

Carmel Middle School  
Executive Board Meeting Minutes  
January 11, 2022

Attendance: Deanna Pitman, Claude Warren, Sarah Galante, Jessica Barrett, Heather Garrison, Laura Roth

**Principal's Report**

- Teacher Grant - Stacie Pillar is requesting easy readers for her classroom. Cost is \$238. Claude moved to approve, Jess seconded. Motion was approved.
- 5th grade parent information night is coming up on Jan 26 from 5:30-7:00. Open house format with a performing arts showcase. There will be a self-guided tour, electives fair and kids will get their t-shirt. A scheduling how-to video will be sent out next week.
- This is our first year trying out an activity week for incoming 5th graders. Feeder elementary schools will have a week where 5th graders can pick an event to attend. They will check into the game and receive a goody bag and free popcorn. The PTO can let Deanna know if they would like to have a table.
- NWEA testing is this week
- We have seen a spike in COVID cases. Please stay home if sick.
- Bingo was a lot of fun. We gave out a lot of prizes.

**President's Report**

- Newsletter is due Jan 19 - please send info. Would like to highlight clubs that are meeting.
- It's time to start recruiting for next year. We are looking for a VP position.
- Next dine out day is at Noodles & Company on Jan 12. Need to work on dates for the rest of the semester and coordinate around the performing arts dates. Explore Clustertruck as an option.
- We received thank you notes for the staff work day on Jan 3 where we brought snacks, as well as for teachers who received games and a white board on wheels.
- Feb 7th is counseling appreciation month
- 8th grade party - PTO will help with set up and donations. Deanna to confirm the date.

**Vice President's Report**

- No report

**Treasurer's Report**

- Update on Cougar Pa's group:
  - 9 or 10 dads came in on Jan 4th to hand out suckers and welcome students back to school after winter break.
  - Have a list of possibilities for next events but need to work through logistics and timing. The group doesn't want to overstep but wants to be involved.
  - Plan to promote this group at the 5th grade information night.
- Financial report is similar to last month.
- Clubs are paid now and at the end of the year. We have paid \$870 so far.
- We have received \$250 in pantry packs donations from the last 2 months.
- A little of the team money is coming in.
- No study hall after school so we will remove this budget for next year.

- Jess can re-post about how to set up Kroger and Amazon Smile. These are easy ways to donate to the PTO.
- Heather has written several checks for the 5th grade transition and teacher appreciation expenses. We can adjust the budget next year as needed if more money is needed for teacher appreciation.

#### **Secretary's Report**

- November minutes were approved. No minutes from December.

#### **Communications Report**

- Can we set up VenMo for donations for events like bingo? This way, the PTO can purchase prizes.
- Jess can add a generic donation category in Square called "special events". We would then have 3 categories for donations (PTO donation, Pantry Packs, Special Events).
- Jess will work on a powerpoint to promote the PTO at the 5th grade parent information night. Laura will set up a table. Jess can tentatively attend.

Meeting minutes respectfully submitted by Sarah Galante