

Fulcrum Environmental Consulting, Inc.  
 207 West Boone Avenue  
 Spokane, WA 99201  
 509.459.9220 phone  
 509.459.9219 fax



April 30, 2017  
 Invoice No: 00162017.24 - 39225

Kennewick Schools  
 1000 W. 4th Ave.  
 Kennewick, WA 99336

Project 00162017.24 KSD Amistad Elementary Drinking Water Lead Testing Kennewick, Washington

**Professional Services from February 22, 2017 to April 8, 2017**

**Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Ames, Kyle		.25	75.00	18.75	
Boutillier, Lorrie		.25	60.00	15.00	
Enbysk, Amanda		1.75	75.00	131.25	
Enbysk, Amanda	Ovt	2.50	75.00	187.50	
Mathews, Ryan		.25	160.00	40.00	
	Totals	5.00		392.50	
	<b>Total Labor</b>				<b>392.50</b>

**Consultants**

Subcontract Laboratory				504.56	
	<b>Total Consultants</b>			<b>504.56</b>	<b>504.56</b>

**Reimbursable Expenses**

Reimbursable Shipping / Postage				39.66	
	<b>Total Reimbursables</b>			<b>39.66</b>	<b>39.66</b>

**Unit Billing**

Drinking Water Spike (lead & copper)					
Spike for 3/31/17 sampling				12.50	
Mileage - Washington State Rate					
3/31/2017 Explorer 2014 36884				30.76	
Small Tools/Disposable Equipment (\$10)					
Ice/bags for packing and shipping samples				5.00	
	<b>Total Units</b>			<b>48.26</b>	<b>48.26</b>

**Total this Invoice \$984.98**

Outstanding invoices are subject to interest of 12% per annum beginning 30 days after the date of invoice.

# Billing Backup

Friday, May 19, 2017

Fulcrum Environmental Consulting, Inc. Invoice 39225 Dated 4/30/2017 1:10:42 PM

Project 00162017.24 KSD Amistad Elementary Drinking Water Lead Testing Kennewick, Washington

## Personnel

			Hours	Rate	Amount	
0053	1 - Boutillier, Lorrie	2/22/2017	.25	60.00	15.00	
0098	6 - Enbysk, Amanda	2/24/2017	.25	75.00	18.75	
0098	6 - Enbysk, Amanda	2/27/2017	.75	75.00	56.25	
0098	6 - Enbysk, Amanda	3/30/2017	.25	75.00	18.75	
0036	18 - Mathews, Ryan	3/30/2017	.25	160.00	40.00	
0101	6 - Ames, Kyle	3/31/2017	.25	75.00	18.75	
0098	6 - Enbysk, Amanda	3/31/2017 Ovt	.75	75.00	56.25	
0098	6 - Enbysk, Amanda	3/31/2017 Ovt	1.00	75.00	75.00	
0098	6 - Enbysk, Amanda	3/31/2017 Ovt	.75	75.00	56.25	
0098	6 - Enbysk, Amanda	4/4/2017	.50	75.00	37.50	
	Totals		5.00		392.50	
	<b>Total Labor</b>					<b>392.50</b>

## Consultants

Subcontract Laboratory						
AP 36961	4/3/2017	Fremont Analytical / Lead x 6; additional Copper x 3			504.56	
	<b>Total Consultants</b>				<b>504.56</b>	<b>504.56</b>

## Reimbursable Expenses

Reimbursable Shipping / Postage						
AP 36969	4/8/2017	United Parcel Service / #1Z2YA4580192888035			35.50	
AP 36969	4/8/2017	United Parcel Service / #1Z2YA4580192888035 not encased in cardboard			4.16	
	<b>Total Reimbursables</b>				<b>39.66</b>	<b>39.66</b>

## Unit Billing

Drinking Water Spike (lead & copper)						
		Spike for 3/31/17 sampling			12.50	
Mileage - Washington State Rate						
3/31/2017		Explorer 2014 36884			30.76	
Small Tools/Disposable Equipment (\$10)						
		Ice/bags for packing and shipping samples			5.00	
	<b>Total Units</b>				<b>48.26</b>	<b>48.26</b>
				<b>Total this Project</b>		<b>\$984.98</b>
				<b>Total this Report</b>		<b>\$984.98</b>



# Fremont Analytical

3600 Fremont Ave N.  
Seattle, WA 98103

Phone # 206-352-3790  
Fax # 206-352-7178  
info@fremontanalytical.com

$\$438.75 \times 1.15 = \$504.56$

Approved by Enbysk 4/10/2017

APR 04 2017

## Invoice

Invoice Date	Invoice #
4/3/2017	1704003

Due Date	
6/2/2017	

### Bill To

Fulcrum Environmental  
406 N. 2nd Street  
Yakima, WA 98901

PO # / Project	Terms
162017.24	Net 60

Quantity	Description	Rate	Amount
	Project Name: Kennewick SD Drinking Water - Amistad Elementary Project No: 162017.24 Project Manager: Ryan Mathews		
6	First Metal (Pb) - Same Day TAT	56.25	337.50
3	Metal: Each Additional (Cu) - Same Day TAT	33.75	101.25

$\$438.75 \times 1.15 = \$504.56$

**Thank you for choosing Fremont Analytical!**

Payments	\$0.00
Balance Due	\$438.75

Overdue payments are subject to 1.5% charge per month

[www.fremontanalytical.com](http://www.fremontanalytical.com)

# memo

To: Kennewick School District  
From: Cheryl Martin Corporate Accountant  
CC: Peggy Williamson Principal  
Date: 5/17/2017  
Re: Project #s 162017.01 – 162017.27

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Comments: When collating backup for April Kennewick School District invoices, I discovered shipping invoices didn't always correlate to Fremont Analytical lab invoices.

After a careful review by Amanda Enbysk Environmental Technician and Peggy Williamson Principal, it was determined many of the shipping bills are initially allocated incorrectly amongst 162017 series projects. The incorrect allocation was largely the result of shipping multiple 162017 series samples in the fewest possible shipping containers to reduce the total overall shipping costs.

Peggy formulated a spreadsheet with corrected totals. I have included a printout for each invoice. Please disregard handwritten project allocation notes on shipping bills.

For most projects, the corrections were simply a matter of modifying shipping amounts already posted to the project. However with others it was necessary to use add-ons to enter shipping charges which were originally missed.

I apologize for any confusion this may cause you. Should you have any questions or issues with this, please call me at (509) 459-9220. I will be happy to take your call.

Have a great day!

Date	Project Number	School	Shipper	Invoice #	AP voucher #	Invoiced Allocation	Correct Allocation	Billable	Comments
3/31/2017	162017.24	Amistad Elementary	UPS	2YA458127	36752	\$ 30.87	\$ 30.87	\$ 35.50	
3/31/2017	162017.24	Amistad Elementary	UPS	2YA458127	36752	\$ 3.62	\$ 3.62	\$ 4.16	



**Shipment Receipt**

**Transaction Date:** 31 Mar 2017

**Tracking Number:** 1Z2YA4580192888035

**1 Address Information**

**Ship To:**

Fremont Analytical  
Sample Receiving  
3600 Fremont Ave. N.  
SEATTLE WA 981038712  
Telephone:888-685-5227

**Ship From:**

Fulcrum Environmental  
Consulting  
Ryan Mathews  
406 N. 2nd St.  
Yakima WA 98901  
Telephone:509-574-0839  
email:rmathews@efulcrum.net

**Return Address:**

Fulcrum Environmental  
Consulting  
Ryan Mathews  
406 N. 2nd St.  
YAKIMA WA 98901  
Telephone:509-574-0839  
email:rmathews@efulcrum.net

**2 Package Information**

Weight	Dimensions / Packaging	Declared Value	Reference Numbers
1. 58.0 lbs (58.0 lbs billable)	24 x 14 x 14 in. Other Packaging		Acct. Rec. Customer Acct. - 162017. 19, .23, .24 Reference#2 - AE

**3 UPS Shipping Service and Shipping Options**

**Service:** UPS Next Day Air  
**Guaranteed By:** 10:30 AM Monday, Apr 3, 2017  
**Shipping Fees Subtotal:** 132.29 USD  
**Transportation:** 126.59 USD  
**Fuel Surcharge:** 5.70 USD

**4 Payment Information**

**Bill Shipping Charges to:** Shipper's Account 2YA458

**Shipping Charges:** 132.29 USD

**A discount has been applied to the Daily rates for this shipment**

**Negotiated Charges:** 92.60 USD  
**Subtotal Shipping Charges:** 92.60 USD  
**Total Charges:** \$92.60/3 projects x 1.15 = \$35.50 92.60 USD

Note: This document is not an invoice. Your final invoice may vary from the displayed reference rates.

\* For delivery and guarantee information, see the UPS Service Guide. To speak to a customer service representative, call 1-800-PICK-UPS for domestic services and 1-800-782-7892 for international services.

**Responsibility for Loss or Damage**

UPS's liability for loss or damage to each domestic package or international shipment is limited to \$100 without a declaration of value. Unless a greater value is recorded in the declared value field of the UPS shipping system used, the shipper agrees that the released value of each package covered by this receipt is no





**Delivery Service Invoice**

Invoice Date **April 8, 2017**  
Invoice Number 00002YA458147  
Shipper Number 2YA458

**Outbound**

**UPS Internet Shipping**

Pickup Date	Tracking Number	Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge
03/31	1Z2YA4580192888035	Next Day Air Commercial	98103	102	58	126.59	-37.98	88.61
		Fuel Surcharge				5.70	-1.71	3.99
		<b>Total</b>				132.29	-39.69	92.60

1st ref: 162017.19, .23, .24

2nd ref: AE

UserID: YFulcrum

Sender : Ryan Mathews  
Fulcrum Environmental Consulti  
406 N. 2nd St.  
Yakima WA 98901

Receiver: Sample Receiving  
Fremont Analytical  
3600 Fremont Ave. N.  
SEATTLE WA 98103

04/04	1Z2YA4581395882236	Next Day Air Saver Commercial	98103	132	1	24.95	-7.49	17.46
		Fuel Surcharge				1.12	-0.34	0.78
		<b>Total</b>				26.07	-7.83	18.24

1st ref: 15-1532.02

2nd ref: DO

UserID: YFulcrum

Sender : Ryan Mathews  
Fulcrum Environmental Consulti  
406 N. 2nd St.  
Yakima WA 98901

Receiver: Sample Receiving  
NVL Laboratories  
4708 Aurora Ave. N  
SEATTLE WA 98103

04/06	1Z2YA4581391303047	Next Day Air Saver Residential	98052	132	1	24.95	-7.49	17.46
		Residential Surcharge				4.00		4.00
		Fuel Surcharge				1.30	-0.34	0.96
		<b>Total</b>				30.25	-7.83	22.42

1st ref: 17-2098

2nd ref: DO

UserID: YFulcrum

Sender : Ryan Mathews  
Fulcrum Environmental Consulti  
406 N. 2nd St.  
Yakima WA 98901

Receiver: Russ Crutcher  
Microlabs Northwest  
7609 140th Pl. NE  
REDMOND WA 98052

Total for Internet-ID: YFulcrum

<b>Total UPS Internet Shipping</b>	<b>3 Package(s)</b>	188.61	-55.35	133.26
<b>Total Outbound</b>	<b>3 Package(s)</b>	188.61	-55.35	133.26

**Adjustments & Other Charges**

**Shipping Charge Corrections** Learn how to avoid future shipping charge corrections. Visit [www.ups.com/avoidcharges](http://www.ups.com/avoidcharges).

Pickup Date	Tracking Number	Original Service/Corrected Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge	Adjustment Amount
03/31	1Z2YA4580192888035	Next Day Air	98103	102					
		Additional Handling- Not encased in cardboard				10.85		10.85	10.85
		1st ref: 162017.19, .23, .24							
		Sender : RYAN MATTHEWS FULCRUM ENVIROMENTAL YAKIMA WA 98901							
		2nd ref: AE							
		Receiver: Sample Receiving Fremont Analytical SEATTLE WA 98103							

<b>Total Shipping Charge Corrections</b>	<b>1 Package(s)</b>			10.85
<b>Total Adjustments &amp; Other Charges</b>				10.85

**\$10.85/3 projects x 1.15 = \$4.16**

# Project Chargeout Posting Log

Thursday, May 11, 2017  
12:04:42 PM

**Period:** 03/2017      **Posting Sequence:** 746  
**Posting Date:** 4/4/2017 12:03 PM  
**Posted By:** CHERYL      **Transaction File:** TKUN-201703-723  
 Fulcrum Environmental Consulting, Inc.      Period Ending 3/31/2017

Project Chargeout	Table	Name							
Date	Description	Project	Phase	Task	Account	Quantity	Cost Amount	Billing Amount	Billing Supporting Extension Document
<b>DW-SPIKE</b>	<b>EQUIPMENT</b>	<b>Drinking Water Spike (lead &amp; copper)</b>							
3/29/2017	Spike for 3/29/17 sampling	00161898.06	0020	002	5350.07	1.000	10.00	12.50	12.50
3/29/2017	Spike for 3/29/17 sampling	00161898.08	0020	002	5350.07	1.000	10.00	12.50	12.50
3/29/2017	Spike for 3/29/17 sampling	00161898.12	0020	002	5350.07	1.000	10.00	12.50	12.50
3/29/2017	Spike for 3/29/17 sampling	00161898.13	0020	002	5350.07	1.000	10.00	12.50	12.50
3/31/2017	Spike for 3/31/17 sampling	00162017.19	0020	002	5350.07	1.000	10.00	12.50	12.50
3/31/2017	Spike for 3/31/17 sampling	00162017.23	0020	002	5350.07	1.000	10.00	12.50	12.50
3/31/2017	Spike for 3/31/17 sampling	00162017.24	0020	002	5350.07	1.000	10.00	12.50	12.50
3/30/2017	Spikes for ST bldg, L bldg, CLS	00172084.00	0020	002	5350.07	3.000	30.00	37.50	37.50
<b>Drinking Water Spike (lead &amp; copper) Total</b>						<b>10.000</b>	<b>100.00</b>	<b>125.00</b>	<b>125.00</b>
<b>SMALLTOOL S</b>	<b>EQUIPMENT</b>	<b>Small Tools/Disposable Equipment (\$10)</b>							
3/29/2017	Ice/bags for packing and shipping samples	00161898.06	0020	014	5350.07	.250	2.50	2.50	2.50
3/29/2017	Ice/bags for packing and shipping samples	00161898.08	0020	014	5350.07	.250	2.50	2.50	2.50
3/29/2017	Ice/bags for packing and shipping samples	00161898.12	0020	014	5350.07	.250	2.50	2.50	2.50
3/29/2017	Ice/bags for packing and shipping samples	00161898.13	0020	014	5350.07	.250	2.50	2.50	2.50
3/31/2017	Ice/bags for packing and shipping samples	00162017.19	0020	014	5350.07	.500	5.00	5.00	5.00
3/31/2017	Ice/bags for packing and shipping samples	00162017.23	0020	014	5350.07	.500	5.00	5.00	5.00
3/31/2017	Ice/bags for packing and shipping samples	00162017.24	0020	014	5350.07	.500	5.00	5.00	5.00
3/30/2017	Bags, ice for packing and shipping samples	00172084.00	0020	014	5350.07	2.000	20.00	20.00	20.00
<b>Small Tools/Disposable Equipment (\$10) Total</b>						<b>4.500</b>	<b>45.00</b>	<b>45.00</b>	<b>45.00</b>
<b>Final Total</b>						<b>14.500</b>	<b>145.00</b>	<b>170.00</b>	<b>170.00</b>





2014 EXPLORER- 36884				
COMPANY VEHICLE MILEAGE EXPENSES:				
CHARGE TO PROJECTS NOTED				
4/21/2017				
Project #	Date	# Miles	\$\Mile	Total \$
Admin		74	\$0.7000	\$51.80
BD			\$0.7000	\$0.00
Promotional			\$0.7000	\$0.00
3/27/17	161994.00	191	\$0.7000	\$133.70
3/29/17	161898.13	49.5	\$0.5350	\$26.48
3/29/17	161898.06	49.5	\$0.5350	\$26.48
3/29/17	161898.08	49.5	\$0.5350	\$26.48
3/29/17	161898.12	49.5	\$0.5350	\$26.48
3/29/17	172084.00	166	\$0.5350	\$88.81
3/30/17	172084.00	167	\$0.5350	\$89.35
3/31/17	162017.24	57.5	\$0.7000	\$40.25
3/31/17	162017.19	57.5	\$0.5350	\$30.76
3/31/17	162017.23	57.5	\$0.5350	\$30.76
4/4/17	162017.05	31.25	\$0.5350	\$16.72
4/4/17	162017.06	31.25	\$0.5350	\$16.72
4/4/17	162017.11	31.50	\$0.5350	\$16.85
4/4/17	162017.21	31.25	\$0.5350	\$16.72
4/4/17	162017.26	31.50	\$0.5350	\$16.85
4/4/17	162017.00	31.25	\$0.5350	\$16.72
4/4/17	161898.05	31.25	\$0.5350	\$16.72
4/4/17	161898.09	31.25	\$0.5350	\$16.72
4/4/17	161898.10	31.25	\$0.5350	\$16.72
4/4/17	161898.15	31.25	\$0.5350	\$16.72
4/4/17	161898.16	31.25	\$0.5350	\$16.72
4/4/17	161898.01	31.25	\$0.5350	\$16.72



# Project Chargeout Posting Log

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3/29/2017	Spike for 3/29/17 sampling	00161898.08	0020	002	5350.07	1.000	10.00	12.50	12.50
3/29/2017	Spike for 3/29/17 sampling	00161898.12	0020	002	5350.07	1.000	10.00	12.50	12.50
3/29/2017	Spike for 3/29/17 sampling	00161898.13	0020	002	5350.07	1.000	10.00	12.50	12.50
3/31/2017	Spike for 3/31/17 sampling	00162017.19	0020	002	5350.07	1.000	10.00	12.50	12.50
3/31/2017	Spike for 3/31/17 sampling	00162017.23	0020	002	5350.07	1.000	10.00	12.50	12.50
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<b>SMALLTOOL S</b>	<b>EQUIPMENT</b>	<b>Small Tools/Disposable Equipment (\$10)</b>							
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3/29/2017	Ice/bags for packing and shipping samples	00161898.08	0020	014	5350.07	.250	2.50	2.50	2.50
3/29/2017	Ice/bags for packing and shipping samples	00161898.12	0020	014	5350.07	.250	2.50	2.50	2.50
3/29/2017	Ice/bags for packing and shipping samples	00161898.13	0020	014	5350.07	.250	2.50	2.50	2.50
3/31/2017	Ice/bags for packing and shipping samples	00162017.19	0020	014	5350.07	.500	5.00	5.00	5.00
3/31/2017	Ice/bags for packing and shipping samples	00162017.23	0020	014	5350.07	.500	5.00	5.00	5.00
3/31/2017	Ice/bags for packing and shipping samples	00162017.24	0020	014	5350.07	.500	5.00	5.00	5.00
3/30/2017	Bags, ice for packing and shipping samples	00172084.00	0020	014	5350.07	2.000	20.00	20.00	20.00
<b>Small Tools/Disposable Equipment (\$10) Total</b>						<b>4.500</b>	<b>45.00</b>	<b>45.00</b>	<b>45.00</b>
<b>Final Total</b>						<b>14.500</b>	<b>145.00</b>	<b>170.00</b>	<b>170.00</b>

