

Fulcrum Environmental Consulting, Inc.  
 207 West Boone Avenue  
 Spokane, WA 99201  
 509.459.9220 phone  
 509.459.9219 fax



April 30, 2017

Invoice No: 00162017.14 - 39214

Kennewick Schools  
 1000 W. 4th Ave.  
 Kennewick, WA 99336

Project 00162017.14 KSD Administration Building Drinking Water Lead Kennewick,  
 Washington

**Professional Services from January 30, 2017 to February 17, 2017**

**Personnel**

		Hours	Rate	Amount	
Bostrom, Nathan		2.00	75.00	150.00	
Boutillier, Lorrie		.25	60.00	15.00	
Enbysk, Amanda		3.25	75.00	243.75	
Enbysk, Amanda	Ovt	1.25	75.00	93.75	
Totals		6.75		502.50	
<b>Total Labor</b>					<b>502.50</b>

**Consultants**

Subcontract Laboratory		345.00	
<b>Total Consultants</b>		<b>345.00</b>	<b>345.00</b>

**Reimbursable Expenses**

Reimbursable Shipping / Postage		94.01	
<b>Total Reimbursables</b>		<b>94.01</b>	<b>94.01</b>

**Unit Billing**

Drinking Water Spike (lead & copper)			
Spike for 2/11/17 sampling		12.50	
Mileage - Washington State Rate			
2/6/2017 Explorer 2014 11032		24.74	
2/11/2017 Explorer 2014 36884		16.59	
<b>Total Units</b>		<b>53.83</b>	<b>53.83</b>

**Total this Invoice \$995.34**

Outstanding invoices are subject to interest of 12% per annum beginning 30 days after the date of invoice.

# Billing Backup

Thursday, May 18, 2017

Fulcrum Environmental Consulting, Inc.

Invoice 39214 Dated 4/30/2017

4:08:22 PM

Project	00162017.14	KSD Administration Building Drinking Water Lead Kennewick, Washington
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## Personnel

			Hours	Rate	Amount	
0053	1 - Boutillier, Lorrie	1/30/2017	.25	60.00	15.00	
0098	6 - Enbysk, Amanda	2/1/2017	.25	75.00	18.75	
0098	6 - Enbysk, Amanda	2/2/2017 Ovt	.50	75.00	37.50	
0098	6 - Enbysk, Amanda	2/3/2017 Ovt	.25	75.00	18.75	
0098	6 - Enbysk, Amanda	2/10/2017 Ovt	.50	75.00	37.50	
0098	6 - Enbysk, Amanda	2/10/2017	.50	75.00	37.50	
0097	6 - Bostrom, Nathan	2/11/2017	1.00	75.00	75.00	
0097	6 - Bostrom, Nathan	2/11/2017	.75	75.00	56.25	
0097	6 - Bostrom, Nathan	2/11/2017	.25	75.00	18.75	
0098	6 - Enbysk, Amanda	2/11/2017	1.00	75.00	75.00	
0098	6 - Enbysk, Amanda	2/11/2017	.75	75.00	56.25	
0098	6 - Enbysk, Amanda	2/11/2017	.25	75.00	18.75	
0098	6 - Enbysk, Amanda	2/14/2017	.50	75.00	37.50	
	Totals		6.75		502.50	
	<b>Total Labor</b>					<b>502.50</b>

## Consultants

Subcontract Laboratory

AP 36359	2/14/2017	Fremont Analytical / copper x 6	345.00	
	<b>Total Consultants</b>		<b>345.00</b>	<b>345.00</b>

## Reimbursable Expenses

Reimbursable Shipping / Postage

AP 36457	2/17/2017	FedEx YAK / Shipping	94.01	
	<b>Total Reimbursables</b>		<b>94.01</b>	<b>94.01</b>

## Unit Billing

Drinking Water Spike (lead & copper)

Spike for 2/11/17 sampling	12.50
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Mileage - Washington State Rate

2/6/2017	Explorer 2014 11032	24.74
2/11/2017	Explorer 2014 36884	16.59

<b>Total Units</b>	<b>53.83</b>	<b>53.83</b>
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<b>Total this Project</b>	<b>\$995.34</b>
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<b>Total this Report</b>	<b>\$995.34</b>
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RECEIVED FEB 14 2017


**Fremont**  
*Analytical*
Approved by Enbysk 2/15/2017 **Invoice**
 3600 Fremont Ave N.  
 Seattle, WA 98103

 Phone # 206-352-3790  
 Fax # 206-352-7178  
 info@fremontanalytical.com

Invoice Date	Invoice #
2/14/2017	1702135

Due Date	4/15/2017
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 $\$300.00 \times 1.15 = \$345.00$ 
**Bill To**
 Fulcrum Environmental  
 406 N. 2nd Street  
 Yakima, WA 98901

PO # / Project	Terms
162017.14	Net 60

Quantity	Description	Rate	Amount
	Project Name: Kennewick School District - Administration Drinking Water Sampling Project No: 162017.14 Project Mgr: Ryan Mathews		
6	First Metal (Cu) - Next Day TAT	50.00	300.00

 $\$300.00 \times 1.15 = \$345.00$ 
**Thank you for choosing Fremont Analytical!**

Payments	\$0.00
Balance Due	\$300.00

Overdue payments are subject to 1.5% charge per month

[www.fremontanalytical.com](http://www.fremontanalytical.com)

# memo

To: Kennewick School District  
From: Cheryl Martin Corporate Accountant  
CC: Peggy Williamson Principal  
Date: 5/17/2017  
Re: Project #s 162017.01 – 162017.27

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Comments: When collating backup for April Kennewick School District invoices, I discovered shipping invoices didn't always correlate to Fremont Analytical lab invoices.

After a careful review by Amanda Enbysk Environmental Technician and Peggy Williamson Principal, it was determined many of the shipping bills are initially allocated incorrectly amongst 162017 series projects. The incorrect allocation was largely the result of shipping multiple 162017 series samples in the fewest possible shipping containers to reduce the total overall shipping costs.

Peggy formulated a spreadsheet with corrected totals. I have included a printout for each invoice. Please disregard handwritten project allocation notes on shipping bills.

For most projects, the corrections were simply a matter of modifying shipping amounts already posted to the project. However with others it was necessary to use add-ons to enter shipping charges which were originally missed.

I apologize for any confusion this may cause you. Should you have any questions or issues with this, please call me at (509) 459-9220. I will be happy to take your call.

Have a great day!

Date	Project Number	School	Shipper	Invoice #	AP voucher #	Invoiced Allocation	Correct Allocation	Billable	Comments
2/11/2017	162017.14	Administration Bldg	Fed Ex	5-7111-38663	36457	\$ 93.72	\$ 81.75	\$ 94.01	



Disregard prior allocation

Invoice Number	Invoice Date	Account Number	Page
5-711-38663	Feb 17, 2017	1806-0289-5	4 of 4

### FedEx Express Multiweight - Third Party Detail (Original)

<b>Ship Date:</b> Feb 11, 2017	<b>Service Type:</b> FedEx Priority Overnight	<b>Svc Area:</b> A1
<b>Payor:</b> Third Party	<b>Rate Method:</b> Hundredwt	<b>Rated Wgt:</b> 149.0 lbs, 67.6 kgs
<b>Bundle ID:</b> 3947327	<b>Zone:</b> 03	<b># Packages:</b> 3
<b>Package Type:</b> Customer Packaging	<b>Automation:</b> SSFE	

**Sender**  
fulcrum environmental  
406 N 2ND ST  
YAKIMA WA 98901 US

**Recipient**  
FREMONT ANALYTICAL  
3600 FREMONT AVE N  
SEATTLE WA 98103 US

Tracking ID	Delivered/Signed By	Rated Weight/Actual Weight	Declared Value	FedEx Use	Cust. Ref./Ref.#2/Ref.#3/RMA #	Amount
785580838623	Feb 13, 2017 08:59 M.MASON	25.0 lbs, 11.3 kgs	USD 100.00	000000000/1508/_	NO REFERENCE INFORMATION	91.93
<ul style="list-style-type: none"> <li>Fuel Surcharge - FedEx has applied a fuel surcharge of 3.50% to this shipment.</li> <li>Distance Based Pricing, Zone 3</li> <li>Package sent from: 99301 zip code</li> <li>FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.</li> </ul>						+1.83 Admin 93.76

785580838634	Feb 13, 2017 08:59 M.MASON	58.0 lbs, 26.3 kgs	USD 100.00	000000000/1508/_	NO REFERENCE INFORMATION	186.47
<ul style="list-style-type: none"> <li>Fuel Surcharge - FedEx has applied a fuel surcharge of 3.50% to this shipment.</li> <li>Distance Based Pricing, Zone 3</li> <li>Package sent from: 99301 zip code</li> <li>FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.</li> </ul>						

785580838645	Feb 13, 2017 08:59 M.MASON	66.0 lbs, 29.9 kgs	USD 100.00	000000000/1508/_	NO REFERENCE INFORMATION	212.12
<ul style="list-style-type: none"> <li>Fuel Surcharge - FedEx has applied a fuel surcharge of 3.50% to this shipment.</li> <li>Distance Based Pricing, Zone 3</li> <li>Package sent from: 99301 zip code</li> <li>FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.</li> </ul>						

Transportation Charge	460.41
Declared Value Charge	3.00
Fuel Surcharge	16.11
Additional Handling Charge - Package	11.00
<b>Total Charge</b>	<b>USD \$490.52</b>

<b>Multiweight - Third Party Subtotal</b>	<b>USD</b>	<b>\$490.52</b>
<b>Total FedEx Express</b>	<b>USD</b>	<b>\$490.52</b>

÷ 5  
98.10 each

Legacy HS .16  
Sagecrest Elem - .18  
Washington Elem - .17  
Phoenix HS - .15  
Admiral Bldg - .14  
Viola Elem 162017.12

Disregard  
handwritten  
allocation. \$490.52  
divided by 6 projects  
x 1.15 = \$94.01



**Invoice Number**

5-711-38663

**Invoice Date**

Feb 17, 2017

**Account Number**

1806-0289-5

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**FedEx Express Shipment Summary By Payor Type****FedEx Express Multiweight Shipments (Original)**

Payor Type	Packages	Rated Weight lbs	Transportation Charges	Special Handling Charges	Ret Chg/Tax Credits/Other	Discounts	Total Charges
Third Party	3	149.0	460.41	30.11			490.52
<b>Total FedEx Express</b>	<b>3</b>	<b>149.0</b>	<b>\$460.41</b>	<b>\$30.11</b>			<b>\$490.52</b>

**TOTAL THIS INVOICE****USD****\$490.52**



Invoice Number

5-711-38663

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## Adjustment Request

Fax to (800) 548-3020

Use this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments due to other reasons, **including** service failures, should be submitted by going to **www.fedex.com** or calling 800.622.1147. Please use multiple forms for additional requests.

Please complete all fields in black ink.

Requestor Name  Date  /  / Phone  -  -  Fax #  -  - E-mail Address  ☐ Yes, I want to update account contact with the above information.

Tracking Number	Bill to Account	\$ Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Code	ADR - Address Correction	INW - Incorrect Weight	OVS - Oversize Surcharge	For all Service failures or other surcharges please use our web site <a href="http://www.fedex.com">www.fedex.com</a> or call (800) 622-1147
	DVC - Declared Value	INS - Incorrect Service	RSU - Residential Delivery	
	IAN - Invalid Acct #	OCF - Grd Pick-up Fee	PND - Pwrshp Not Delivered	
		OCS - Exp Pick-up Fee	SDR - Saturday Delivery	

Tracking Number	Code	\$ Amount	Rerate information only (round to nearest inch)			
			LBS	L	W	H
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Check all that apply

Effective Date  /  / 

Shipping Address (Physical Address)	Billing Address Only	Billing Same As Shipping Address
Company <input type="text"/>	Company <input type="text"/>	
Address <input type="text"/>	Address <input type="text"/>	
Address <input type="text"/>	Address <input type="text"/>	
Dept. <input type="text"/>	Dept. <input type="text"/>	
Floor <input type="text"/> Apt/Suite # <input type="text"/>	Floor <input type="text"/> Apt/Suite # <input type="text"/>	
City <input type="text"/>	City <input type="text"/>	
State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/>	State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/>	
Phone <input type="text"/> - <input type="text"/> - <input type="text"/>	Phone <input type="text"/> - <input type="text"/> - <input type="text"/>	
Fax # <input type="text"/> - <input type="text"/> - <input type="text"/>	Fax # <input type="text"/> - <input type="text"/> - <input type="text"/>	



**Invoice Number**

5-711-38663

**Invoice Date**

Feb 17, 2017

**Account Number**

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FedEx Tax ID: 71-0427007

**Billing Address:**FULCRUM ENVIRONMENTAL  
207 W BOONE AVE  
SPOKANE WA 99201-2311**Shipping Address:**FULCRUM ENVIRONMENTAL  
222 N 2ND ST STE A  
YAKIMA WA 98901-2361**Invoice Questions?****Contact FedEx Revenue Services**

Phone: (800) 622-1147

M-F 7 AM to 8 PM CST

Sa 7 AM to 6 PM CST

Fax: (800) 548-3020

Internet: www.fedex.com

**Invoice Summary Feb 17, 2017****FedEx Express Services**

Transportation Charges		460.41
Special Handling Charges		30.11
Total Charges	USD	\$490.52
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$490.52</b>

Other discounts may apply.

Detailed descriptions of surcharges can be located at [fedex.com](http://fedex.com)To ensure proper credit, please return this portion with your payment to FedEx.  
Please do not staple or fold. Please make check payable to FedEx.☐ For change of address, check here and complete form on reverse side.**Invoice Number**

5-711-38663

**Account Number**

1806-0289-5

**Amount Due**

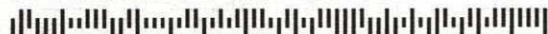
USD \$490.52

**Remittance Advice**

Your payment is due by Mar 04, 2017

180602895711386630400004905249

0047469 01 AB 0.400 \*\*AUTO TO 0 1047 99201-231107 -C01-P47516-11

FULCRUM ENVIRONMENTAL  
207 W BOONE AVE  
SPOKANE WA 99201-2311FedEx  
P.O. Box 94515  
PALATINE IL 60094-4515

60012470023243

1047-01-00-0047469-0002-0121328

# Project Chargeout Posting Log

Wednesday, May 10, 2017  
8:51:33 PM

Period: 02/2017 Posting Sequence: 232  
Posting Date: 2/21/2017 11:31 AM  
Posted By: CHERYL Transaction File: TKUN-201702-219  
Fulcrum Environmental Consulting, Inc. Period Ending 2/17/2017

Project Chargeout	Table	Name							
Date	Description	Project	Phase	Task	Account	Quantity	Cost Amount	Billing Amount	Billing Supporting Extension Document
DW-SPIKE	EQUIPMENT	Drinking Water Spike (lead & copper)							
2/11/2017	Spike for 2/11/17 sampling	00162017.12	0020	002	5350.07	1.000	10.00	12.50	12.50
2/11/2017	Spike for 2/11/17 sampling	00162017.14	0020	002	5350.07	1.000	10.00	12.50	12.50
2/11/2017	Spike for 2/11/17 sampling	00162017.15	0020	002	5350.07	1.000	10.00	12.50	12.50
2/11/2017	Spike for 2/11/17 sampling	00162017.16	0020	002	5350.07	1.000	10.00	12.50	12.50
2/11/2017	Spike for 2/11/17 sampling	00162017.17	0020	002	5350.07	1.000	10.00	12.50	12.50
2/11/2017	Spike for 2/11/17 sampling	00162017.18	0020	002	5350.07	1.000	10.00	12.50	12.50
Drinking Water Spike (lead & copper) Total						6.000	60.00	75.00	75.00
Final Total						6.000	60.00	75.00	75.00

## General Ledger Posting Summary

		Debits	Credits
20	Yakima		
5350.07	Reimburs Project Equipment & Supplies	60.00	0.00
6230.90	Small tools capture	0.00	60.00
Total for 20		60.00	60.00
Totals		60.00	60.00

Posting Sequence: 232

Posting Date: 2/21/2017 11:31 AM

2014 EXPLORER 11032				
COMPANY VEHICLE MILEAGE EXPENSES:				
CHARGE TO PROJECTS NOTED				
Date:	02/24/17			
Project #	Date	# Miles	\$\Mile	Total \$
Admin		13	\$0.7000	\$9.10
BD			\$0.7000	\$0.00
Prof. Dev.			\$0.7000	\$0.00
161901.03	01/27/17	78	\$0.5350	\$41.73
162017.01	01/28/17	30	\$0.5350	\$16.05
162017.02	01/28/17	30	\$0.5350	\$16.05
162017.03	01/28/17	30	\$0.5350	\$16.05
162017.06	01/28/17	30	\$0.5350	\$16.05
162017.09	01/28/17	30	\$0.5350	\$16.05
162017.10	01/28/17	30	\$0.5350	\$16.05
172043.00	01/30/17	216	\$0.7000	\$151.20
161782.00	02/02/17	33	\$0.5350	\$17.66
172058.00	02/06/17	215	\$0.7000	\$150.50
162017.10	02/06/17	46.25	\$0.5350	\$24.74
162017.15	02/06/17	46.25	\$0.5350	\$24.74
162017.14	02/06/17	46.25	\$0.5350	\$24.74
162017.12	02/06/17	46.25	\$0.5350	\$24.74
161901.03	02/13/17	73	\$0.7000	\$51.10
161901.03	02/17/17	301	\$0.5350	\$161.04
162017.10	02/15/17	12	\$0.5350	\$6.42
162017.20	02/15/17	12	\$0.5350	\$6.42
162017.06	02/15/17	12	\$0.5350	\$6.42
162017.10	02/22/17	56	\$0.5350	\$29.96
162017.20	02/22/17	56	\$0.5350	\$29.96
162017.06	02/15/17	56	\$0.5350	\$29.96
172065.00	02/23/17	226	\$0.7000	\$158.20





2014 EXPLORER 36884				
COMPANY VEHICLE MILEAGE EXPENSES:				
CHARGE TO PROJECTS NOTED				
Date:	02/24/17			
Project #	Date	# Miles	\$\Mile	Total \$
Admin		132	\$0.7000	\$92.40
BD			\$0.7000	\$0.00
Prof. Dev.		434	\$0.7000	\$303.80
1/28/17	162017.01	48.75	\$0.5350	\$26.08
1/28/17	162017.06	48.75	\$0.5350	\$26.08
1/28/17	162017.08	48.75	\$0.5350	\$26.08
1/28/17	162017.10	48.75	\$0.5350	\$26.08
1/30/17	161782.00	38	\$0.5350	\$20.33
1/31/17	161901.03	74	\$0.5350	\$39.59
2/3/17	161901.03	76	\$0.5350	\$40.66
2/6/17	172045.00	47	\$0.7000	\$32.90
2/7/17	161901.03	77	\$0.5350	\$41.20
2/11/17	162017.18	31	\$0.5350	\$16.59
2/11/17	162017.15	31	\$0.5350	\$16.59
2/11/17	162017.16	31	\$0.5350	\$16.59
2/11/17	162017.17	31	\$0.5350	\$16.59
2/11/17	162017.12	31	\$0.5350	\$16.59
2/11/17	162017.14	31	\$0.5350	\$16.59
2/21/17	151532.02	41	\$0.5350	\$21.94
2/23/17	151532.02	75	\$0.5350	\$40.13
		809		

