

Fulcrum Environmental Consulting, Inc.
 207 West Boone Avenue
 Spokane, WA 99201
 509.459.9220 phone
 509.459.9219 fax



April 30, 2017

Invoice No: 00162017.26 - 39227

Kennewick Schools
 1000 W. 4th Ave.
 Kennewick, WA 99336

Project 00162017.26 KSD Cascade Elementary Drinking Water Lead Testing Kennewick,
 Washington

Professional Services from February 23, 2017 to April 14, 2017

Personnel

		Hours	Rate	Amount	
Boutillier, Lorrie		.25	60.00	15.00	
Enbysk, Amanda		5.00	75.00	375.00	
Enbysk, Amanda	Ovt	1.00	75.00	75.00	
Mathews, Ryan		.25	160.00	40.00	
Totals		6.50		505.00	
Total Labor					505.00

Consultants

Subcontract Laboratory				736.00	
Total Consultants				736.00	736.00

Reimbursable Expenses

Reimbursable Travel / Lodging				54.67	
Reimbursable Shipping / Postage				79.22	
Total Reimbursables				133.89	133.89

Unit Billing

Drinking Water Spike (lead & copper)					
Spike for 4/5 follow up sampling				12.50	
Mileage - Washington State Rate					
4/4/2017 Explorer 2014 36884				16.85	
Small Tools/Disposable Equipment (\$10)					
Ice, bags, tape for 4/5 shipping samples				5.00	
Total Units				34.35	34.35

Total this Invoice \$1,409.24

Outstanding invoices are subject to interest of 12% per annum beginning 30 days after the date of invoice.

Project	00162017.26	KSD Cascade Elem. Drinking Water Lead	Invoice	39227
---------	-------------	---------------------------------------	---------	-------

Billing Backup

Friday, May 19, 2017

Fulcrum Environmental Consulting, Inc.

Invoice 39227 Dated 4/30/2017

1:44:41 PM

Project 00162017.26 KSD Cascade Elementary Drinking Water Lead Testing Kennewick, Washington

Personnel

			Hours	Rate	Amount	
0053	1 - Boutillier, Lorrie	2/23/2017	.25	60.00	15.00	
0098	6 - Enbysk, Amanda	2/24/2017	.25	75.00	18.75	
0098	6 - Enbysk, Amanda	2/27/2017	.75	75.00	56.25	
0098	6 - Enbysk, Amanda	3/31/2017 Ovt	1.00	75.00	75.00	
0098	6 - Enbysk, Amanda	4/3/2017	.25	75.00	18.75	
0098	6 - Enbysk, Amanda	4/4/2017	.50	75.00	37.50	
0098	6 - Enbysk, Amanda	4/4/2017	.50	75.00	37.50	
0036	18 - Mathews, Ryan	4/4/2017	.25	160.00	40.00	
0098	6 - Enbysk, Amanda	4/5/2017	1.00	75.00	75.00	
0098	6 - Enbysk, Amanda	4/5/2017	1.00	75.00	75.00	
0098	6 - Enbysk, Amanda	4/11/2017	.75	75.00	56.25	
	Totals		6.50		505.00	
	Total Labor					505.00

Consultants

Subcontract Laboratory

AP 37005	4/7/2017	Fremont Analytical / Copper x 11/Lead x 3	736.00	
	Total Consultants		736.00	736.00

Reimbursable Expenses

Reimbursable Travel / Lodging

AP 36996	4/4/2017	Capital One VISA Amanda Enbysk / Lodging Enbysk 3 nights	54.67	
----------	----------	--	-------	--

Reimbursable Shipping / Postage

AP 37154	4/14/2017	FedEx YAK / Shipping	79.22	
----------	-----------	----------------------	-------	--

Total Reimbursables 133.89 133.89

Unit Billing

Drinking Water Spike (lead & copper)

Spike for 4/5 follow up sampling	12.50	
----------------------------------	-------	--

Mileage - Washington State Rate

4/4/2017 Explorer 2014 36884	16.85	
------------------------------	-------	--

Small Tools/Disposable Equipment (\$10)

Ice, bags, tape for 4/5 shipping samples	5.00	
--	------	--

Total Units 34.35 34.35

Total this Project \$1,409.24

Total this Report \$1,409.24

RECEIVED APR 10 2017

 $\$640.00 \times 1.15 = \736.00 **Fremont**
Analytical

Approved by Enbysk 4/10/2017

Invoice3600 Fremont Ave N.
Seattle, WA 98103Phone # 206-352-3790
Fax # 206-352-7178
info@fremontanalytical.com

Invoice Date	Invoice #
4/7/2017	1704067

Due Date	6/6/2017
----------	----------

Bill ToFulcrum Environmental
406 N. 2nd Street
Yakima, WA 98901

PO # / Project	Terms
162017.26	Net 60

Quantity	Description	Rate	Amount
	Project Name: Kennewick SD Drinking Water - Cascade Elementary Project No: 162017.26 Project Mgr: Ryan Mathews		
11	First Metal (Cu) - Next Day TAT	50.00	550.00
3	Metal: Each Additional (Pb) - Next Day TAT	30.00	90.00

 $\$640.00 \times 1.15 = \736.00 **Thank you for choosing Fremont Analytical!**

Payments	\$0.00
Balance Due	\$640.00

Overdue payments are subject to 1.5% charge per month

www.fremontanalytical.com



AE

$\$47.54 \times 1.15 = \54.67

Receipt for Red Lion Inn & Suites Kennewick Convention Center, Kennewick

Apr 4, 2017 - Apr 7, 2017

Itinerary # 7256946253928

Booked Items

Hotel: Red Lion Inn & Suites Kennewick Convention Center

602 N Young Street, Kennewick, WA99336

Check-in: 4/4/2017 | Check-out: 4/7/2017, 1 room| 3 nights

Traveler Information

Amanda Enbysk

Room 1: Room, 2 Queen Beds, Non Smoking

Cost Summary

Booked Date: Apr 4, 2017

Room Price **\$285.24**

3 nights \$84.15 /night

Taxes & Fees **\$32.79**

Total: \$285.24

Collected by Expedia

Paid: \$285.24

[Visa 5599]

All prices quoted in USD.

162017.00
161898.15
.26
.06
.21
.09

\$47.54 ea

$\$47.54 \times 1.15 = \54.67

memo

To: Kennewick School District
From: Cheryl Martin Corporate Accountant
CC: Peggy Williamson Principal
Date: 5/17/2017
Re: Project #s 162017.01 – 162017.27

Comments: When collating backup for April Kennewick School District invoices, I discovered shipping invoices didn't always correlate to Fremont Analytical lab invoices.

After a careful review by Amanda Enbysk Environmental Technician and Peggy Williamson Principal, it was determined many of the shipping bills are initially allocated incorrectly amongst 162017 series projects. The incorrect allocation was largely the result of shipping multiple 162017 series samples in the fewest possible shipping containers to reduce the total overall shipping costs.

Peggy formulated a spreadsheet with corrected totals. I have included a printout for each invoice. Please disregard handwritten project allocation notes on shipping bills.

For most projects, the corrections were simply a matter of modifying shipping amounts already posted to the project. However with others it was necessary to use add-ons to enter shipping charges which were originally missed.

I apologize for any confusion this may cause you. Should you have any questions or issues with this, please call me at (509) 459-9220. I will be happy to take your call.

Have a great day!

Date	Project Number	School	Shipper	Invoice #	AP voucher #	Invoiced Allocation	Correct Allocation	Billable	Comments
4/5/2017	162017.26	Cascade Elementary	Fed Ex	5-770-86260	37154	\$ 49.21	68.89	\$ 79.22	Should have been no charges to Pasco this Day

RECEIVED APR 18 2017

Approved: R. Mathews 4/27/2017

Invoice Number	Invoice Date	Account Number	Page
5-770-86260	Apr 14, 2017	1806-0289-5	4 of 4

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Apr 05, 2017

Cust. Ref.: NO REFERENCE INFORMATION

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 2.75% to this shipment.
- Distance Based Pricing, Zone 3
- Package sent from: 99301 zip code
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

Automation SSFE
Tracking ID 786150589397
Service Type FedEx Priority Overnight
Package Type Customer Packaging
Zone 03
Packages 1
Rated Weight 58.0 lbs, 26.3 kgs
Delivered Apr 06, 2017 10:20
Svc Area A1
Signed by P.BURNES
FedEx Use 000000000/1508/_

Sender
fulcrum environmental
406 N 2ND ST
YAKIMA WA 98901 US

Recipient
sample receiving
fremont analytical
3600 FREMONT AVE N
SEATTLE WA 98103 US

Shipment one of two - see grand total below

161898.05
.09
.10
.11
.16
162017.00

Correct project is 162017.26

Transportation Charge
Additional Handling Charge - Package
Fuel Surcharge
Total Charge

USD \$196.45

Ship Date: Apr 05, 2017

Cust. Ref.: NO REFERENCE INFORMATION

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 2.75% to this shipment.
- Distance Based Pricing, Zone 3
- Package sent from: 99301 zip code
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

Automation SSFE
Tracking ID 786150589401
Service Type FedEx Priority Overnight
Package Type Customer Packaging
Zone 03
Packages 1
Rated Weight 50.0 lbs, 22.7 kgs
Delivered Apr 06, 2017 10:20
Svc Area A1
Signed by P.BURNES
FedEx Use 000000000/1508/_

Sender
fulcrum environmental
406 N 2ND ST
YAKIMA WA 98901 US

Recipient
sample receiving
fremont analytical
3600 FREMONT AVE N
SEATTLE WA 98103 US

Shipment two of two

Transportation Charge
Fuel Surcharge
Total Charge

USD \$148.00

Third Party Subtotal USD \$344.45

Total FedEx Express USD \$344.45

Disregard prior allocation

**Invoice Number**

5-770-86260

Invoice Date

Apr 14, 2017

Account Number

1806-0289-5

Page

3 of 4

FedEx Express Shipment Summary By Payor Type**FedEx Express Shipments (Original)**

Payor Type	Shipments	Rated Weight lbs	Transportation Charges	Special Handling Charges	Ret Chg/Tax Credits/Other	Discounts	Total Charges
Third Party	2	108.0	324.53	19.92			344.45
Total FedEx Express	2	108.0	\$324.53	\$19.92			\$344.45

TOTAL THIS INVOICE**USD****\$344.45**

$\$344.45 \text{ divided by } 5 \text{ projects} \times 1.15$
 $= \$79.22$

**Invoice Number**

5-770-86260

Invoice Date

Apr 14, 2017

Account Number

1806-0289-5

Page

1 of 4

Billing Address:

FULCRUM ENVIRONMENTAL
406 N 2ND ST
YAKIMA WA 98901-2337

Shipping Address:

FULCRUM ENVIRONMENTAL
222 N 2ND ST STE A
YAKIMA WA 98901-2361

Invoice Questions?**Contact FedEx Revenue Services**

Phone: (800) 622-1147

M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST

Fax: (800) 548-3020

Internet: www.fedex.com**Invoice Summary Apr 14, 2017****FedEx Express Services**

Transportation Charges		324.53
Special Handling Charges		19.92
Total Charges	USD	\$344.45
TOTAL THIS INVOICE	USD	\$344.45

Other discounts may apply.

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.**Invoice Number**

5-770-86260

Account Number

1806-0289-5

Amount Due

USD \$344.45

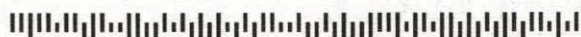
Remittance Advice**Your payment is due by Apr 29, 2017**

180602895770862604700003444570

0061940 01 MB 0.420 **AUTO T7 2 1103 98901-233706 -C01-P62001-11



FULCRUM ENVIRONMENTAL
406 N 2ND ST
YAKIMA WA 98901-2337



FedEx
P.O. Box 94515
PALATINE IL 60094-4515



60010030025678

1103-01-00-0061940-0002-0160960

Project Chargeout Posting Log

Wednesday, May 10, 2017

1:51:48 PM

Period: 04/2017 **Posting Sequence:** 213
Posting Date: 4/13/2017 2:00 PM
Posted By: CHERYL **Transaction File:** TKUN-201704-209
 Fulcrum Environmental Consulting, Inc. Period Ending 4/7/2017

Project Chargeout	Table	Name							
Date	Description	Project	Phase	Task	Account	Quantity	Cost Amount	Billing Amount	Billing Supporting Extension Document
DW-SPIKE	EQUIPMENT	Drinking Water Spike (lead & copper)							
4/6/2017	Spike for 4/6 follow up sampling	00161898.05	0020	002	5350.07	1.000	10.00	12.50	12.50
4/6/2017	Spike for 4/6 follow up sampling	00161898.09	0020	002	5350.07	1.000	10.00	12.50	12.50
4/7/2017	Spike for 4/7 follow up sampling	00161898.10	0020	002	5350.07	1.000	10.00	12.50	12.50
4/7/2017	Spike for 4/7 follow up sampling	00161898.11	0020	002	5350.07	1.000	10.00	12.50	12.50
4/6/2017	Spike for 4/6 follow up sampling	00161898.15	0020	002	5350.07	1.000	10.00	12.50	12.50
4/7/2017	Spike for 4/7 follow up sampling	00161898.16	0020	002	5350.07	1.000	10.00	12.50	12.50
4/7/2017	Spike for 4/7 follow up sampling	00162017.05	0020	002	5350.07	1.000	10.00	12.50	12.50
4/5/2017	Spike for 4/5 follow up sampling	00162017.06	0020	002	5350.07	1.000	10.00	12.50	12.50
4/5/2017	Spike for 4/5 follow up sampling	00162017.11	0020	002	5350.07	1.000	10.00	12.50	12.50
4/5/2017	Spike for 4/5 follow up sampling	00162017.21	0020	002	5350.07	1.000	10.00	12.50	12.50
4/5/2017	Spike for 4/5 follow up sampling	00162017.26	0020	002	5350.07	1.000	10.00	12.50	12.50
Drinking Water Spike (lead & copper) Total						11.000	110.00	137.50	137.50
SMALLTOOL S	EQUIPMENT	Small Tools/Disposable Equipment (\$10)							
4/6/2017	Ice, bags, tape for 4/6 sample shipping	00161898.01	0020	014	5350.07	.500	5.00	5.00	5.00
4/6/2017	Ice, bags, tape for 4/6 sample shipping	00161898.05	0020	014	5350.07	.500	5.00	5.00	5.00
4/6/2017	Ice, bags, tape for 4/6 sample shipping	00161898.09	0020	014	5350.07	.500	5.00	5.00	5.00
4/7/2017	Ice, bags, tape for 4/7 sample shipping	00161898.10	0020	014	5350.07	.500	5.00	5.00	5.00
4/7/2017	Ice, bags, tape for 4/7 sample shipping	00161898.11	0020	014	5350.07	.500	5.00	5.00	5.00
4/6/2017	Ice, bags, tape for 4/6 sample shipping	00161898.15	0020	014	5350.07	.500	5.00	5.00	5.00
4/7/2017	Ice, bags, tape for 4/7 sample shipping	00161898.16	0020	014	5350.07	.500	5.00	5.00	5.00
4/5/2017	Ice, bags, tape for 4/5 shipping samples	00162017.06	0020	014	5350.07	.500	5.00	5.00	5.00
4/5/2017	Ice, bags, tape for 4/5 shipping samples	00162017.11	0020	014	5350.07	.500	5.00	5.00	5.00
4/5/2017	Ice, bags, tape for 4/5 shipping samples	00162017.21	0020	014	5350.07	.500	5.00	5.00	5.00

2014 EXPLORER- 36884				
COMPANY VEHICLE MILEAGE EXPENSES:				
CHARGE TO PROJECTS NOTED				
4/21/2017				
Project #	Date	# Miles	\$\Mile	Total \$
Admin		74	\$0.7000	\$51.80
BD			\$0.7000	\$0.00
Promotional			\$0.7000	\$0.00
3/27/17	161994.00	191	\$0.7000	\$133.70
3/29/17	161898.13	49.5	\$0.5350	\$26.48
3/29/17	161898.06	49.5	\$0.5350	\$26.48
3/29/17	161898.08	49.5	\$0.5350	\$26.48
3/29/17	161898.12	49.5	\$0.5350	\$26.48
3/29/17	172084.00	166	\$0.5350	\$88.81
3/30/17	172084.00	167	\$0.5350	\$89.35
3/31/17	162017.24	57.5	\$0.7000	\$40.25
3/31/17	162017.19	57.5	\$0.5350	\$30.76
3/31/17	162017.23	57.5	\$0.5350	\$30.76
4/4/17	162017.05	31.25	\$0.5350	\$16.72
4/4/17	162017.06	31.25	\$0.5350	\$16.72
4/4/17	162017.11	31.50	\$0.5350	\$16.85
4/4/17	162017.21	31.25	\$0.5350	\$16.72
4/4/17	162017.26	31.50	\$0.5350	\$16.85
4/4/17	162017.00	31.25	\$0.5350	\$16.72
4/4/17	161898.05	31.25	\$0.5350	\$16.72
4/4/17	161898.09	31.25	\$0.5350	\$16.72
4/4/17	161898.10	31.25	\$0.5350	\$16.72
4/4/17	161898.15	31.25	\$0.5350	\$16.72
4/4/17	161898.16	31.25	\$0.5350	\$16.72
4/4/17	161898.01	31.25	\$0.5350	\$16.72



Project Chargeout	Table	Name							
Date	Description	Project	Phase	Task	Account	Quantity	Cost Amount	Billing Amount	Billing Supporting Extension Document
4/5/2017	Ice, bags, tape for 4/5 shipping samples	00162017.26	0020	014	5350.07	.500	5.00	5.00	5.00
Small Tools/Disposable Equipment (\$10) Total						5.500	55.00	55.00	55.00
WTR-PH_PEN	EQUIPMENT	Myron L PTBT2 pH PEN							
4/7/2017	Used pH pen for flushing and sampling 4/6-4/7	00162017.00	0020	002	5350.07	1.000	75.00	100.00	100.00
Myron L PTBT2 pH PEN Total						1.000	75.00	100.00	100.00
Final Total						17.500	240.00	292.50	292.50

General Ledger Posting Summary

			Debits	Credits
20	Yakima			
5350.07	Reimburs Project Equipment & Supplies		240.00	0.00
6230.90	Small tools capture		0.00	240.00
Total for 20			240.00	240.00
Totals			240.00	240.00

Posting Sequence: 213

Posting Date: 4/13/2017 2:00 PM