DVMS Spartan Boosters Regular Meeting Virtual Meeting January 20, 2022

Attendance: Jason Holmes, Jill Hamilton, Annalee Huntington, Renee Gruel, Jessica Stace, Amy Stahl, Kim Barnes, Kim Tobias, Bre Thompson, Jodi Lindsay, Kristi McMenamy

Call to Order: Jill Hamilton called the meeting to order at 12:47 p.m.

1. Secretary's Report - Renee Gruel reported:

- a. A quorum is present so voting can take place.
- b. November Minutes were emailed and there were no changes. A meeting did not take place in December.
 - i. Amy S. made a motion to pass the November minutes. Kim T. 2^{nd} , all present were in favor and the minutes passed.

2. Treasurer's Report – Annalee Huntington reported:

- a. Cash on hand is \$48,076.15: \$42,709.83 in Checking and \$5,066.32 in Savings, with \$300.00 in Cash Boxes.
- b. Income & expenses so far, see attached financial report. Changes highlighted in green. Significant income/expenses...
 - i. Concessions, net income of \$7,343.29.
 - ii. 7th Grade Class Activities, expense of \$355.00; Staff Birthday Treats, expense of \$262.28; Recognition Gifts, expense of \$430.37; Yard Signs, net income of \$374.00; Box Tops, net income of \$98.40
 - iii. Outdoor Classroom had several donations in Dec. with a Caterpillar match of \$2,000.00. But still a net income of -\$774.93.
 - iv. Fannie May Total Deposits of \$77,180.03, Total Payments of \$50,953.00, Net Earned by Boosters' \$26,227.03.
 - v. Unallocated expenses, payments of \$1,295.50
- c. Kim T. made a motion to approve the November (should say January) Treasurer's report. Jessica S. 2^{nd} , all present were in favor and the report was approved.
- d. Mr. Holmes asked Annalee if there is a line item in our budget to cover the Sheila Arnold assembly. Annalee confirmed there is not. Mrs. Arnold has come the past 12 years to DVMS & DMS and puts on an assembly of reenactments/presentations for Black History month. The 2 schools split the cost of hosting her. She was planned to come Jan 31st but with Covid numbers being high, decision was made to reschedule. Mr. Holmes will be contacting her to inform of this reschedule decision and wasn't yet aware of payment impact. However, he did request \$650 to cover DVMS portion of hosting Mrs. Arnold, see Appropriations below.

- *i.* Annalee indicated that a specific line item for this expense will be added into the budget for next year.
- e. State document currently the registered agent for the Boosters' Club on the Secretary of State report document is Mrs. Shepherd. Appears in the past, the Administrative Assistant's name has been on it, someone at the school. Mrs. Shepherd is uncomfortable with her name being on this document so Mr. Holmes indicated it is fine to have it changed to have his name on it. There is a \$5 charge to make this change, see Appropriations below.

3. President's Report – Jill Hamilton reported:

- a. Positions for 2022-23 in March, will present the slate for next year committees, so be thinking of what position you might be interested in.
- b. Amazon Smile add DVMS as the charitable organization in your Amazon Smile account and a portion of your purchases will come back to the school!
- c. New safe for the office has been brought to attention that the school safe in the office is rather small for handling both Fannie May & concession stand monies. After some discussion, thought it may be beneficial for Boosters' Club to have their own location/safe for storing money/cash boxes that can be accessed by members of the Boosters' Club as needed. In addition to a new safe for the office, see **New Business** below.

4. Committee Reports:

- **a.** Outdoor Classroom Jill H. indicated about having a donor display board up in the school that matches the staff board, see **New Business** below.
 - i. Ribbon Cutting Ceremony Mr. Holmes is hoping to finish the other 2 patios with wall seating in the spring(\$9,000/patio), targeting an early May ribbon cutting.
 - ii. Jill H. rechecked on table prices and they are still high.
- **b.** Fannie May Kim T. discussed during Treasurer's report. Reported income(profit) of \$26,227.03. \$77,180.03 of F.M. money was deposited, product sold. \$50,953.00 was made in payments; \$38,829.00 was paid to Mike's Candy Stand, \$1,403.00 in prizes, \$1,712.00 in 8th grade overage payments, \$9,084.00 to 8th grade DC trip, and -\$75.00 in extra prize money.
 - i. Still have 4 boxes left if anyone wants them.
 - ii. Kim saw 2 big issues this year...
 - 1. Had 3 6th graders that didn't turn money in, which was over \$600. Trying to collect money before Thanksgiving might help with this.
 - 2. Had a lot of boxes returned, 34 boxes. Didn't do a good job pushing back or recording those students who returned them.
 - iii. Idea of asking people to pay up front rather than upon delivery came up to possibly address above issues. However, F.M. rep, Mike Ruff, said it's best practice to pay later so have always done it that way. Mr. Holmes

commented that considering how much of a fundraiser this is for the school, a little lost on the back end is not a big concern.

- c. Concessions starting to wind down. Restocking this weekend with a travel tournament being hosted along with regionals coming up.
 - i. Still need to look into cost of a bigger popcorn machine, see Old
 Business below. Idea was also thrown out about pre-packaged popcorn kernels/oil.
- d. Staff Appreciation Kristy M. reported that holiday lunch in December went over well with staff, was a lasagna bar. Next up will be a luncheon in March. Sign-Up Genius will be going out, have had excellent participation, sign-up fills up quickly! Continuing monthly birthday treats in the lounge.
- e. Student Recognition More backpacks have been purchased for student recognition gifts, see **Old Business** below.

5. Principal's Report – Mr. Holmes reported:

- a. Lots of extra-curriculars going on
 - 1. 7th Grade Boys B-ball Regionals & Sectionals (Feb 2nd), undefeated
 - 2. 8th Grade Boys B-ball, Jan 31st
 - 3. Girls Volleyball
 - 4. However, not comfortable holding winter dance with the current Covid numbers being high. Nurses have been phenomenal with how rapidly guidelines are changing.
- b. DVMS was recognized as the 47th best middle school in IL by U.S. News & World report. Majority above DVMS ranking were gifted schools. #1 middle school in Peoria and #3 in Central IL.
- c. 5 Essentials Survey link has been emailed out to families so please take time to complete, need 20% participation in order to receive feedback. ILT team is currently reviewing 2020-21 data.
- d. DVMS Counselor is currently working on discipline counseling data collection regarding students' social/emotional behavior and how the last 2 years have affected students.
 - i. Just this 1^{st} semester, there have been 20 suicide threats which is alarming.
 - 1. Chronic absenteeism, hospitalizations, gender identity, and threats to others have been the 4 major underlying concerns.
 - 2. 75-80% of the issues are happening at home so need to find a way to connect with parents at home.
 - 3. 8th grade has the highest number of students impacted with social/emotional/behavioral issues. 2/3 being female.
 - 4. Looking into the idea of having Bradley students as mentors and also currently administering the Panorama survey among DVMS students.

- 5. Discussion from Boosters' parents suggesting having a presenter come covering the topic of suicide to be made available to both students & parents. DVMS health program does cover the topic.
- 6. When opportunity is available, the DVMS Counselor, Mr. Lawson, or Mr. Holmes has been going into the classrooms to discuss various topics with students in lieu of having a substitute teacher.
- 7. Counselor has been communicating information to families on various topics via Mr. Holmes' monthly newsletter. May need to present this information in a different way to get message across.
- 8. Targeting the whole school to be Title 1 for next school year which would allow DVMS to have a dedicated social worker. Currently, social worker is shared among schools.
- 9. Recognize that strides have been made. Have connected with those students & parents and started to have discussions. Will continue to look at and evaluate data that is being collected.

6. Old Business:

- a. Amy S. & Jessica S. indicated a larger popcorn machine would be beneficial for the concession stand. Jill H. asked them to research the cost of a new machine.
- b. Jenna M. looking for ideas for Student Recognition gift, send to her. Will look into contacting Fully Promoted for ideas.

7. New Business:

- a. Bre T., Amy S., & Jessica S. to research cost of a 2 drawer filing cabinet with a lock/key code that can accommodate the 3 cash boxes for concession stand. This would be for the Boosters' Club monies and would be accessible by select Booster members. Also, looking into the cost of a separate, new safe for the office.
- b. Mr. Holmes to discuss with Mrs. Shepherd about getting a donor display board for the outdoor classroom that matches to the DVMS staff board.

8. Appropriations:

- a. Kim T. made a motion to allot \$650 to cover half of the cost(DMS to cover the other half) to host Sheila Arnold for an assembly celebrating Black History month. Jodi L. 2nd, all present were in favor and the expense was approved.
- b. Annalee H. made a motion to allot \$5 to change the name from Mrs. Shepherd to Mr. Holmes as the registered agent for the Boosters' Club on the Secretary of State report document. Kim T. 2^{nd} , all present were in favor and the expense was approved.

9. Adjourn:

The meeting was adjourned at 2:25 p.m.

Our next virtual mtg. is Thursday, February 17, 2022, at 12:45 p.m. via Google Meet.**