MEMBERS PRESENT
April Vicchrilli
Herbert Patty
Joli Chu
Kevin Chiao
Roberta Hollimon
Carol Neill

MEMBERS ABSENT
None

DISTRICT STAFF PRESENT
Jeff Bowman, Chief Operations Officer
Dorothy Reconose, Director Fiscal Services
Illa Mistry, Administrative Secretary

CALL TO ORDER
Jeff Bowman called the meeting to order at 6:35 p.m., and a quorum was met.

APPROVE OCTOBER 19, 2019 MINUTES
Roberta made a motion to approve the minutes as presented; Joli seconded the motion. Minutes as presented were approved unanimously with one member not logged in at the approval.

PUBLIC COMMENTS: None.

REVIEW MEMBERSHIP & INTRODUCE NEW MEMBERS
Jeff welcomed new members and asked everyone to introduce themselves.
REVIEW & CERTIFY MEASURE A PARCEL TAX EXPENDITURES FOR 2019-2020:

Dorothy presented the expenditure report for the 2019-2020 year in detail. The committee asked clarifying questions:
- Total compensation was discussed regarding positions paid for out of the parcel tax. Salaries paid for by parcel tax include benefits, retirement contributions, and any other contractual benefits of employees.
- The cost related to technology seems low. Technology is paid with funding other than Parcel Taxes. Parcel taxes are more for personnel.

A motion was made by Carol to approve the parcel tax report; motion was seconded by April. The 2019-2020 Parcel Tax Expense Report was approved unanimously.

REVIEW & APPROVE THE ANNUAL REPORT TO THE COMMUNITY 2019-2020:

A draft of the Report to the Community for Fiscal Year 2019-2020 was reviewed. The format of the report was changed to a trifold brochure style which was well received by the committee. Jeff reviewed each section in detail and there were some corrections, edits and clarifications noted. Dorothy clarified that the number of exemptions is cumulative. Once an exemption is filed, it remains exempt until a change in status of the parcel.

The flyer will be sent to the committee for further feedback before the final version is presented at the CUSD Board meeting on November 5th.

Roberta made a motion to approve the Report with edits. Carol seconded the motion. The Report, as amended, was approved unanimously.

The publication will be mailed to residents as soon as possible. In addition, it will be posted on the District Website.

DISCUSS REPORT TO THE BOARD ON DECEMBER 5, 2020

Roberta offered to give a parcel tax report to the Board on November 5, 2020, on behalf of the Committee. In the event Roberta is unable to attend, April will serve as the alternate.

ADJOURNMENT: 7:29 p.m.