email is not found in your Inbox.

Dear Marty McFly,

Thanks for registering for the Scholarship America Dollars for Scholars student center. Please follow the link below and use the information listed to get log into your account. When you first log in, you will be prompted with a popup asking you to set your password at which point you can set it to whatever you want to use going forward. After you set your password, you can complete your profile and start submitting to scholarships!

Login page: https://public.dollarsforscholars.org/index.php?action=userLogin

4

Email:: martymcfly@gmail.com

Temporary Password: 887560aee637464064fa

Instructions for completeing the profile can be found here.

If you have any questions or run into any issues while completing your profile, you can reply to this email with the details of your question/issue and we will get back to you as soon as we can.

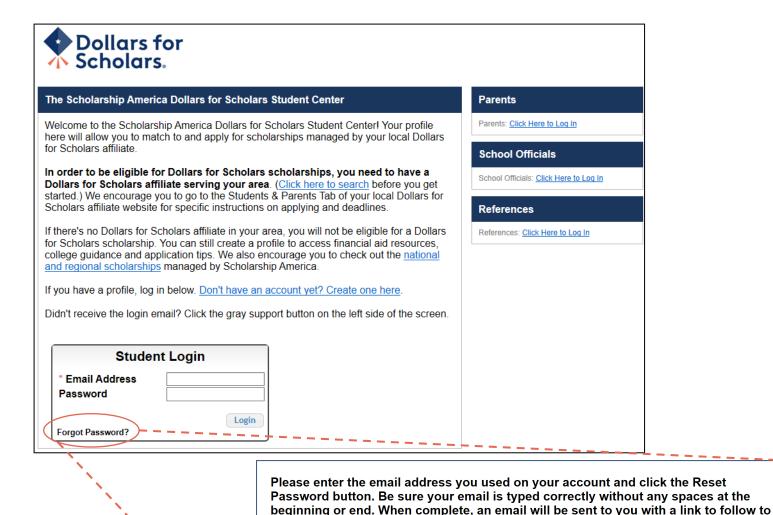
Dollars for Scholars® Scholarship America®

Reset Password						
Passwords must be at least 8 characters and contain at least one of each of the following: upper case letters, lower case letters, numbers, and symbols.						
* Password	<b>Ø</b>					
* Confirm Password	<b>Ø</b>					

 The email you receive will provide a link to the login page and a temporary password.

> When you first log in, a popup will ask you to set your password.
>  Enter the password you want to use moving forward, and click "Save Password."

Save Password



**Email Address** 

get back into your account and set a new password. If you don't see this email in your

Close Reset Password

inbox within a couple minutes, be sure to check spam.

- If you have forgotten your password, click "Forgot Password?"
- Turn-off pop-up blockers in your browser.
- Enter the email address associated with your Dollars for Scholars account.
- Click "Reset Password" and an email will be sent to you with instructions to set a new password.

Welcome, Marty McFly Your Chapter Matches click below to view their website

# My Dashboard

# My Information

Your profile is 95% complete.

You still have an incomplete profile. You will reach 100% complete when all the starred (\*) items in each section are complete, however you may still apply for scholarships with less than 100% complete. If you do not complete your profile, you may not qualify for all scholarships.

#### Work on Profile

To have a complete profile, the following supplementary information may be required. Request this information by going to the appropriate section of your profile. Current status of these pieces are:

Financial Information from Parent or Guardian: Requested

Transcript Information: Submitted

Recommendation from Reference: Submitted Consent from Parent or Guardian: Consent Granted

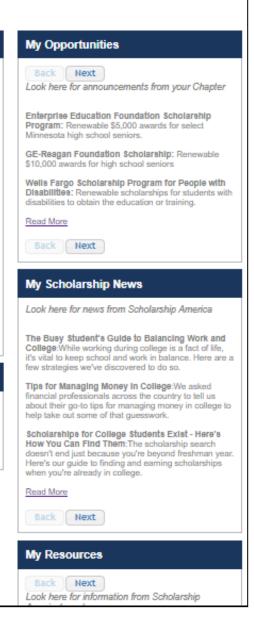
Scholarships I've Applied for this Year: 1

## My Scholarships

Search for Scholarships

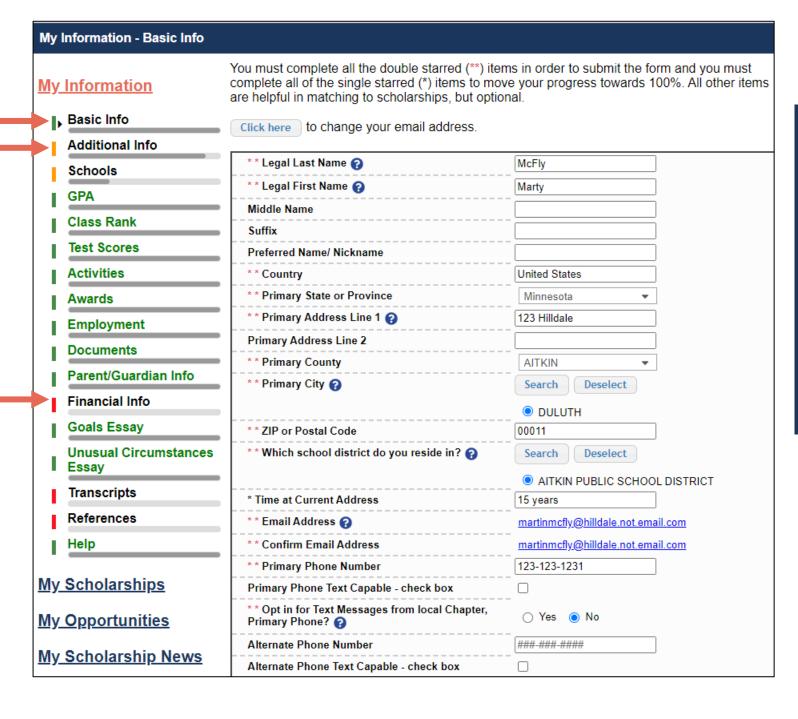
Search to see if you match to or if there are any updates to any open scholarships.

Check this section often, as scholarships open and close all the time. We recommend you check back weekly so you do not miss any new opportunities.

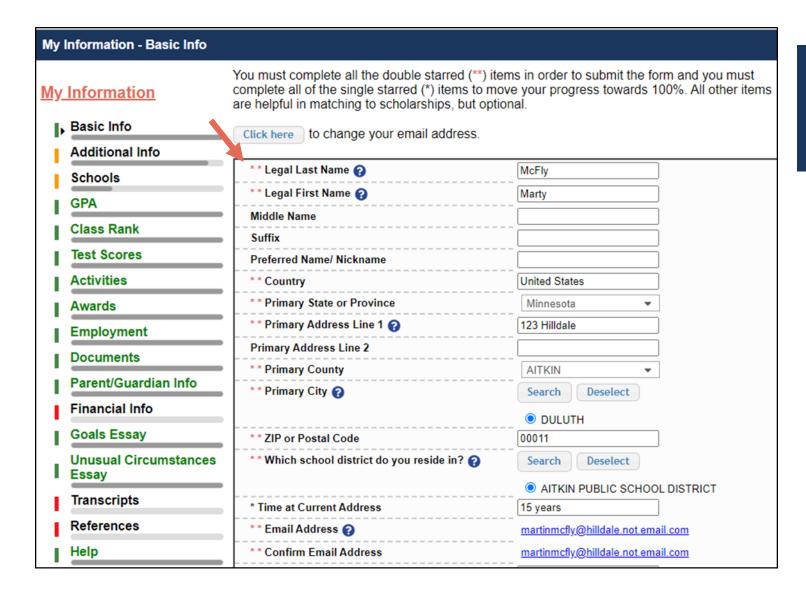


# The Dashboard lets you:

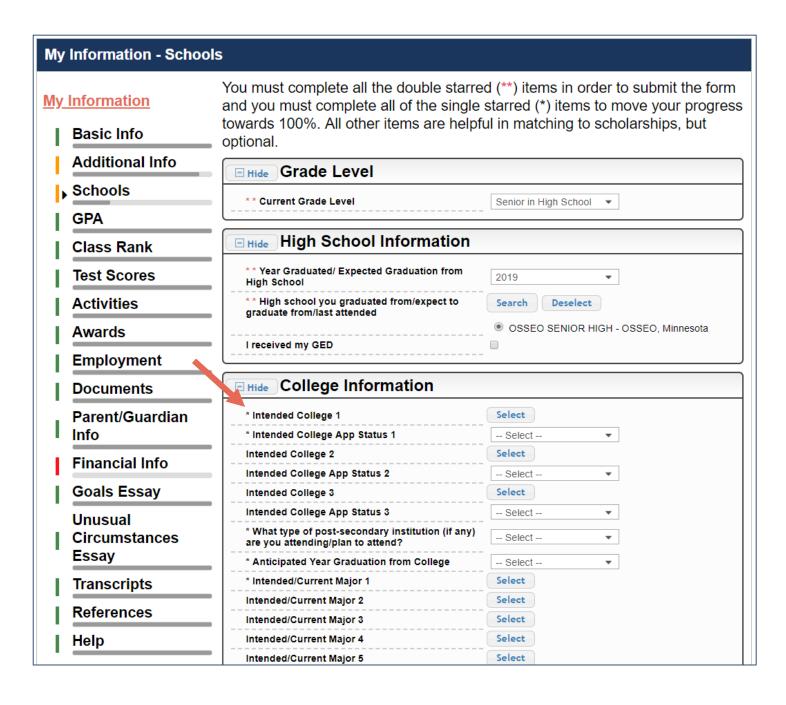
- View your local Dollars for Scholars under **Your Chapter** Matches. Click the name to be directed to their website.
- **My Information:** View your progress and follow the link to complete your profile.
- **My Opportunities:** View other scholarship opportunities that you may be eligible for.
- My Scholarship News & My **Resources:** View and use other national news and resources.
- My Scholarships: Search for scholarships.



- When completing your profile, notice the progress bars – The color indicates the level of completeness of each section.
  - Red = Not started
  - Yellow = Started but not completed
  - Green = Complete



Items marked with a double \*\* are required to move on from each section.

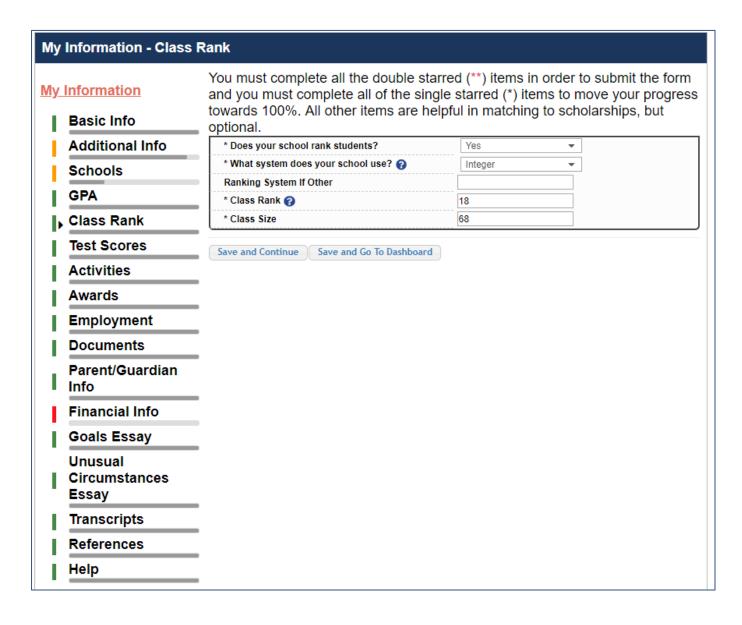


- Items marked with a single star \* are factored into your profile completion percentage.
- Complete all starred fields to move your profile to 100% complete.
- NOTE: Being 100% does NOT mean you have applied to a scholarship.

#### My Information - GPA You must complete all the double starred (\*\*) items in order to submit the form and you must complete all of the single starred (\*) items to move your progress towards 100%. All other items My Information are helpful in matching to scholarships, but optional. Basic Info When entering GPA, you will also need to enter the Scale. The scale can be found on your transcript or by asking a school official such as a guidance counselor. For example, your high Additional Info school could have a 4.0 scale and your GPA is 3.85 and you would enter a scale of 4. If your scale is a percentage, such as 100%, you would enter 100. Or if you checked the box that your school Schools uses Weighted GPAs, you would enter your weighted GPA and your school's weighted GPA scale. ■ GPA If your school used the same GPA scale for all grade levels, check the box that says "My school Class Rank used the same GPA scale for all grade levels. **Test Scores** If you do not see your GPA Scale as an available option, please convert your GPA to a 4.0 scale. If you do not know how to convert your GPA, please click here for instructions. Activities Awards \* \* GPA information available I have high school GPA **Employment** My school uses weighted GPAs My school used the same GPA scale for all grade **Documents** levels Parent/Guardian Info Grade 9 GPA (2) Financial Info Grade 9 GPA Scale Select --Grade 10 GPA (2) Goals Essay Grade 10 GPA Scale Select --**Unusual Circumstances** Essay Grade 11 GPA (2) Transcripts Grade 11 GPA Scale -- Select --Grade 12 GPA (2) References Grade 12 GPA Scale -- Select --Help \* \* Cumulative HS GPA 😱 3.68 My Scholarships \*\* Cumulative HS GPA Scale 2 4.0 Converted Cumulative HS GPA 3.68 My Opportunities Save and Go To Dashboard Save and Continue

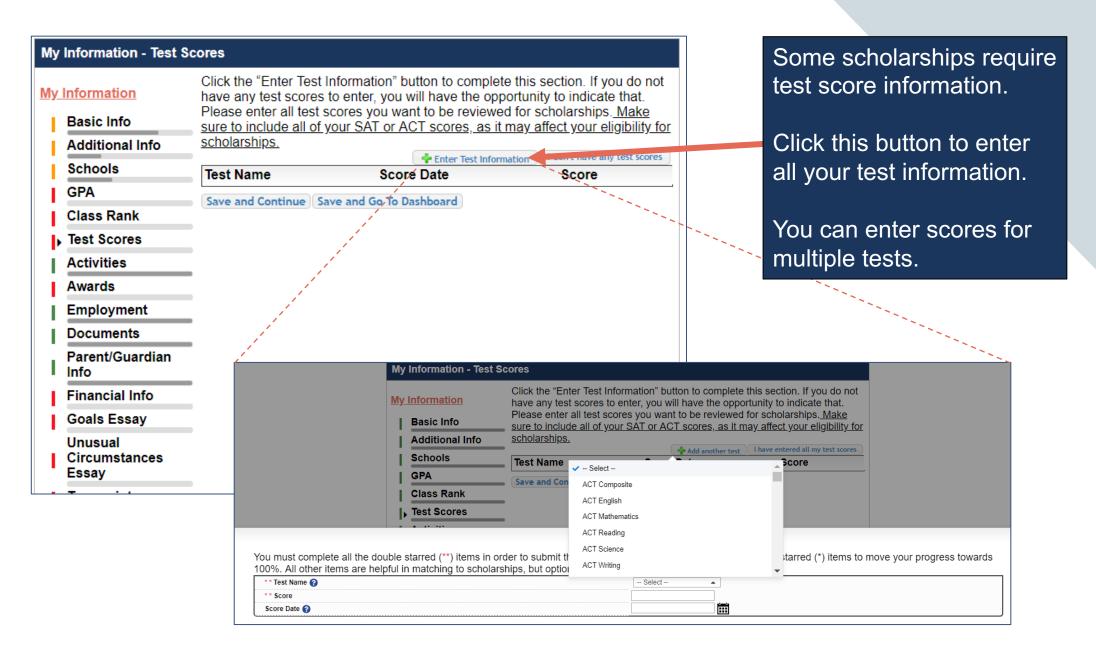
# Some scholarships require GPA information.

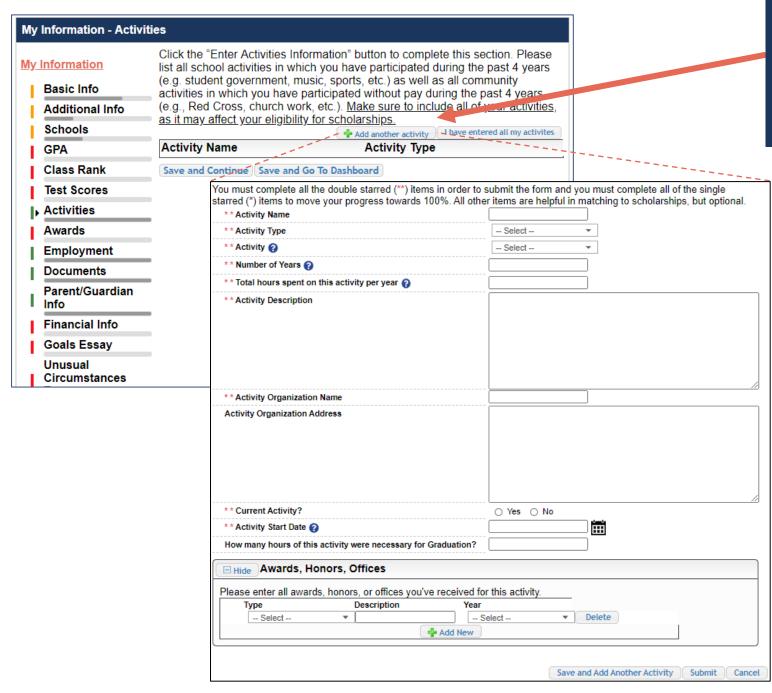
- Accuracy is important.
- If you have a weighted GPA, make sure you check this box.
- Enter your GPA and the GPA scale as shown on your transcript or as provided by your school official/counselor.



# Some scholarships require Class Rank information.

- Class Rank may be used along with GPA information.
- If your school ranks students, select the system used.
- If your school does not rank students, select "No".

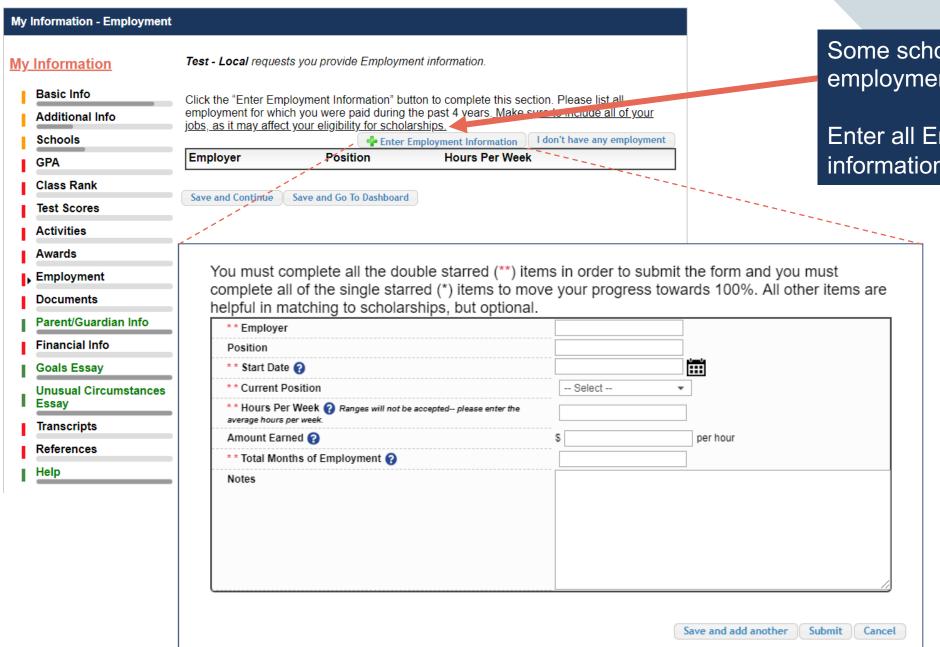




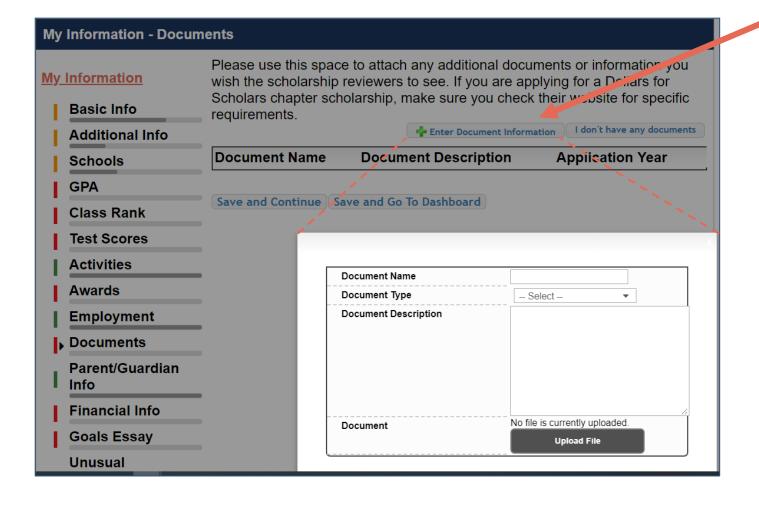
Some scholarships require Activity information. Enter all school and non-school related extracurricular activities for the last four years (church, sports, volunteering, etc.).

This Activity form appears when you click "Add an activity."

- The required fields are indicated by \*\*.
- When entering an Athletic Activity you will also need to enter a Level of Involvement.
- Make sure to enter any Awards, Honors, or Offices held associated with this activity.



Enter all Employment history and information from the last four years.

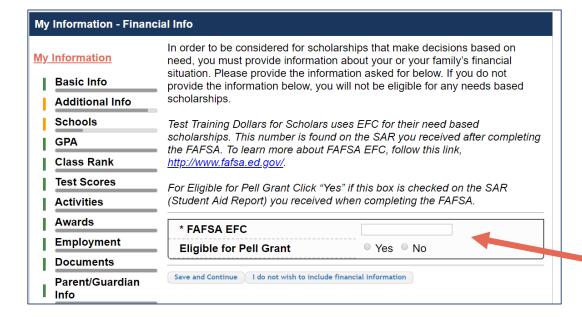


- Click "Enter Document Information" to upload additional application documents.
- In the pop-up, enter the Document Name, select the Document Type, enter Document Description, and upload the file.

If you're under 16 years old, you MUST HAVE parental/guardian consent to apply for scholarships.

- Enter your parent/guardian information and request consent.
- If you are 16 or older, you can still enter your parent/guardian information.

Because you are under 16, you must receive permission from a parent/guardian to complete the scholarship application process. Use the form below to enter information about your parent/guardian and then click the request consent button - this will send an email to your parent asking them to grant you permission to continue with the scholarship process. In the rare case that you are emancipated from your parents, you would not be required to have parental permission. If you believe that you qualify, Click here to see if you meet the criteria. Consent Status: Not started \* Primary Parent First Name \* \* Primary Parent Last Name Relation \* \* Primary Parent Phone Number \* \* Primary Parent Email Address Save and Go To Dashboard Request Consent from Parent/Guardian I am legally emancipated



#### My Information - Financial Info In order to be considered for scholarships that make decisions based on My Information need, you must provide information about your or your family's financial situation. Please provide the information asked for below. If you do not Basic Info provide the information below, you will not be eligible for any needs based scholarships. Additional Info Schools Test Training Dollars for Scholars requests your parent fills out our financial form for their needs based scholarships. Enter your parent info below to **GPA** request the information. Your parent will receive an email with further Class Rank instructions on completing this task. **Test Scores** For Eligible for Pell Grant Click "Yes" if this box is checked on the SAR (Student Aid Report) you received when completing the FAFSA. Activities Awards Parent Information **Employment** \* Primary Parent First Name **Documents** \* Primary Parent Last Name Parent/Guardian Relation Info \* Primary Parent Phone Number ######## I₃ Financial Info \* Primary Parent Email Address **Goals Essay** Unusual Circumstances

In order to be considered for need-based scholarships, you need to provide financial info.

What is shown in this section depends on what your local Dollars for Scholars requests.

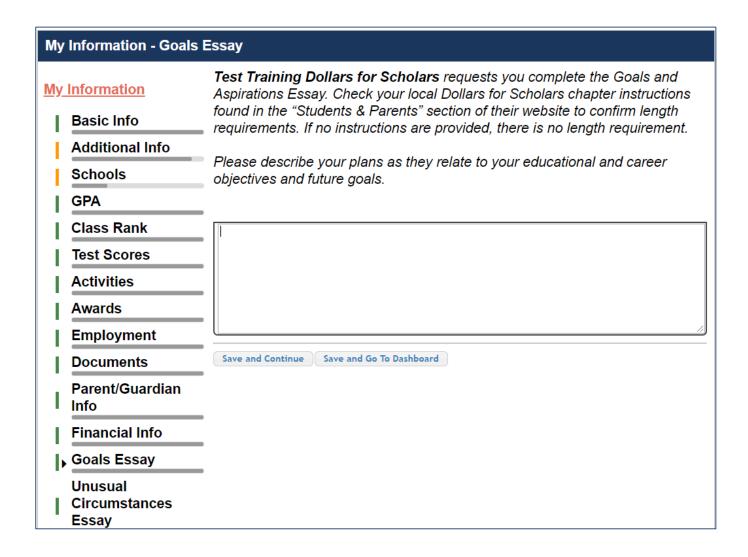
You may be asked to provide your EFC,

# OR

 Your parent's information so they can provide more detailed financial information,

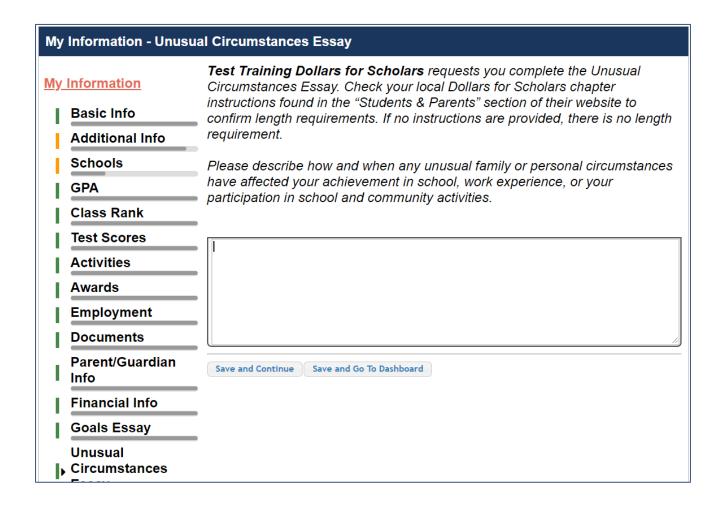
# OR

 If your local Dollars for Scholars does not require financial info, the instructions will indicate this.



# Some scholarships require a Goals and Aspirations Essay.

- Provide an essay
   describing your plans
   as they relate to your
   educational and career
   objectives.
- Check your local Dollars for Scholars' website for length requirements of the essays. If no instructions are provided, there is no length requirement.



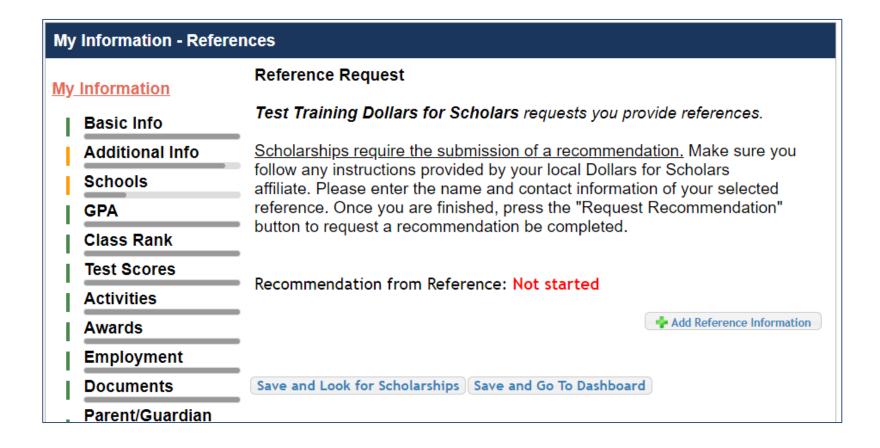
# Some scholarships require an Unusual Circumstances Essay

- Provide an essay
   describing how and when
   any unusual family or
   personal circumstances
   affected you.
- Check your local Dollars for Scholars' website for length requirements of the essays. If no instructions are provided, there is no length requirement.

# **My Information - Transcripts** Transcript Request My Information Test Training Dollars for Scholars request(s) you provide transcripts. Basic Info Scholarships require the submission of a school transcript or at least Additional Info verification by a school official. For High School transcripts, enter the name Schools and contact information of the school official who verifies your academic record, such as a guidance counselor or registrar. Once you are finished, **GPA** press the "Request Transcript Information" button to request a transcript. Class Rank Test Scores Transcript Information: Not Started, request transcript from School Activities Official Awards Add School Official Information **Employment** Please note: If you want to include additional transcripts from previous Documents schools, please upload them to the Documents section. Check with your local Dollars for Scholars to see if unofficial transcripts are acceptable. Parent/Guardian Info Financial Info Save and Continue | Save and Go To Dashboard Goals Essay Unusual Circumstances Essay Transcripts

Some scholarships require a transcript or verified transcript information.

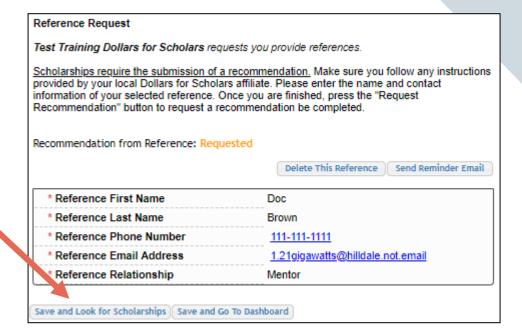
- Click "Add School Official Information" to request your transcript information.
- If you are a college student, you will be prompted to upload your own college transcript.



Some scholarships require a recommendation.

 Click "Add Reference Information" to request your recommendation.





Click "Search for Scholarships" on My Dashboard.

My Scholarships

Search to see if you match to or if there are any updates to any open scholarships.

Check this section often, as scholarships open and close all the time. We recommend you check back weekly so you do not miss any new opportunities.

Click "My Scholarships" in the menu on any page.



# Applying for Scholarships

On the My Scholarships page, your Dollars for Scholars may have additional questions you need to answer to verify your eligibility for scholarships.

Not all Dollars for Scholars have these types of questions.



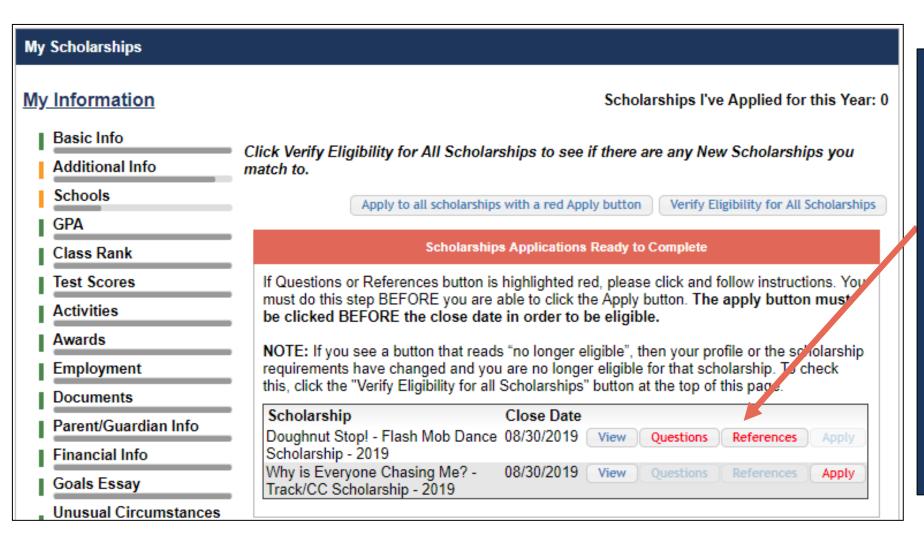
Welcome, Marty McFly
Your Chapter Matches click below to view their website

NA9999 - National Scholarships - DFS
Test - Test Training Dollars for Scholars

Thank you for searching for scholarships in our system. You need to answer all of the questions listed below, if any, to help determine your eligibility for scholarships. <u>Make sure to click the "Submit" button after you have answered all of the questions.</u>

If you have incorrectly answered any of these questions and want to change your response, click on "Edit Answers." If you need to change your answer to a question that you are not able to edit, please contact <a href="mailto:dollarsforscholars@scholarshipamerica.org">dollarsforscholars@scholarshipamerica.org</a> or click the gray support button in the lower, left corner of the page.

☐ Hide Affiliate Custom Eligibility							
Did you participate in at least one Dollars for Scholars fundraising activity? O Yes O No							
☐ Hide Scholarship Program Custom Eligibility							
	Answer						
Will you be continuing your education at a Vo-Tech School or Two-Year College?	○ Yes ○ No						
Submit Cancel							
© Copyright Scholarship America, Inc. 2021, All rights reserved. Powered by Neon CCM	Privacy Policy   🚺   💇   🚳   📵   🛅   💿						



- Some Dollars for Scholars require additional openended questions and/or additional references.
- Click the active Questions and/or References buttons to complete the additional information.
- As with the previous screen, your Dollars for Scholars may or may not have these additional questions or references.

# Scholarships I've Applied for this Year: 0

Click Verify Eligibility for All Scholarships to see if there are any New Scholarships you match to.

Apply to all scholarships with a red Apply button

Verify Eligibility for All Scholarships

# Scholarships Applications Ready to Complete

If Questions or References button is highlighted red, please click and follow instructions. You must do this step BEFORE you are able to click the Apply button. The apply button must be clicked BEFORE the close date in order to be eligible.

NOTE: If you see a button that reads "no longer eligible", then your profile or the scholarship requirements have changed and you are no longer eligible for that scholarship. To check this, click the "Verify Eligibility for all Scholarships" button at the top of this page.

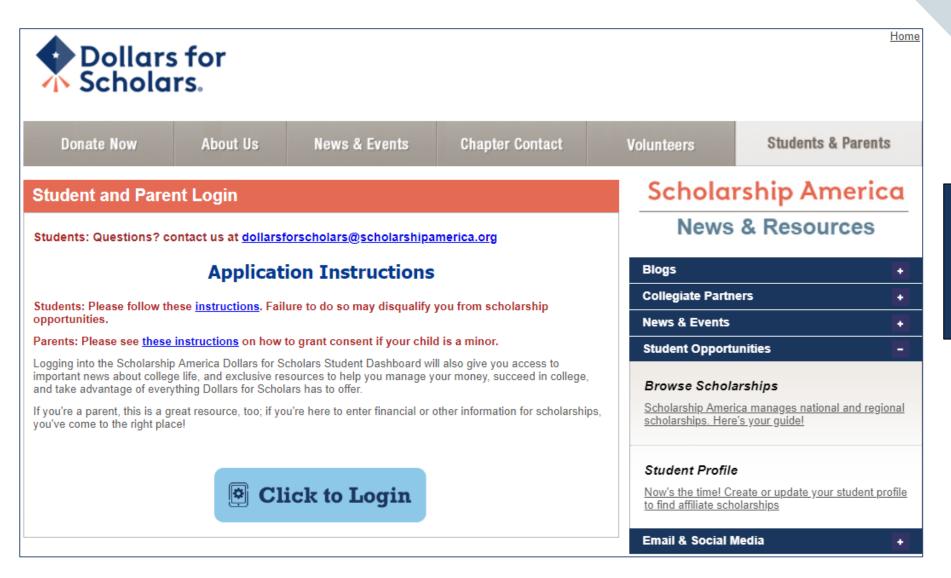
Scholarship	Close Date				
Doughnut Stop! - Flash Mob Dance Scholarship - 2019	08/30/2019	View	Questions	References	Apply
Why is Everyone Chasing Me? - Track/CC Scholarship - 2019	08/30/2019	View	Questions	References	Apply

- Additional question or reference information may be required before submitting an application for certain scholarships. The "Apply" button will activate only after these are complete.
- If no further information is required, the "Apply" button will already be active.
- To be eligible for a scholarship, you MUST click "Apply."

### My Information - Help My Information Welcome to the Help section! Please look through the FAQ below for an answer to your question. **Basic Info** If you can't find the answer below, click on the gray Support tab on the left hand side of the screen and send us a help ticket with the details of your question. **Additional Info** You can find a general overview of the student profile here. **Schools GPA** FAQ: Class Rank My profile is less than 100% complete, how do I know where I'm missing info? **Test Scores** My profile is at 100%, does that mean I'm done? Activities My parent/reference/counselor isn't receiving any emails, what do I do now? Awards **Employment** How do I submit my profile? Documents Can I submit to my matched scholarship(s) even if my transcript/reference Parent/Guardian information isn't submitted yet? Info How can I change my answers to an eligibility question? **Financial Info** Goals Essay How do I accept a scholarship I've been awarded? Unusual When will my scholarship funds be sent to my college? Circumstances Essay How do I contact my local Dollars for Scholars chapter? **Transcripts** References Q. My profile isn't at 100% completion, how do I know where I'm missing Help information? A. All the sections of the profile are color coded by completion - red = not My Scholarships started, yellow = started but not completed and green = complete. Look for the My Opportunities red or yellow sections in your profile, this is where you are missing information.

? Support

- Check out the Help section for Frequently Asked Questions.
- If you have any questions not answered here or need technical assistance, contact the Support team.



You can get back to your profile at any time via "Click to Login" on your Dollars for Scholars' Students & Parents page.

