

San Luis Coastal Adult School
Parent Participation Cooperative Preschool
1500 Lizzie St. H2, San Luis Obispo, CA 93401



2022-23 Online Registration Instructions

Thank you for your interest in our three cooperative preschools. The enrollment process for the 2022-23 school year will be completed online at ae.slcsd.org/coop-preschool, and follow San Luis Coastal Unified School District protocol. This process begins with a simple **Online Enrollment Request Form**. If and when enrollment is confirmed, each individual will be emailed instructions, including a link for online payment of a \$100 non-refundable registration fee, and the 2022-23 registration forms. Please see the timeline below for important dates.

Priority for enrollment will be determined first by the following criteria, and second by timestamp.

Regardless of which priority criteria you meet, it's important to submit your Enrollment Request Form as soon as possible, because the timestamp will be a factor.

1. Returning Cooperative Preschool children (and siblings, if concurrently enrolled in the co-op preschool)
2. Families enrolled in Parent Participation (any time since Summer 2021) **and** living in San Luis Coastal Unified School District (SLCUSD)
3. Families living in SLCUSD
4. Families living outside of SLCUSD enrolled in Parent Participation (any time since Summer 2021)

Criteria 1, 2, and 3: *Open Enrollment period (for those who meet criteria 1-3) is through the end of April.**

Criteria 4: *Beginning May 1st**, criteria 4 will be added to open classes or be waitlisted, based on timestamp.*

March 7th at Noon: Enrollment Requests Open

Open Enrollment begins. The **Online Enrollment Request Form** will be available on our website, ae.slcsd.org/coop-preschool. The Online Enrollment Request Form is the first step in the registration process, but *does not guarantee a spot in a class*. Forms are submitted online and automatically time stamped.

March 14th at Noon: Deadline for Lottery

All currently enrolled co-op families (criteria 1) who submit an enrollment request form by this date will retain a spot. If a class has more enrollment requests (of criteria 1-2) than available spots, the class will go to a lottery on **March 15th** and is open for the public to attend. Call for details.

March 21st and on: Notifications and registration forms emailed

Notification via email letting individuals know if they are eligible now or have been placed on a waitlist.

Those who meet eligibility will be emailed the link for payment of the non-refundable \$100 registration fee and a link to our online registration forms. The non-refundable \$100 registration fee is due immediately, paid online.

*May 1st

Open Enrollment period (criteria 1-3) ends. **All 2022-23 registration forms are due by May 1st**, including fingerprinting receipt and TB screening.

**May 1st and on

Criteria 4 will be added to open classes, *based on timestamp*.

Ongoing enrollment continues for all, as space allows. Online Enrollment Request Forms will be collected throughout the year as the first step in the enrollment process for class openings, or to be added to the waitlist.

Our online registration process is designed to be smooth and straightforward. If you have any questions along the way, please feel free to contact our office at (805) 549-1253, or email parentparticipation@slcsd.org.