

**Organizational and Regular Meeting Poland Board of Education held January 10, 2022**

The Organizational and Regular meeting of the Poland Board of Education was held on Monday, January 10, 2022, at 6:00 p.m., in the Dobbins Board Room, 3030 Dobbins Road, Poland, Ohio 44514

Call to Order by Dr. Dinopoulos a temporary chairperson.

Pledge of Allegiance

**OATH OF OFFICE**

Michelle Elia - Oath of Office Administered by Treasurer Muntean

Dr. Laurent Dinopoulos - Oath of Office Administered by Treasurer Muntean

Roll Call: Ms. Colucci, Dr. Dinopoulos, Mrs. Elia, Mr. Polis and Mr. Warren. - All Here.

**Election of Officers for the Board of Education for Calendar Year 2022****President – Resolution #2022-01**

As temporary chairperson, Dr. Dinopoulos asked for nominations for the office of President for CY22. Mr. Warren nominated Mr. Polis for President. There were no other nominations. Mr. Polis accepted the nomination.

Ms. Colucci moved and Mrs. Elia seconded that the Poland Local Board of Education approves Mr. Polis to serve as President of the Board for calendar year 2022. Ms. Colucci, Dr. Dinopoulos, Mrs. Elia and Mr. Warren voted aye. Mr. Polis abstained. Motion passed 4-0.

Treasurer, Janet Muntean Administered the Oath of Office to newly elected School Board President, Mr. Polis for the January 1, 2022 - December 31, 2022 term.

**Vice President – Resolution #2022-02**

President, Mr. Polis asked for nominations for the office of Vice President for CY22. Mrs. Elia nominated Dr. Dinopoulos for Vice President. There were no other nominations. Dr. Dinopoulos accepted the nomination.

Ms. Colucci moved and Mr. Warren seconded that the Poland Local Board of Education approves Dr. Dinopoulos to serve as Vice President of the Board for calendar year 2022. Ms. Colucci, Mrs. Elia, Mr. Polis and Mr. Warren voted aye. Dr. Dinopoulos abstained. Motion passed 4-0.

Treasurer, Janet Muntean Administered the Oath of Office to newly elected School Board Vice President, Dr. Dinopoulos for the January 1, 2022 - December 31, 2022 term.

**Acceptance to Re-adopt Existing Bylaws and Policies for the Poland Local School District – Resolution #2022-03**

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to adopt existing bylaws and policies for the organization and operation of this Board and this School District and shall be bound to follow such bylaws and policies. (R.C. 3313.20). Motion passed 5-0.

**Approval of Board Meeting Dates for Calendar Year 2022 – Resolution #2022-04**

Dr. Dinopoulos moved and Ms. Colucci seconded with all members present voting aye that the Poland Local Board of Education work sessions and Regular business meeting dates for calendar year 2022 will begin at 6:00 p.m., in the Dobbins Elementary Building with the understanding that these dates and times are subject to change. Meeting dates are listed below, and are also available on the district's website. Motion passed 5-0.

**BOARD BUSINESS MEETINGS** are scheduled at the Poland Board Office (Dobbins Elementary), 3030 Dobbins Road unless otherwise indicated\* at 6:00 p.m. on the following dates:

January 10, 2022  
 February 28, 2022  
 March 21, 2022  
 April 11, 2022  
 May 23, 2022  
 June 27, 2022  
 July 25, 2022  
 August 29, 2022  
 September 26, 2022  
 October 24, 2022  
 November 28, 2022  
 December 19, 2022

**BOARD WORK SESSIONS** are scheduled to be held at the Poland Board Office (Dobbins Elementary), 3030 Dobbins Road unless otherwise indicated\* at 6:00 p.m. on the following dates:

January 10, 2022-Organizational  
 February 14, 2022  
 March 14, 2022  
 April 4, 2022  
 May 16, 2022  
 June - none

July - none  
 August - none  
 September 19, 2022  
 October 17, 2022  
 November 21, 2022  
 December - none

**Approval of Organizational Consent Agenda – Resolution #2022-05**

Dr. Dinopoulos moved and Mr. Warren seconded to approve the consent agenda as presented:

- a. Authorizing that the Poland Board of Education join the Ohio School Boards Association for 2022. This is the 67th consecutive year of membership in OSBA for Poland. The Poland School Board was a charter member of OSBA in 1955.
- b. Approval to Participate in OSBA Legal Assistance Fund Consultant Services for 2022.  
*Whereas*, the Poland Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions; and  
  
*Whereas*, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose; and  
  
*Therefore*, the Board hereby resolved to participate in the OSBA LAF for calendar year 2022 and authorizes the Treasurer to pay the LAF \$250.
- c. Confirmation of Board Member's compensation continues at \$125. Not to exceed 12 meetings per year plus annual county board meetings for all Board members. (All Board members' fees went to \$125 as of January 2008.)
- d. Authorizing that the Poland Local Board of Education authorize the Treasurer to establish the Service Fund of the Board of Education of Poland School District at \$4000 as provided in ORC 3315.15.
- e. Approval of continuance of a faithful performance bond for CY2022 per ORC requirements for the Board President, Vice President and Superintendent in the amount of \$50,000 and for the Treasurer in the amount of \$100,000.
- f. Authorizing the Board members in accordance with R.C.3313.202 to participate in the Board's major medical, prescription, dental and vision plans. Board members must pay 100% of the premium cost for selected coverage.
- g. Designation of the Vindicator as the Official District Newspaper for CY2022.
- h. Authorization to the Treasurer to convene a meeting of the District's Record Commission (Board President, Superintendent and Treasurer) when deemed necessary to review district records in accordance with ORC 149.41 procedures during CY2022.
- i. Authorization for the Treasurer and President to sign all notes/documents for the benefit of the district as needed and to have access to the Board's bank safety deposit box. The Vice President to be authorized to act accordingly in the absence of the President for CY2022.
- j. Authorization for Farmers National Bank to accept the President and Vice President on all checks for CY2022 in the absence of the Treasurer.

- k. Authorization for the Treasurer to pay bills when due, within the limits of the appropriations.
- l. Authorization for the Treasurer to make necessary appropriation modifications, as the need arises throughout CY2022 in order to keep all of the budgetary accounts in balance.
- m. Confirmation that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Poland School District for the purpose of purchasing certificates of deposit.
- n. Authorizing the Treasurer to request tax advances from the Mahoning County Auditor Officer in accordance with Section 321.34 of the Revised Code.
- o. Authorizing the Treasurer to obtain amended certificates of estimated resources when the treasurer determines that it is necessary according to ORC 5705.36.
- p. Authorizing the Treasurer to establish rates of reimbursement for expenses incurred by a district employee while traveling on prior-approved school business as follows:
- |                        |  |
|------------------------|--|
| Mileage:               | IRS Rate per mile/personal automobile use (currently 58.5¢ for 2022) |
| Other Modes of Travel: | Actual Cost  |
| Meals:                 | \$40.00 per day maximum (on overnight stays only)                    |
- Reimbursement for meals and lodging shall be based on submission of original receipts for expenses in accordance with Board Policy, furthermore outlined in the Collective Bargaining Agreement.
- q. Authorizing the Treasurer to establish the following Petty Cash/Change funds:
- Imprest (revolving type) Petty Cash Fund for the following amounts:
- Petty Cash:
- Board Office - \$75.00
  - District Offices Combined - \$150.00
  - Athletics - \$3500.00
  - All Cafeteria - \$190.00
- r. Appointment of Janet Muntean, Treasurer, as custodian of public records and as the designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law. The public office shall require that employee, Treasurer, to acknowledge receipt of the copy of the public records policy.
- s. Authorizing the Treasurer in CY2022 to invest excess funds known as interim monies, with a financial institution that is eligible for deposit of public funds. Said investments shall be reported in writing monthly to the Board.

- t. Authorizing the Superintendent of Poland School District to sign documents for the district as needed and as appropriate for CY2022.
- u. Authorizing the Superintendent of Poland School District to act as purchasing agent for the Board of Education.
- v. Authorizing the Superintendent, on behalf of the Poland School Board, to accept resignations that have been submitted by employees during the times when the board is not in session, subject to ratification by the board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- w. Authorizing the Superintendent, during periods when the Poland School Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the Poland School Board, subject to the subsequent vote or ratification by the board; provide however, that upon ratification by the board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
- x. Authorizing the Superintendent to apply for appropriate state and federal funds for Title I-TA & Neglected, Title II-A, Title III LEP, IDEA-B, ECSE, and other funds as needed or as they become available.
- y. Approval of the following as District Attorney's for CY2022.
  - Ennis Britton Co., LPA - General Counsel
  - Walter Haverfield, LLP - Special Education & General Counsel
  - Gingo & Bair Law, LLC - General Counsel
  - Squire Patton Boggs (US), LLP - Bond and Construction Counsel
- z. Approval for the Superintendent to make in Lieu of Decisions to make determinations that student transportation is impractical.

Resolved that the Poland Local Board of Education approves the Consent Agenda Items a through z as presented. Motion passed 5-0.

### **Board Committee Appointments for 2022**

Presidential committee appointments for CY2022, not requiring Board action are:

Ms. Colucci, as Legislative Liaison with OSBA  
 Mr. Warren, as Impartial Hearing Officer  
 Mr. Polis, as Board's representative to the Foundation  
 Dr. Dinopoulos, as Student Achievement Liaison with OSBA  
 Mrs. Elia, as Liaison to Evaluation Review Committee (ERC)

**Transition to Regular Meeting**

Immediately following the Organizational Meeting, the Poland Board of Education transitioned to the Regular meeting agenda.

**Regular Board of Education Meeting Agenda  
January 10, 2022**

Call to Order

**SCHOOL BOARD MEMBER RECOGNITION - Commendations to Board Members**

Superintendent Hockenberry presented Certificate of Appreciation plaques to each Board Member and thanked each one of them for their service to the Poland Local Schools.

**PUBLIC PARTICIPATION****Approval of Consent Agenda – Resolution #2022-06**

Moved by Ms. Colucci, seconded by Mr. Warren to approve the following consent agenda items:

**Treasurer/CFO Requests of Consent: Janet Muntean**

1. The Board approve the Minutes of December 13, 2021.
2. The Board approve the Financial Report of December 2021 as submitted.

**Superintendent's Requests of Consent: Craig Hockenberry**

1. The Board approve the following non-teaching personnel be placed on the approved custodial/porter substitute list for the 2021-2022 school year, substitute basis only, according to wage rate for the assignment designated: (Previously approved as seasonal help for summer of 2021)
  - Daniel Cipriano
  - Brady Brungard
  - Brayden Pirone
  - Matthew Farkas
  - Robert Cole
  - Rachel Hritz
  - Timothy Shevel (pending background check)
2. The Board approve following for the 2021-2022 Volunteer Tutoring Position. The tutor will have all required credentials on file, including BCI & FBI checks, prior to working with any Poland student.
  - Bella Hoffmaster

3. The Board the sixth grade Outdoor Education Program at Camp Fitch for the 2021-2022 school year. The trip will be May 18, 19, 20, 2022. The cost of the trip will be approximately \$190.00 and includes camp activities, meals and a two-night stay which will be paid by parents.

#### **END OF CONSENT AGENDA**

Roll call, all members voted yes, consent agenda approved. Motion Passed 5-0.

#### **TREASURER’S REQUESTS/RECOMMENDATIONS - Not included in Consent Agenda:**

##### **Approval of One Day Compensation for Nurses – Resolution #2022-07**

Dr. Dinopoulos moved and Mrs. Elia seconded with all members present voting aye to authorize the Treasurer to approve a one-day compensation for extra assigned duties for COVID-19 related cases during the winter break. Motion passed 5-0.

Kristen Ohr - School Nurse

Holly Lefoer - School Nurse

##### **Approval of FY22 Ohio Safety Grant – Resolution #2022-08**

Mr. Warren moved and Ms. Colucci seconded with all members present voting aye to approve the FY22 Ohio Safety Grant in the amount of \$9,386.53. Motion passed 5-0.

##### **Approval of MOU with PEA Regarding Class Load – Resolution #2022-09**

Mrs. Elia moved and Dr. Dinopoulos seconded with all members present voting aye to authorize the Treasurer to approve compensation for teachers who teach an additional class period above their instructional periods in lieu of a duty or planning period per MOU. Motion passed 5-0.

WHEREAS, the Poland Local Board of Education (hereinafter the “Board”) and the Poland Education Association (hereinafter the “Association” or “PEA”) (hereinafter collective referred to as the “Parties”) are parties to a collective bargaining agreement effective September 1, 2021, through August 31, 2023 (“Contract”); and

WHEREAS, Article V. Rights and Responsibilities, Section 5.102 Class Load of the Contract provides additional compensation for a teacher who teaches an additional class period(s) above five (5) instructional periods at the high school and six (6) instructional periods at the middle school in lieu of a duty or planning period; and

WHEREAS, the Board and the Association desire to modify the current Contract to provide compensation to teachers who are assigned to teach an additional class(es) in lieu of their duty or planning period that is reflective of the impact such scheduling challenges have on individual teacher’s overall work load, who remain committed to providing high quality instruction to District students despite the increase in assigned class(es).

NOW, THEREFORE, the Board and the Union agree to the following:

1. Article V. Rights and Responsibilities, Section 5.102 Class Load, shall be modified as follows:

### 5.102 Class Load

Employees at the high school shall be assigned to five (5) instructional periods per day, plus one (1) duty period per day and one (1) planning period per day. Employees at the middle school shall be assigned to six (6) instructional periods per day plus one (1) duty period per day and one (1) planning period per day.

If a teacher agrees to teach a class period in addition to the above-referenced assigned instructional periods, in lieu of a duty period or a planning period for a school year, said teacher shall be paid 1/7 of his/her current salary/per diem rate (based on the current salary schedule placement, excluding supplemental salary and/or extended days or other compensation in addition to the teacher's regularly salary) Such additional compensation shall be calculated on a per diem/daily rate basis and shall be included in regularly scheduled payroll for the number of days the teacher is scheduled to receive such compensation (e.g., the number of days the teacher teaches an additional class period in lieu of his/her duty or planning period).

2. Teachers who have been teaching an additional class(es) in lieu of a duty or planning period during the 2021-2022 school year will be paid the difference between the BA-0 base rate and the individual teacher's per diem rate, calculated from the teacher's salary as defined in the above paragraph, retroactive to the date when the teacher began teaching an additional class(es). The difference in compensation, effective the date the teacher commenced performance of teaching an additional class(es) for the 2021-2022 school year through December 31, 2021, shall be included as part of the teacher's additional compensation and paid through regularly scheduled pay role for the remainder of time period the teacher remains eligible to receive such additional compensation.
3. This Agreement shall prevail over any contrary provision in the Contract, shall set no precedent in any other matter between the Parties and shall not be referred to by any party in any other matter unrelated to this Agreement or in regard to any other employee.
4. This MOU constitutes the entire agreement between the Board and the Association regarding the issue(s) outlined herein. There are no other written or verbal agreements, understandings, or arrangements between the Parties regarding the issue(s) outlined herein. Any amendment to this MOU must be in writing and signed by the Parties.

### **Approval to Enter into PEA Negotiations – Resolution #2022-10**

Ms. Colucci moved and Mrs. Elia seconded with all members present voting aye to approve entering into negotiations with the Poland Education Association (PEA), the Board and the Union have agreed that it is in their mutual interests to open bargaining for a complete successor agreement in January 2022, per MOU. Motion passed 5-0.

**Whereas**, the Poland Local Board of Education (hereinafter the Board) and the Poland Education Association (hereinafter the Union) are party to a modified contract rollover effective September 1, 2021 through August 31, 2023, and

**Whereas**, the agreement contains a provision for a limited contract reopener “for purposes of salary and insurance benefits only” under circumstances delineated in the modified contract rollover, and

**Whereas**, the Board and the Union have agreed that it is in their mutual interests to open bargaining for a complete successor agreement in January, 2022, as allowed by Article II. **Negotiations Procedure, Section 2.6 Reopening of Negotiations**, of the collective bargaining agreement currently in effect between the parties.

**Now, therefore**, the Board and the Union agree to the following terms and conditions, with **Article II. Negotiations Procedure** being modified for this negotiations only on a non-precedent setting basis:

1. The parties will commence bargaining on January 19, 2022, unless they mutually agree to another opening date.
2. The timeline for negotiations delineated in **Section 2.1 Initiation of Negotiations** will be modified as stated above.
3. The parties will continue to be bound by **Sections 2.2 Scope of Negotiations** and **2.3 Meetings** of the collective bargaining agreement.
4. In place of **Section 2.4 Disagreement**, should the parties be unable to reach an accord on a successor agreement, at any time after the third bargaining session either party can declare negotiations to be at an impasse. In such case, negotiations will cease and all provisions of the modified contract rollover that is effective until August 31, 2023 shall remain in full force and effect.
5. Should a tentative agreement be reached, **Section 2.5 Ratification** will be the approval process used by the parties.

After the contract negotiations specified in this MOU are complete, all provisions of Article II. **Negotiations Procedure**, will be restored as stated prior to this instrument.

## **SUPERINTENDENT’S REQUESTS/RECOMMENDATIONS - Not included in Consent Agenda:**

### **Approval of Extended Time for Contract Tracing – Resolution #2022-11**

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to approve extended time for contract tracing after hours at hourly rate for the following: (To be paid out of MCPH Covid Contract Tracing Funding Grant) Motion passed 5-0.

Kevin Snyder - Principal at PSHS

Michael Daley - Assistant Principal at PSHS

David Purins - Principal at PMS

Jennifer Pint - Principal at McKinley

## **INFORMATIONAL ITEMS**

- All County School Board meeting on Wednesday, February 2, 2022 (Reservations due 1/18/22)

**REPORTS/PRESENTATIONS**

- Foundation – Mr. Polis announced that the Foundation is postponing the February Banquet at this time.
- Legislation – Mr. Warren gave a legislation update and briefly explained that HB126, regarding property disputes has recently passed.  
Over 100 School Districts Suing  
HB126 Passed – Property Disputes
- Student Achievement – Dr. Dinopoulos - None

At 6:40 p.m., Ms. Colucci moved and Dr. Dinopoulos seconded with all members present signaling aye to enter into executive session to consider the sale of real or personal property by competitive bid, or the sale or disposition of unneeded, obsolete, or unfit property under R.C. 505.10, if disclosure of the information would result in a competitive advantage to the person whose personal, private interest is adverse to the general public interest; and to consider the appointment, employment, dismissal of a public employee or official.

**Reconvene to Regular Session and Adjourn – Resolution #2022-12**

At 8:11 p.m., Ms. Colucci moved and Mr. Warren seconded with all members present voting aye to reconvene and adjourn the meeting. Motion passed 5-0.

Meeting adjourned.

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Treasurer

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President

1/10/2022