



100 YEARS
OF EDUCATING YOUNG WOMEN

Title Faculty Member

Relationships

Collaborates with and is supported by department Curriculum Coordinator, department colleagues, and faculty. Supports, cultivates, and mentors students. Partners with the parents to maximize student success. Reports to the Principal via the Assistant Principal of Teaching and Learning.

Education and licensure

An undergraduate degree in an appropriate field from a regionally accredited college/university is required. An active, registered, and endorsed Illinois Professional Educator License is required at the time of application and must be maintained during appointment. This does not apply to those areas that do not offer licensure. In the absence of a Professional Educator Licensee, an agreement with school leadership will be in place prior to appointment.

Faculty members are expected to:

1. Implement curricula and academic interventions that meet grade-level standards
2. Design and implement assessments that measure students' progress towards grade-level standards
3. Use student assessment data to refine curriculum and inform instructional practices
4. Communicate effectively with students, families, and colleague
5. Create a positive, achievement-oriented and structured learning environment that excites and invests students
6. Collaborate with teachers and leaders to improve instructional, culture-building and leadership skills by maintaining a cooperative and positive attitude that supports the mission and goals of the school
7. Maintain grading records, record daily attendance, and complete all required record keeping as designated by administration
8. Maintain open communication with all members of the school faith community
9. Be responsive to ongoing instructional coaching and a growth mindset to increase student success
10. Attend and fully engage in all professional development, staff meetings, liturgies, and school events such as but not limited to formation experiences, Back to School Night, Open House, Baccalaureate, Graduation.
11. Follow all expectations as outlined in the 2022-2023 Faculty Contract and Handbook (published August 2022)
12. Any other duty as assigned by school administration



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Qualifications

Dispositions: The successful candidate will aim to mediate a Catholic Culture within the school faith community, communicate Catholic moral and intellectual values, provide strong, collaborative leadership in the areas of curriculum and instruction, develop joyful and professional interpersonal relationships with stakeholders, and view their service as a vocation that is grounded in truth, charity, and the characteristics of Lasallian ministry.

Experience:

1. When necessary, three or more years of secondary school experience is preferred with experience in Catholic schools strongly preferred.
2. A demonstrated understanding of content-area curricular trends and instructional best practices, curriculum design and implementation in an Understanding by Design framework strengthens application.